





AGENDA ITEM NUMBER 1

**REQUEST FOR COUNCIL ACTION**

<b>DATE SUBMITTED:</b> May 9, 2011	<b>TYPE OF ACTION:</b> <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> FORMAL ACTION <b>OTHER:</b>	<b>SUBJECT:</b> DISCUSSION AND POSSIBLE APPROVAL OF JOB TITLES AND NUMBER OF EMPLOYEES SUBJECT TO A REDUCTION IN FORCE.
<b>DATE ACTION REQUESTED:</b> May 17, 2011		
<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> CONSENT		

<b>TO:</b> Mayor and Council
<b>FROM:</b> Stephen J. Pauken, City Manager
<b>RECOMMENDATION:</b> Approve the reductions in force as recommended by the City Manager.
<b>PROPOSED MOTION:</b> I move to approve the reductions in force as recommended by the City Manager

**DISCUSSION:** City Manager Pauken has determined the current number of employees is greater than that which can be reasonably afforded by the City of Bisbee. Pursuant to the Personnel Rules and Regulations, in the event of a reduction in force, "the Mayor and Council shall specifically designate the job titles or classifications at issue and the number of employees that will be retained". The recommendation of City Manager Pauken is the following:

<u>Number reduced</u>	<u>Job Title</u>	<u>Number retained</u>
1	Accounting Clerk	1 FT
1	Communications Officer	3 FT, 3 PT
1	Police Officer	8 FT

<b>FISCAL IMPACT:</b> To be determined
<b>DEPARTMENT LINE ITEM ACCOUNT:</b> Various
<b>BALANCE IN LINE ITEM IF APPROVED:</b> To be determined

Prepared by:  
  
Jennifer L. Graeme, Personnel Director

Reviewed by:  
  
Stephen J. Pauken, City Manager