

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, TO BE HELD ON TUESDAY, JUNE 21, 2011, AT 7:00 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING CALLED TO ORDER BY _____ AT _____ PM.

ROLL CALL

COUNCIL

Councilmember Boyd Nicholl, Ward I
Councilmember Bennie Scott, Ward III
Councilmember Luche Giacomino, Ward II
Mayor W.J. "Jack" Porter
Councilmember Anna Cline, Ward III
Councilmember Ransom Burke, Ward II, Mayor Pro Tempore
Councilmember Ken Budge, Ward I

STAFF

Stephen J. Pauken, City Manager
Gloria P. Gonzalez, City Clerk
Dee L. Flanagan, Finance Director
John Charley, Community Development Director
Jim Elkins, Chief of Police
Jack Earnest, Fire Chief
Jennifer L. Graeme, Personnel Director
Tom Klimek, Public Works Director/City Engineer
Peg White, Library Director

CITY ATTORNEY

John A. MacKinnon

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Recognition of Retiring Employees

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

CALL TO THE PUBLIC

“During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the city’s business or any matter over which the council has control. (oral presentations shall not be repetitious and shall be confined to 3 minutes maximum duration.)” Ordinance O-91-29

2. Approval of the Consent Agenda

- A. Discussion and Possible Approval of the Minutes of the Special Session of Mayor and Council held on May 11, 2011 at 5:30 P.M.
Gloria P. Gonzalez, City Clerk
- B. Discussion and Possible Approval of the Appointment of Sylvia Anable to the Board of Adjustment.
Gloria P. Gonzalez, City Clerk
- C. Discussion and Possible Approval of the Appointment of Susana Sanders to the Design Review Board (DRB).
Gloria P. Gonzalez, City Clerk
- D. Discussion and Possible Approval of the Appointment of Mike Lazovich to the Committee on Disability Issues.
Gloria P. Gonzalez, City Clerk
- E. Discussion and Possible Approval of the Appointment of Ryan Horn to the Streets and Infrastructure Committee.
Gloria P. Gonzalez, City Clerk
- F. Discussion and Possible Approval of a Park, Facility and Right-of-Way Use Permit for the Use of Higgins Parks for Birthday Party on Saturday, July 9, 2011 from 1:00 PM to 7:00 PM.
Thomas J. Klimek, Public Works Director/City Engineer
- G. Discussion and Possible Approval of a Park, Facility, and Right-of-Way Use Permit for the Use of Higgins Park for Birthday Party on Saturday, June 25, 2011 from 12:00 PM to 7:00 PM.
Thomas J. Klimek, Public Works Director/City Engineer
- H. Discussion and Possible Approval of a Park, Facility, and Right-of-Way Use Permit for the Use of City Park for the Class of 1980-1986 Party on Saturday, July 2, 2011 from 7:00 PM to 11:00 PM.
Thomas J. Klimek, Public Works Director/City Engineer
- I. Discussion and Possible Approval of a Park, Facility, and Right-of-Way Use Permit for the Use of Vista Park for the Class of 1980-1986 Party on Sunday, July 3, 2011 from 10:00 AM to 5:00 PM.
Thomas J. Klimek, Public Works Director/City Engineer
- J. Discussion and Possible Approval of a Park, Facility and Right-of-Way Use Permit for the Use of Vista and Goar Park for Vendors on Monday, July 4, 2011 from 7:00 AM to 7:00 PM.
Thomas J. Klimek, Public Works Director/City Engineer

- K. Discussion and Possible Approval of the Appointment of Councilmember Boyd Nicholl as the Mayor Pro Tempore.
W.J. Porter, Mayor

OLD BUSINESS

NEW BUSINESS

3. Public Hearing on Truth in Taxation and Public Hearing and Discussion on FY 2011-12 Proposed Budget for the City of Bisbee.
Dee L. Flanagan, Finance Director
4. Discussion and Possible Approval of Resolution R-11-07, Adopting the Final Budget FY 11-12 for the City of Bisbee; Adopting the Alternative Expenditure Limitation for FY 10-11.
Stephen J. Pauken, City Manager
5. Discussion and Possible Approval of Job Titles and Number of Employees Subject to a Reduction in Force.
Stephen J. Pauken, City Manager
6. Public Hearing regarding Amendments to the Bisbee Zoning Code, Article 8.7, Historic District Temporary Exemption.
John Charley, Community Development Director
7. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-11-11, Adding Article 8.7, Historic District Temporary Exemption to the Bisbee Zoning Code and Proving for Repeal and Severability.
John Charley, Community Development Director
8. Discussion and Possible Approval to Award the Bid for the 4th of July Fireworks to Fireworks Production of Arizona.
Jack Earnest, Fire Chief
9. Discussion and Possible Approval of the Park, Facility and Right-of-Way Use Permit for the Use of Brewery Gulch for the 4th of July Mucking and Drilling Contests on Monday, July 4, 2011, from 7:00 AM to 7:00 PM with City Sponsorship and Waiver of Fees.
Tomas J. Klimek, Public Works Director/ City Engineer
10. City Manager Report on the Following:
 - General Fund Summary Report for period ended May 31, 2011.
 - Fourth of July Issues.
 - City of Bisbee Fireworks.
11. City Manager's Report on other current events (no discussion).

COUNCIL COMMENTS:

- Councilmember Cline would like to comment on the June 8th Fire Incident and would like to wish everyone a safe Fourth of July.
- Councilmember Burke would like to comment on restrictions of personal Fireworks.
- Councilmember Budge would like to wish everyone a fun and safe Fourth of July holiday and would like to thank all the firefighters who have been working the many fires here in Arizona.

ADJOURNMENT

Anyone needing special accommodations to attend this meeting should contact Gloria Gonzalez at (520) 432-6012 at least twenty-four hours before the meeting.

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount	
611								
10-2020200	GENERAL FUND - MISCELLANEOUS (P/R) PAYABLE							
	4956 MICHAEL STARR		REIMBURSEMENT	11-606		06/06/2011	123.62	PD
10-2020801	GENERAL FUND - PUBLIC SAFETY RETIRE PAYABLE							
	1096 PUBLIC SAFETY RETIREMENT		PUBLIC SAFETY RETIREMNT	11-0611		06/11/2011	28,757.50	PD
10-2020802	GENERAL FUND - DEFERRED COMPENSATION PAYABLE							
	1623 NATIONWIDE RETIREMENT SOL		DEFERRED COMP	11-0611		06/11/2011	2,519.94	PD
10-2020818	GENERAL FUND - UNION DUES PAYABLE							
	1147 BISBEE FIREFIGHTERS LOCAL 2		UNION DUES-FIRE	11-0611		06/11/2011	382.50	PD
	3677 AZ COPS		UNION DUE-POLICE	11-0611		06/11/2011	300.00	PD
							682.50	*
10-2021005	GENERAL FUND - AFLAC INSURANCE PAYABLE							
	2111 AFLAC		AFLAC INS FOR	11-0525		05/25/2011	885.82	PD
10-2021006	GENERAL FUND - PREPAID LEGAL SVCS PAYABLE							
	1642 PRE-PAID LEGAL SERVICES		PREPAID LEGAL SERVICES	11-0601		06/01/2011	205.25	PD
10-2023000	GENERAL FUND - CREDIT UNION PAYABLE							
	1166 AMERICAN SOUTHWEST CREDI		CREDIT UNION	11-0611		06/11/2011	580.00	PD
	2345 SEAFUCU		CREDIT UNION	11-0611		06/11/2011	780.00	PD
							1,360.00	*
10-2024000	GENERAL FUND - PAYROLL GARNISHMENTS PAYABLE							
	1469 INTERNAL REVENUE SERVICE		GARNISHMENT	11-0611		06/11/2011	50.00	PD
	3271 SUPPORT PAYMENT CLEARINGI		SUPPORT CLEARING	11-0611		06/11/2011	1,185.87	PD
	4077 AMERICAN GENERAL FINANCE,		GARNISHMENT	11-0611		06/15/2011	426.35	PD
	4848 GENERAL REVENUE CORPORA		GARNISHMENT	11-0611		06/11/2011	11.61	PD
							1,673.83	*
10-52-12000	GENERAL FUND - FINANCE DEPARTMENT - BUSINESS TRAVEL							
	1219 BISBEE PETTY CASH		PETTY CASH RMBRSMNT/VDEPT:	11-607		06/07/2011	50.09	PD
10-52-41500	GENERAL FUND - FINANCE DEPARTMENT - OFFICE SUPPLIES							
	1219 BISBEE PETTY CASH		PETTY CASH RMBRSMNT/VDEPT:	11-607		06/07/2011	23.62	PD
10-52-51000	GENERAL FUND - FINANCE DEPARTMENT - PRINTING/REPRODUCTION							
	1698 SAFEWAY INC.		COPY FEE	CF11074		01/31/2011	3.00	PD
10-52-52000	GENERAL FUND - FINANCE DEPARTMENT - ADVERTISING							
	1153 BISBEE OBSERVER		AD-TRUTH AND TAXATION/FINAN	2483		06/10/2011	270.60	
	1153 BISBEE OBSERVER		AD-BUDGET/FIN	2484		06/10/2011	1,732.45	
							2,003.05	*
10-53-12000	GENERAL FUND - CITY CLERK - BUSINESS TRAVEL							
	5687 CORONADO, ASHLEE		TRAVEL RMBRSMNT	11-0610		06/10/2011	20.00	
	5687 CORONADO, ASHLEE		TRAVEL RMBRSMNT	11-0610		06/10/2011	116.05	
							136.05	*
10-53-52000	GENERAL FUND - CITY CLERK - ADVERTISING/PUBLICATIONS							
	1153 BISBEE OBSERVER		LEGAL AD	2474		06/02/2011	184.75	
10-53-71000	GENERAL FUND - CITY CLERK - SUBSCRIPTIONS & MEMBERSHIPS							
	5713 AZ MUNICIPAL CLERK'S ASSCTN		MEMBERSHIP G. GONZALEZ	11-0611		06/11/2011	60.00	
	5713 AZ MUNICIPAL CLERK'S ASSCTN		MEMBERSHIP A.CORONADO	11-0613		06/13/2011	60.00	
							120.00	*
10-54-41500	GENERAL FUND - COMMUNITY DEVELOPMENT - OFFICE SUPPLIES							
	3199 OFFICE SMART		SUPPLIES/CD	145048		06/09/2011	9.77	
10-54-52000	GENERAL FUND - COMMUNITY DEVELOPMENT - ADVERTISING							

	1153	BISBEE OBSERVER	P&Z LEGAL AD/CD	2475	06/02/2011	6.69	
	1153	BISBEE OBSERVER	AD-PUBLIC NOTICE/CD	2485	06/10/2011	140.37	
						147.06	*
10-54-53000	GENERAL FUND - COMMUNITY DEVELOPMENT - OTHER - COMPUTER						
	1219	BISBEE PETTY CASH	PETTY CASH RMBRSMNT//DEPT:	11-607	06/07/2011	22.00	PD
10-55-22550	GENERAL FUND - ADMINISTRATION & GENERAL GOVT - SEWER AND GARBAGE SERV.						
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613	06/13/2011	333.07	
10-55-51100	GENERAL FUND - ADMINISTRATION & GENERAL GOVT - COPIER MAINTENANCE						
	2548	XEROX CORPORATION	COPIER MAINT AGRMNT/NDEPT	055433892	06/03/2011	665.72	
10-55-52501	GENERAL FUND - ADMINISTRATION & GENERAL GOVT - INSURANCE CLAIMS & DEDUCTIBLES						
	1139	AZ MUNICIPAL RISK RTNTN POC	AMRRP CLAIM 13012229	13012229	06/07/2011	253.16	
10-57-71000	GENERAL FUND - LEGAL SERVICES - SUBSCRIPTIONS & MEMBERSHIPS						
	4017	LEXIS NEXIS	MNTHLY ONLINE FEES/CA	1105201712	05/31/2011	64.00	
10-58-21000	GENERAL FUND - WATER SYSTEMS - ELECTRIC						
	1097	AZ PUBLIC SERVICE (2 of 3)	ELEC- TMBSTN CYN PUMP/WTR	11-0613	06/13/2011	77.66	PD
10-59-34000	GENERAL FUND - PROFESSIONAL FEES - COMPUTER						
	4519	TRACHTMAN, SEAN	COMPUTER SVC/AGG	11-0613	06/13/2011	275.00	
10-62-11400	GENERAL FUND - POLICE DEPARTMENT - A.P.S.P.R.S.						
	1096	PUBLIC SAFETY RETIREMENT	PUBLIC SAFETY RETIREMNT	11-0611	06/11/2011	293.21	PD
10-62-13000	GENERAL FUND - POLICE DEPARTMENT - UNIFORMS						
	3004	CORONADO, ROBERT	RMBST.UNIFORMS	11-0609	06/09/2011	39.99	
	5665	JER'S OLD TOWN UNIFORMS	UNIFORM- LONG/BPD	145091	05/27/2011	111.03	
	5665	JER'S OLD TOWN UNIFORMS	UNIFORM- H.MARINEZ/BPD	14516	06/01/2011	299.30	
						450.32	*
10-62-13097	GENERAL FUND - POLICE DEPARTMENT - AUCTION EXPENSES & EQUIPMENT						
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105110	05/10/2011	9.84	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105520	05/26/2011	.53	PD
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	63970	05/14/2011	65.75	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	64009	05/14/2011	3.49	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	65447	05/30/2011	27.36	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	65491	05/01/2011	105.74	
						212.71	*
10-62-14000	GENERAL FUND - POLICE DEPARTMENT - EDUCATION/TRAINING						
	3211	BISBEE POLICE DEPARTMENT	PETTY CASH	11-0603	06/03/2011	5.00	PD
10-62-22000	GENERAL FUND - POLICE DEPARTMENT - WATER						
	1106	AZ WATER COMPANY	35 HWY 92-TCIR	11-0613	06/13/2011	79.96	PD
10-62-22550	GENERAL FUND - POLICE DEPARTMENT - SEWER AND GARBAGE SERV.						
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613	06/13/2011	125.73	
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613	06/13/2011	46.48	
						172.21	*
10-62-24000	GENERAL FUND - POLICE DEPARTMENT - TELEPHONE & FAX						
	3211	BISBEE POLICE DEPARTMENT	PETTY CASH	11-0603	06/03/2011	65.30	PD
10-62-41500	GENERAL FUND - POLICE DEPARTMENT - OFFICE SUPPLIES						
	1862	B&D LUMBER & HARDWARE	SUPPLIES	104993	05/04/2011	4.57	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105917	06/13/2011	10.72	PD
						15.29	*
10-62-41700	GENERAL FUND - POLICE DEPARTMENT - CONTRACT SERVICES						
	1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS/BPD	AS609	06/09/2011	40.00	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount	
10-62-42500	GENERAL FUND - POLICE DEPARTMENT - REPAIRS & MAINT - BLDG							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	104976		05/04/2011	569.40	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105107		05/10/2011	1.62	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105120		05/11/2011	62.08	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105172		05/12/2011	12.11	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105428		05/16/2011	20.68	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105482		05/25/2011	32.75	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105504		05/25/2011	33.92	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105518		05/26/2011	3.06	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105917		06/13/2011	35.45	PD
							771.07	*
10-62-43600	GENERAL FUND - POLICE DEPARTMENT - MOVING, TOWING, STORAGE							
	3377	BARNETT'S TOWING	VEHICLE TOWING	10345		05/15/2011	95.00	
	3377	BARNETT'S TOWING	VEHICLE TOWING	13039		05/07/2011	95.00	
	3377	BARNETT'S TOWING	VEHICLE TOWING	13041		05/08/2011	95.00	
	3377	BARNETT'S TOWING	VEHICLE TOWING	13043		05/11/2011	118.75	
							403.75	*
10-62-53503	GENERAL FUND - POLICE DEPARTMENT - DOC WORKERS							
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-0601		06/01/2011	34.00	
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-0607		06/07/2011	34.00	
							68.00	*
10-62-61000	GENERAL FUND - POLICE DEPARTMENT - PARTS & LABOR							
	1854	W R RYAN - FIRESTONE	TIRES-BALANCE/BPD	T89753		05/24/2011	60.00	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	62039		04/25/2011	7.26	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	62701		05/02/2011	23.15	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	62718		05/02/2011	23.25	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	63220		05/06/2011	39.86	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	64177		05/17/2011	105.73	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	64317		05/18/2011	122.44	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	64348		05/18/2011	69.04	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	64350		05/18/2011	62.46	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	64784		05/23/2011	97.41	
	5392	COCHISE COUNTY FLEET MAINT	AUTO REPAIR	BPD-010		05/24/2011	54.94	
							540.62	*
10-62-62000	GENERAL FUND - POLICE DEPARTMENT - FUEL & LUBRICANTS							
	3211	BISBEE POLICE DEPARTMENT	PETTY CASH	11-0603		06/03/2011	21.77	PD
	5084	SHELL FLEET PLUS	FUEL /BPD	11-0605		06/05/2011	91.09	
							112.86	*
10-62-72000	GENERAL FUND - POLICE DEPARTMENT - OTHER MAINT - ANIMAL SHELTER							
	1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS/BPD	CP-609		06/09/2011	40.00	
10-64-14000	GENERAL FUND - FIRE DEPARTMENT - EDUCATION/TRAINING							
	4146	DAVEY, BRANDON	MEALS/BFD	11-0602		06/02/2011	58.88	PD
	4326	RICHARDSON, JAMES	RMBRSMNT MEALS	11-0602		06/02/2011	65.60	PD
	5778	FIMBERS, MATHEW	REIMBURSEMENT	11-0602		06/02/2011	58.40	PD
	5788	AZ FIRE MARSHALS ASSOC.	INSPECTOR 1 CER. CLASS	11-0525		05/25/2011	700.00	PD
	5788	AZ FIRE MARSHALS ASSOC.	STATE CERTIFICATES	11-0525B		05/25/2011	200.00	PD
	5789	HICKMAN, CLARENCE	REIMBURSEMENT	11-0609		06/09/2011	46.91	
							1,129.79	*
10-64-21000	GENERAL FUND - FIRE DEPARTMENT - ELECTRIC							
	1097	AZ PUBLIC SERVICE (2 of 3)	ELEC- 645 TOMBSTONE CYN/BFD	11-0613		06/13/2011	256.01	PD
10-64-22000	GENERAL FUND - FIRE DEPARTMENT - WATER							
	1106	AZ WATER COMPANY	BISBEE FIRE STAT./WATER	11-0613		06/13/2011	35.87	PD
10-64-22550	GENERAL FUND - FIRE DEPARTMENT - SEWER AND GARBAGE SERV.							
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613		06/13/2011	91.64	
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613		06/13/2011	91.64	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount	
							183.28	*
10-64-23000	GENERAL FUND - FIRE DEPARTMENT - GAS							
	1751	SOUTHWEST GAS CORPORATIC	GAS-	11-0613		06/13/2011	65.99	PD
10-64-28600	GENERAL FUND - FIRE DEPARTMENT - AMBULANCE BILLING FEES							
	1290	FRY FIRE DISTRICT	AMBULANCE BILLING	11-0531		05/31/2011	1,860.00	
	4404	COCHISE COLLECTION, LLC	COLLECTION SVC FEES/BFD	11-0531		05/31/2011	83.92	
							1,923.92	*
10-64-31100	GENERAL FUND - FIRE DEPARTMENT - PROFESSIONAL FEES							
	5307	MG PATIENCE CPA	CONTRACT SRVC EARNEST	436		06/10/2011	2,980.00	
10-64-41608	GENERAL FUND - FIRE DEPARTMENT - MEDICAL SUPP - FIRST AID KITS							
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	54010		08/09/2010	26.40	-
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80586137		05/13/2011	85.59	PR
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80586137		06/08/2011	858.59	PR
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80586138		06/08/2011	369.20	PD
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80586138		05/13/2011	369.20	PD
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80586739		06/08/2011	465.36	PD
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80586739		05/16/2011	465.36	PD
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80586740		05/16/2011	40.95	PD
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80586740		06/08/2011	40.95	PD
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80586741		06/08/2011	442.06	PD
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80586741		05/16/2011	442.06	PD
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80590275		05/24/2011	532.82	
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80590276		05/24/2011	448.57	
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80590277		05/24/2011	466.14	
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80590278		05/24/2011	342.10	
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80590932		05/25/2011	28.00	
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80597873		06/09/2011	49.10	
							1,067.33	*
10-64-41610	GENERAL FUND - FIRE DEPARTMENT - SPECIAL SUPPLIES - OTHER							
	1129	BARNETT'S OXYGEN SERVICE	OXYGEN & TANKS/BFD	1112		05/31/2011	32.98	
	1394	GALLS, AN ARAMARK COMPANY	VEHICLE SUPPLES/BPD	511170737		05/27/2011	105.22	
	1659	ACE HARDWARE	SUPPLIES/BFD	1593		06/06/2011	18.05	
	1659	ACE HARDWARE	SUPPILES/BFD	1616		06/08/2011	13.08	
							169.33	*
10-64-41700	GENERAL FUND - FIRE DEPARTMENT - CONTRACT SERVICES							
	1499	IKON OFFICE SOLUTIONS	COPIER MAINT AGRMNT	84845972		05/23/2011	168.79	
	2427	ENTECH	HEART MONITOR MAINT AGRMNT	15970		05/26/2011	625.00	
	3036	MULE MOUNTAIN PEST CONTRC	PEST CNTRL SRVCS/BFD	109		06/01/2011	30.00	
	3036	MULE MOUNTAIN PEST CONTRC	PEST CNTRL SRVCS/BFD	110		06/04/2011	30.00	
							853.79	*
10-64-43500	GENERAL FUND - FIRE DEPARTMENT - POSTAGE							
	1219	BISBEE PETTY CASH	PETTY CASH RMBRSMNT/VDEPT:	11-607		06/07/2011	.50	PD
10-64-56002	GENERAL FUND - FIRE DEPARTMENT - EQUIPMENT							
	1833	UNITED FIRE EQUIPMENT	FIRE SUPPLIES/BFD	452259		05/27/2011	111.68	
	1833	UNITED FIRE EQUIPMENT	FIRE SUPPLIES/BFD	452662		06/02/2011	111.68	
							223.36	*
10-64-61000	GENERAL FUND - FIRE DEPARTMENT - PARTS & LABOR							
	1532	CITY OF SIERRA VISTA	PARTS & LABOR/BFD	1032		06/03/2011	111.07	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5/5		05/05/2011	24.75	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	62749		05/02/2011	17.09	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	63061		05/04/2011	4.59	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	63506		05/10/2011	99.77	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	63507		05/10/2011	17.09	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	63526		05/10/2011	17.09	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	64853		05/24/2011	9.85	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	64883		05/24/2011	122.71	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	64989		05/25/2011	52.88	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	65170		05/26/2011	50.59	
	3377	BARNETT'S TOWING	VEHICLE TOWING	13042		05/10/2011	300.00	
							827.48	*
10-68-57005	GENERAL FUND - CITY MAGISTRATE - MAGISTRATE JUDGE CONTRACT							
	4636	DAVID C. MORALES	CONTRACT SERVICE	212		06/01/2011	500.00	PD
	4636	DAVID C. MORALES	CONTRACT SERVICE	213		06/29/2011	500.00	
							1,000.00	*
10-70-22550	GENERAL FUND - CEMETERY - SEWER AND GARBAGE SERV.							
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613		06/13/2011	46.48	
10-74-41700	GENERAL FUND - BUILDING & MAINTENANCE - CONTRACT SERVICES							
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210126139		05/26/2011	12.28	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210129333		06/06/2011	12.28	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210132065		06/09/2011	12.28	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210132068		06/15/2011	12.50	
	3036	MULE MOUNTAIN PEST CONTR	PEST CNTRL SRVCS/BMAINT	108-11		06/02/2011	30.00	
							79.34	*
10-74-42000	GENERAL FUND - BUILDING & MAINTENANCE - CUSTODIAL SUPPLIES							
	4672	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	72187753C		05/26/2011	180.24	-
	4672	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	72325116C		05/26/2011	99.40	-
	4672	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	72437126C		05/26/2011	34.45	-
	4672	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	72638788		05/18/2011	92.57	
	4672	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	72639339		05/19/2011	67.07	
	4672	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	72648321		05/24/2011	413.86	
	4672	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	72662609		06/02/2011	573.72	
							833.13	*
10-74-42500	GENERAL FUND - BUILDING & MAINTENANCE - REPAIR & MAINT- BLDG							
	1828	HOME DEPOT CREDIT SERVICE:	SUPPLIES/BM	11/0509		05/09/2011	67.08	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	104922		05/02/2011	26.67	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	104991		05/04/2011	41.06	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105011		05/05/2011	44.91	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105072		05/09/2011	162.13	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105080		05/09/2011	5.03	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105121		05/11/2011	40.29	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105126		05/11/2011	9.09	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105177		05/12/2011	22.98	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105299		05/18/2011	43.53	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105316		05/18/2011	56.96	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105411		05/23/2011	54.90	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105452		05/24/2011	60.92	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105458		05/24/2011	3.93	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105464		05/24/2011	101.61	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105508		05/26/2011	21.99	PD
	2029	BERG ENTERPRISES, INC.	REPAIR CITY HALL BOILER	119862		06/06/2011	682.06	
							1,445.14	*
10-74-53500	GENERAL FUND - BUILDING & MAINTENANCE - DOC WORKERS							
	3163	AZ STATE PRISON CMPLX-DOUC	DOC LABOR CREW/VDEPTS	11-0609		06/09/2011	68.00	
	3163	AZ STATE PRISON CMPLX-DOUC	DOC LABOR CREW/VDEPTS	11-0609		06/09/2011	31.50	
	3163	AZ STATE PRISON CMPLX-DOUC	DOC LABOR CREW/VDEPTS	11-0609		06/09/2011	40.50	
	3163	AZ STATE PRISON CMPLX-DOUC	DOC LABOR CREW/VDEPTS	11-0613		06/07/2011	36.00	
	3163	AZ STATE PRISON CMPLX-DOUC	DOC LABOR CREW/VDEPTS	11-0613		06/07/2011	36.00	
	3163	AZ STATE PRISON CMPLX-DOUC	DOC LABOR CREW/VDEPTS	11-0613		06/07/2011	68.00	
							280.00	*
10-74-56001	GENERAL FUND - BUILDING & MAINTENANCE - SMALL TOOLS & EQUIPMENT							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105172		05/12/2011	19.72	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105513		05/26/2011	45.23	PD

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							64.95	*
10-75-22550	GENERAL FUND - PUBLIC WORKS ADMINISTRATION - SEWER AND GARBAGE SERV.							
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613		06/13/2011	72.50	
10-75-41500	GENERAL FUND - PUBLIC WORKS ADMINISTRATION - OFFICE SUPPLIES							
	2412	COPPER QUEEN PUBLISHING	WORK ORDER FORMS	16214		05/26/2011	144.40	
10-75-41700	GENERAL FUND - PUBLIC WORKS ADMINISTRATION - CONTRACT SERVICES							
	1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS	PW-609		06/09/2011	40.00	
	4415	CULLIGAN/OASIS BOTTLED WTF	DRINKING WATER/PO	12X13371208		06/01/2011	4.91	
							44.91	*
10-75-51000	GENERAL FUND - PUBLIC WORKS ADMINISTRATION - PRINTING/REPRODUCTION							
	1913	ALPHAGRAPHICS	COPIES/PW	56983		06/08/2011	15.58	
	4913	COCHISE COUNTY ASSESSOR	COPIES	11-0606		06/06/2011	13.00	
							28.58	*
10-75-51100	GENERAL FUND - PUBLIC WORKS ADMINISTRATION - COPIER MAINTENANCE							
	5710	XEROX CORPORATION	CONTRACT SVC/PW	55249049		06/01/2011	116.47	
10-77-13000	GENERAL FUND - GARAGE - UNIFORMS							
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210126142		05/26/2011	12.50	
	1650	PRUDENTIAL OVERALL SUPPLY	COVERALLS & TOWELS/GARAGE	210129337		06/02/2011	12.50	
							25.00	*
10-77-22550	GENERAL FUND - GARAGE - SEWER AND GARBAGE SERV.							
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613		06/13/2011	80.57	
10-77-41700	GENERAL FUND - GARAGE - CONTRACT SERVICES							
	1129	BARNETT'S OXYGEN SERVICE	OXYGEN & ACETYLENE/GARAGE	1114		05/31/2011	37.70	
	1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS	CG-609		06/09/2011	50.00	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210126142		05/26/2011	19.50	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210129337		06/02/2011	19.50	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210132068		06/15/2011	19.50	
	4415	CULLIGAN/OASIS BOTTLED WTF	DRINKING WATER/GARAGE	12X13340906		06/01/2011	227.47	
							373.67	*
10-77-53500	GENERAL FUND - GARAGE - DOC WORKERS							
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/DEPTS	11-0609		06/09/2011	34.00	
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/DEPTS	11-0613		06/07/2011	34.00	
							68.00	*
10-77-61000	GENERAL FUND - GARAGE - PARTS & LABOR							
	1393	SIERRA VISTA GLASS INC	WINDSHIELD REPAIR	64845		05/23/2011	50.00	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	65178		05/26/2011	55.19	
							105.19	*
10-79-41500	GENERAL FUND - BUILDING INSPECTOR - OFFICE SUPPLIES							
	1659	ACE HARDWARE	SUPPLIES	1595		06/06/2011	6.02	
10-80-13000	GENERAL FUND - PARKS - UNIFORMS							
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210126139		05/26/2011	18.32	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210129333		06/06/2011	18.32	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210132065		06/09/2011	18.32	
							54.96	*
10-80-22000	GENERAL FUND - PARKS - WATER							
	1106	AZ WATER COMPANY	WATER / GOAR PARK	11-0613		06/13/2011	57.77	PD
	1106	AZ WATER COMPANY	WATER/TRAFFIC CIRCLE	11-0613		06/13/2011	234.30	PD
	1106	AZ WATER COMPANY	CITY PARK - BREWERY	11-0613		06/13/2011	45.66	PD
	1106	AZ WATER COMPANY	WATER / GARFIELD PARK	11-0613		06/13/2011	61.81	PD
	1106	AZ WATER COMPANY	WATER/SAGINAW PARK	11-0613		06/13/2011	34.35	PD
	1106	AZ WATER COMPANY	WATER /GRASSY PARKS	11-0613		06/13/2011	134.43	PD

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							568.32	*
10-80-22550	GENERAL FUND - PARKS - SEWER AND GARBAGE SERV.							
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613		06/13/2011	46.48	
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613		06/13/2011	16.58	
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613		06/13/2011	56.55	
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613		06/13/2011	56.55	
							176.16	*
10-80-40000	GENERAL FUND - PARKS - SUPPLIES							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105169		05/12/2011	9.40	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105453		05/24/2011	25.22	PD
							34.62	*
10-80-41700	GENERAL FUND - PARKS - CONTRACT SERVICES							
	1893	LAL ENTERPRISES, INC	PORTA POTS- GARFIELD	17966		05/31/2011	73.50	
10-80-53500	GENERAL FUND - PARKS - DOC WORKERS							
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-0609		06/09/2011	42.50	
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-0613		06/07/2011	63.75	
							106.25	*
10-80-73001	GENERAL FUND - PARKS - RECREATIONAL PROGRAMS							
	1698	SAFEWAY INC.	SUPPLIES/REC	2035948		06/06/2011	43.54	
	1775	ALCO DISCOUNT STORE	SUPPLIES - PARKS	345-01782		06/04/2011	77.95	
	3199	OFFICE SMART	SUPPLIES/PARKS	144564		05/31/2011	33.26	
	4505	GONZALES, CAROLINE	RMBRSMNT - SUPPLIES/PARK& R	110608		06/08/2011	44.62	
	5458	CAROLINA BIOLOGICAL SUPPLY	REC PROGRAMS	14692042RI		05/31/2011	103.12	
							302.49	*
10-80-91000	GENERAL FUND - PARKS - NEW EQUIPMENT							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105452		05/24/2011	52.75	PD
10-81-22000	GENERAL FUND - SWIMMING POOL - WATER							
	1106	AZ WATER COMPANY	WATER/SWIMMING POOL	11-0613		06/13/2011	2,200.75	PD
10-81-41000	GENERAL FUND - SWIMMING POOL - DISPOSABLE EQUIPMENT/TOOLS							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105130		05/11/2011	17.94	PD
	5790	WRISTBANDS MEDTECH USA, IN	SUPPLIES	349417		06/08/2011	49.10	
							67.04	*
10-81-41605	GENERAL FUND - SWIMMING POOL - SPECIAL SUPP - POOLS							
	4577	LESLIE'S POOL SUPPLY, INC	POOL SUPPLIES/POOL	649-37470		05/10/2011	87.37	
	4577	LESLIE'S POOL SUPPLY, INC	POOL SUPPLIES/POOL	649-37909		05/19/2011	91.08	
	4577	LESLIE'S POOL SUPPLY, INC	POOL SUPPLIES/POOL	649-38624		06/02/2011	140.08	
							318.53	*
10-81-42500	GENERAL FUND - SWIMMING POOL - REPAIRS & MAINT - BLDG							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105453		05/24/2011	21.35	PD
10-81-44000	GENERAL FUND - SWIMMING POOL - CONCESSION SUPPLIES							
	1775	ALCO DISCOUNT STORE	SUPPLIES/POOL	345-01782		06/04/2011	18.11	
10-83-22000	GENERAL FUND - LIBRARY - WATER							
	1106	AZ WATER COMPANY	WATER/LIBRARY	11-0613		06/13/2011	52.22	PD
10-83-22550	GENERAL FUND - LIBRARY - SEWER AND GARBAGE SERV.							
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613		06/13/2011	91.64	
10-83-53500	GENERAL FUND - LIBRARY - DOC WORKERS							
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-0609		06/09/2011	34.00	
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-0613		06/07/2011	29.75	

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							63.75	*
10-85-22550	GENERAL FUND - SENIOR CITIZENS CENTER - SEWER AND GARBAGE SERV.							
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613		06/13/2011	56.55	
10-85-41700	GENERAL FUND - SENIOR CITIZENS CENTER - CONTRACT SERVICES							
	1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS	SC-609		06/09/2011	50.00	
	1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS	SO-609		06/09/2011	35.00	
							85.00	*
10-99-99100	GENERAL FUND - CONTINGENCY - UNASSIGNED EXPENSES							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105252		05/16/2011	18.04	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105253		05/16/2011	2.51	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105283		05/17/2011	35.49	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105301		05/18/2011	36.66	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105308		05/18/2011	12.86	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105405		05/23/2011	7.62	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105543		05/27/2011	30.11	PD
	3805	BENJAMIN SUPPLY	REPAIR - POOL	709693-1		06/10/2011	274.02	
	5349	GRASP HEATING & COOLING , I	Cousil Chamber Air Conditioning	1119		06/08/2011	3,719.50	PD
							4,136.81	*
18-40-22512	TRANSPORTATION GRANTS - GRANT EXP - TRANSPORTATION - AZ STREET DESIGN SERVICES							
	5045	ENGINEERING & ENVIRONMENT	AZ STREET PRJCT	50023		05/23/2011	7,306.04	
18-40-22519	TRANSPORTATION GRANTS - GRANT EXP - TRANSPORTATION - FAA-AIRPORT ENTITLEMENT GRANT							
	5562	ARMSTRONG CONSULTANTS,	AIRPORT CONSULTATES	11-105987-02		05/26/2011	935.00	
	5794	CENTRAL IMPLEMENT, INC.	AIRPORT EQUIPMENT	10019		04/26/2011	62,705.25	
							63,640.25	*
20-40-34010	TRANSIENT ROOM TAX - FUND EXPENDITURES - COCHISE COUNTY TOURISM							
	4625	COCHISE COUNTY TREASURER	TOURISM COUNCIL	11-0613		06/01/0131	2,643.00	
21-40-13000	STREETS O&M FUND - FUND EXPENDITURES - UNIFORMS							
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210126143		05/26/2011	21.58	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210129338		06/02/2011	21.58	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210132069		06/09/2011	21.58	
							64.74	*
21-40-21000	STREETS O&M FUND - FUND EXPENDITURES - ELECTRIC							
	1097	AZ PUBLIC SERVICE (2 of 3)	ELEC- AZ ST LIGHTS/STREETS	11-0613		06/13/2011	4,729.16	PD
	1879	AZ PUBLIC SERVICE (3 of 3)	MERCURY LIGHT CHANGEOVER	0290000255		06/07/2011	18,687.22	
	1879	AZ PUBLIC SERVICE (3 of 3)	UTILITY POLES/STREETS	0480002300		05/31/2011	1,139.29	
							24,555.67	*
21-40-45200	STREETS O&M FUND - FUND EXPENDITURES - SUPPLIES							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	104956		05/03/2011	8.70	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105102		05/10/2011	9.35	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	15096		05/10/2011	16.41	PD
							34.46	*
21-40-45240	STREETS O&M FUND - FUND EXPENDITURES - CONCRETE, REBAR & FORMS							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105071		05/09/2011	13.12	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105164		05/12/2011	114.86	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105270		05/17/2011	13.90	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105342		05/19/2011	114.86	PD
							256.74	*
21-40-53500	STREETS O&M FUND - FUND EXPENDITURES - DOC WORKERS							
	3163	AZ STATE PRISON CMPLX-DOUC	DOC LABOR CREW/VDEPTS	11-0609		06/09/2011	288.00	
	3163	AZ STATE PRISON CMPLX-DOUC	DOC LABOR CREW/VDEPTS	11-0609		06/09/2011	68.00	
	3163	AZ STATE PRISON CMPLX-DOUC	DOC LABOR CREW/VDEPTS	11-0613		06/07/2011	68.00	
	3163	AZ STATE PRISON CMPLX-DOUC	DOC LABOR CREW/VDEPTS	11-0613		06/07/2011	180.00	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount		
21-40-56001	STREETS O&M FUND - FUND EXPENDITURES - SMALL TOOLS & EQUIPMENT						604.00	*	
	1862	B&D LUMBER & HARDWARE	SUPPLIES	104850		04/28/2011	19.83	PD	
21-40-61000	STREETS O&M FUND - FUND EXPENDITURES - PARTS & LABOR								
	1339	TUCSON TRACTOR COMPANY	BACKHOE SUPPLIES/STREETS	IV68425		05/12/2011	44.80		
	1339	TUCSON TRACTOR COMPANY	BACKHOE SUPPLIES/STREETS	IV68754		06/01/2011	84.45		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	104851		04/28/2011	55.75	PD	
	1862	B&D LUMBER & HARDWARE	SUPPLIES	14958		05/03/2011	43.83	PD	
							228.83	*	
21-40-62003	STREETS O&M FUND - FUND EXPENDITURES - GASOLINE								
	3551	UNION DISTRIBUTING	GASOLINE	131726		06/01/2011	4,748.02		
21-40-62005	STREETS O&M FUND - FUND EXPENDITURES - DIESEL								
	3551	UNION DISTRIBUTING	DIESEL	131726		06/01/2011	4,380.00		
43-40-10000	SAVE OUR STAIRS - FUND EXPENDITURES - Save Our Stairs Expense								
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105103		05/10/2011	20.27	PD	
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105238		05/16/2011	35.59	PD	
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105279		05/17/2011	40.53	PD	
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105343		05/19/2011	101.33	PD	
	1862	B&D LUMBER & HARDWARE	SUPPLIES	14857		04/28/2011	1,018.46	PD	
							1,216.18	*	
50-40-22550	AIRPORT FUND - FUND EXPENDITURES - SEWER AND GARBAGE SERV.								
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613		06/13/2011	7.66		
50-40-23000	AIRPORT FUND - FUND EXPENDITURES - GAS								
	1751	SOUTHWEST GAS CORPORATIC	GAS-	11-0613		06/13/2011	16.80	PD	
50-40-41610	AIRPORT FUND - FUND EXPENDITURES - SPECIAL SUPPLIES - OTHER								
	1862	B&D LUMBER & HARDWARE	SUPPLIES	104855		04/24/2011	23.54	PD	
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105460		05/24/2011	19.72	PD	
							43.26	*	
50-40-42500	AIRPORT FUND - FUND EXPENDITURES - REPAIR & MAINT - BLDG								
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105058		05/07/2011	30.12	PD	
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105371		05/20/2011	19.71	PD	
							49.83	*	
50-40-52500	AIRPORT FUND - FUND EXPENDITURES - PROPERTY, CASUALTY, LIABILITY								
	3639	SOUTHWEST RISK SERVICE	AIRPORT LIABILITY	11-606		06/06/2011	3,320.00		
54-40-13000	SEWER FUND - FUND EXPENDITURES - UNIFORMS								
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210129345		06/02/2011	32.21		
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210132075		06/09/2011	32.89		
							65.10	*	
54-40-22000	SEWER FUND - FUND EXPENDITURES - WATER								
	1106	AZ WATER COMPANY	WATER/HIGHWAY 80 SEWER POI	11-0613		06/13/2011	85.01	PD	
54-40-27500	SEWER FUND - FUND EXPENDITURES - LIENS EXPENSE (FILING FEES)								
	1219	BISBEE PETTY CASH	PETTY CASH RMBRSMNT/VDEPT:	11-607		06/07/2011	12.00	PD	
	1241	COCHISE COUNTY RECORDERS	LIEN RELEASE-	11-0606		06/06/2011	44.00	PD	
	1241	COCHISE COUNTY RECORDERS	LIEN RELEASE-	11-0614		06/14/2011	33.00	PD	
							89.00	*	
54-40-34102	SEWER FUND - FUND EXPENDITURES - OTHER - TESTING								
	1462	LEGEND TECHNICAL SERVICES	TESTING FEES	1105378		04/18/2011	92.00		
	1462	LEGEND TECHNICAL SERVICES	TESTING FEES	1105766		04/25/2011	762.00		
	1462	LEGEND TECHNICAL SERVICES	TESTING FEES	1105791		04/25/2011	164.00		
	1462	LEGEND TECHNICAL SERVICES	TESTING FEES	1105898		04/26/2011	92.00		
	1462	LEGEND TECHNICAL SERVICES	TESTING FEES	1106206		04/30/2011	92.00		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount	
	1462	LEGEND TECHNICAL SERVICES	TESTING FEES	1106209		04/30/2011	62.00	
	1462	LEGEND TECHNICAL SERVICES	TESTING FEES	1107365		05/24/2011	726.00	
	1462	LEGEND TECHNICAL SERVICES	TESTING FEES	115166		04/13/2011	154.00	
	5792	FLORES BACKFLOW SERVICES	BACKFLOW TEST	372472		06/10/2011	90.00	
							2,234.00	*
54-40-41500	SEWER FUND - FUND EXPENDITURES - OFFICE SUPPLIES							
	3199	OFFICE SMART	SUPPLIES/WW	144564		05/31/2011	55.45	
54-40-41600	SEWER FUND - FUND EXPENDITURES - SAFETY EQUIPMENT							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105123		05/11/2011	22.45	PD
54-40-41700	SEWER FUND - FUND EXPENDITURES - CONTRACT SERVICES							
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210129345		06/02/2011	30.60	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210132075		06/09/2011	44.04	
	4415	CULLIGAN/OASIS BOTTLED WTF	DRINKING WATER/WW	12X13341003		06/01/2011	52.21	
	5710	XEROX CORPORATION	CONTRACT SVC/WW	55249048		06/01/2011	28.91	
							155.76	*
54-40-42502	SEWER FUND - FUND EXPENDITURES - PIPES & FITTINGS							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105138		05/11/2011	.76	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105366		05/20/2011	7.52	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105372		05/20/2011	4.80	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105497		05/25/2011	49.89	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105501		05/25/2011	17.95	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105562		05/27/2011	9.31	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	15495		05/25/2011	72.07	PD
							126.40	*
54-40-43000	SEWER FUND - FUND EXPENDITURES - LAB SUPPLIES							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105311		05/18/2011	7.66	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	1054242		05/23/2011	16.43	PD
							24.09	*
54-40-53500	SEWER FUND - FUND EXPENDITURES - DOC WORKERS							
	3163	AZ STATE PRISON CMLPX-DOUC	DOC LABOR CREW/DEPTS	11-0609		06/09/2011	34.50	
	3163	AZ STATE PRISON CMLPX-DOUC	DOC LABOR CREW/DEPTS	11-0613		06/07/2011	36.00	
							70.50	*
54-40-56001	SEWER FUND - FUND EXPENDITURES - SMALL TOOLS & EQUIPMENT							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	104866		05/04/2011	27.39	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105209		05/13/2011	21.90	PD
							49.29	*
54-40-61000	SEWER FUND - FUND EXPENDITURES - PARTS & LABOR							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105209		05/13/2011	39.10	PD
54-40-62002	SEWER FUND - FUND EXPENDITURES - TIRES							
	1854	W R RYAN - FIRESTONE	TIRES-ALIGNMENTS/WW	T89776		05/25/2011	136.68	
54-40-62007	SEWER FUND - FUND EXPENDITURES - LUBRICANTS							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105209		05/13/2011	5.25	PD
	5791	COMMERCIAL MAINTENANCE	LUBRICANT	50137		05/27/2011	131.16	
							136.41	*
54-40-65100	SEWER FUND - FUND EXPENDITURES - CONSTRUCTION & REPAIR MATERIAL							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105082		05/09/2011	23.55	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105525		05/26/2011	18.83	PD
							42.38	*
54-40-91008	SEWER FUND - FUND EXPENDITURES - PORTABLE PUMP							
	4191	GRAINGER	PARTS & LABOR PUMP SYSTEM	81123383 2		05/31/2011	6,736.59	
56-40-13000	SANITATION FUND - FUND EXPENDITURES - UNIFORMS							
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210126144		05/26/2011	88.04	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210129339		06/02/2011	64.04	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210132070		06/09/2011	64.04	
							216.12	*
56-40-41000	SANITATION FUND - FUND EXPENDITURES - DISPOSABLE EQUIPMENT/TOOLS							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	104957		05/03/2011	133.07	PD
56-40-41500	SANITATION FUND - FUND EXPENDITURES - CONSUMABLE SUPPLIES							
	1698	SAFEWAY INC.	SUPPLIES/RECYCLE	2035922		02/03/2011	12.18	PD
56-40-53006	SANITATION FUND - FUND EXPENDITURES - COUNTY TIPPING FEES							
	3181	COCHISE COUNTY SOLID WAST	TIPPING FEE /SANITATION	15249		06/03/2011	15,683.50	
56-40-53500	SANITATION FUND - FUND EXPENDITURES - DOC WORKERS							
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-0609		06/09/2011	67.50	
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-0609		06/09/2011	207.00	
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-0613		06/07/2011	202.50	
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-0613		06/07/2011	72.00	
							549.00	*
56-40-91000	SANITATION FUND - FUND EXPENDITURES - EQUIP & FURNITURE - DUMPSTERS							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105248		05/16/2011	120.51	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105342		05/19/2011	113.90	PD
							234.41	*
59-40-13000	QUEEN MINE FUND - FUND EXPENDITURES - UNIFORMS							
	1415	BREWERY AVENUE DESIGNS	SHIRTS- QM	13185		01/10/2011	78.00	
59-40-22000	QUEEN MINE FUND - FUND EXPENDITURES - WATER							
	1106	AZ WATER COMPANY	WATER/QUEEN MINE	11-0613		06/13/2011	116.79	PD
59-40-22550	QUEEN MINE FUND - FUND EXPENDITURES - SEWER AND GARBAGE SERV.							
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-0613		06/13/2011	333.07	
59-40-41500	QUEEN MINE FUND - FUND EXPENDITURES - OFFICE SUPPLIES							
	2412	COPPER QUEEN PUBLISHING	DAILY SHEETS/QM	16201		05/23/2011	132.62	
	3199	OFFICE SMART	SUPPLIES/QM	144532		05/31/2011	80.23	
							212.85	*
59-40-41604	QUEEN MINE FUND - FUND EXPENDITURES - SPECIAL SUPP - MERCHANDISE							
	5342	SANCHEZ, CARMEN	MISC SUPPLIES MINERALS/QM	11-0529		05/29/2011	680.00	
	5761	RAKU POTTERY WORKS	MULTICOLOR VARIED FIGURINES	14604		05/05/2011	313.01	
	5787	CHARTIER, WILLIAM	MINERALS	11-0528		05/28/2011	100.00	
	5793	THE ESTATE OF HENRY OGURE	MINERALS	11-0527		05/27/2011	7,400.00	PD
							8,493.01	*
59-40-42500	QUEEN MINE FUND - FUND EXPENDITURES - OTHER-TOUR MAINT-INTERIOR							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105008		05/05/2011	113.17	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105012		05/05/2011	4.03	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105024		05/05/2011	8.52	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105302		05/18/2011	142.14	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105326		04/19/2011	24.28	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	105440		05/24/2011	43.03	PD
							335.17	*
59-40-42501	QUEEN MINE FUND - FUND EXPENDITURES - TOUR MAINTENANCE							
	1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS	QM 411		04/11/2011	50.00	PD
	1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS	QM-609		06/09/2011	50.00	
							100.00	*
59-40-44000	QUEEN MINE FUND - FUND EXPENDITURES - CONCESSION							
	5195	ARMSTRONG, CONNIE	RMBRSMNT-SUPPLIES/QM	11-0518		05/18/2011	25.34	
	5195	ARMSTRONG, CONNIE	RMBRSMNT-SUPPLIES/QM	11-0525		05/25/2011	19.66	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount	
							45.00	*
85-70-81000	DEBT SERVICE FUND--G.O. DEBT - LEASE PURCHASE AGREEMENTS - PRINCIPAL PMTS, LEASE PURCHAS							
	4847 ZION NATIONAL BANK		NEW AMBULANCE	11-0601		06/01/2011	12,828.21	PD
85-70-81500	DEBT SERVICE FUND--G.O. DEBT - LEASE PURCHASE AGREEMENTS - INTEREST PMTS, LEASE PURCHASE							
	4847 ZION NATIONAL BANK		NEW AMBULANCE	11-0601		06/01/2011	2,047.95	PD
96-40-41505	BISBEE BUS FUND - FUND EXPENDITURES - ADMIN MISC EXPENSES							
	4714 CATHOLIC COMMUNITY SERVIC		TRANSIT SVC /BBS	11-0513		06/14/2011	9,249.60	PR
96-40-41606	BISBEE BUS FUND - FUND EXPENDITURES - CCS OPERATING EXPENSES							
	3123 CATHOLIC COMMUNITY SERVIC		MONTHLY BILLING	11-0523		06/15/2011	9,249.60	PD
	3123 CATHOLIC COMMUNITY SERVIC		MONTHLY BILLING	11-0615		06/15/2011	8,924.07	
							18,173.67	*
96-40-41607	BISBEE BUS FUND - FUND EXPENDITURES - CITY OPERATING EXPENSE							
	2228 WILLCOX AUTO PARTS INC.		AUTO PARTS	63386		05/09/2011	41.78	
	2228 WILLCOX AUTO PARTS INC.		AUTO PARTS	63670		05/11/2011	50.42	
	2228 WILLCOX AUTO PARTS INC.		AUTO PARTS	63821		05/13/2011	241.16	
	2228 WILLCOX AUTO PARTS INC.		AUTO PARTS	63825		05/13/2011	111.51	
	2228 WILLCOX AUTO PARTS INC.		AUTO PARTS	64156		05/17/2011	26.30	-
	2228 WILLCOX AUTO PARTS INC.		AUTO PARTS	64271		05/18/2011	23.09	
	2228 WILLCOX AUTO PARTS INC.		AUTO PARTS	64385		05/19/2011	6.29	
	2228 WILLCOX AUTO PARTS INC.		AUTO PARTS	64729		05/23/2011	72.30	
							520.25	*
Grand Total:							240,338.31	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____



AGENDA ITEM NUMBER 2a

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 15, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE MINUTES OF THE SPECIAL SESSION OF MAYOR AND COUNCIL HELD ON MAY 11, 2011 AT 5:30 PM.
DATE ACTION REQUESTED: June 21, 2011	<input type="checkbox"/> ORDINANCE	
<input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
	OTHER:	

TO: Mayor and Council

FROM: Gloria P. Gonzalez, City Clerk

RECOMMENDATION: Approve the Minutes.

PROPOSED MOTION: I move to approve the Minutes of the Special Session of Mayor and Council held on May 11, 2011 at 5:30 PM.

DISCUSSION:

FISCAL IMPACT: No Impact

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado, Deputy City Clerk

Reviewed by: W.J. Porter
W.J. Porter, Mayor

MINUTES

MINUTES OF THE SPECIAL SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, HELD ON WEDNESDAY, MAY 11, 2011, AT 5:30 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING CALLED TO ORDER BY MAYOR PORTER AT 5:43 PM.

ROLL CALL

COUNCIL

Councilmember Boyd Nicholl, Ward I

Councilmember Bennie Scott, Ward III

Councilmember Luche Giacomino, Ward II Excused

Mayor W.J. "Jack" Porter

Councilmember Anna Cline, Ward III

Councilmember Ransom Burke, Ward II, Mayor Pro Tempore Late 5:46pm

Councilmember Ken Budge, Ward I Excused

STAFF

Stephen J. Pauken, City Manager

Gloria P. Gonzalez, City Clerk

Dee L. Flanagan, Finance Director

John Charley, Community Development Director

Jim Elkins, Chief of Police

Jack Earnest, Fire Chief

Jennifer L. Graeme, Personnel Director

Tom Klimek, Public Works Director/City Engineer

Peg White, Library Director

CITY ATTORNEY

John A. MacKinnon

THE FOLLOWING ITEM WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

1. DISCUSSION AND POSSIBLE APPROVAL OF JOB TITLES AND NUMBER OF EMPLOYEES SUBJECT TO A REDUCTION IN FORCE.

Mr. Pauken explained that this reduction in force is due to the proposed budget numbers for the fiscal year 2012. The following recommendations have been made, reducing one Accounting Clerk leaving one remaining, reducing one Communications Officer leaving three fulltime and three part time, and one Police Officer leaving eight remaining. Mr. Pauken conveyed that there was a resignation from a Police Officer today and the act of reducing force won't be unnecessary.

Councilmember Scott indicated that the reduction of a Police Officer would be a \$40,000.00 loss to the City. The Officer spends 17 weeks in school during which the City pays him. The Officer then spends 6 to 8 months on the FTO Program even before they get a set of keys. Councilmember Scott suggested that the City pull the \$40,000.00

from the Street Project and keep an Officer. This reduction will cost the City money, over time will have to be paid for and an Officer to cover the slot of someone else.

Councilmember Cline commented that she was surprised to hear of the resignation. This has weighed heavy on all of us. Councilmember Cline thanked all the department heads for the hard work they do everyday, especially for finding ways to make cuts in an already tight budget and went on explain that we keep hearing that the City needs to share the sacrifice. The burden hasn't been shared equally, not because one department is more important than another, but because of the particular functions of the different departments. Councilmember Cline stated that she was strongly against the reduction of a uniformed Officer. We need more personnel in the Public Safety Department, but we need to keep our Firefighters and Officers at the current level. If monies from the streets need to be reallocated then so be it. If a pot hole isn't repaired it is not a matter of life and death, but if our 911 calls can't be answered in a timely manner it could be a matter of life and death to our citizens and that is of great concern.

Councilmember Nicholl asked if there was a resignation then what are we doing. Mr. Pauken explained that the resignation was not official, but if for some reason it were to fall through then we may have to go through with the reduction of force.

Mayor Porter commented that he found it strange that this was being discussed by Council. He indicated that the City Charter states that the City Manager has the power to layoff, transfer, demote employees through out the City. This is a glitch in the Personnel Rules that need to be changed. Mr. Pauken stated that being on the safe side because there is a conflict we wanted to be sure.

MOTION: Mayor Porter moved to approve the reduction in force as recommended by the City Manager.

SECOND: Lack of a Second

MOTION FAILED FOR A LACK OF A SECOND.

MOTION: Councilmember Scott moved to adjourn the meeting.

Mr. Pauken explained because of the special nature of the security of handling cash Dee Flannigan has a Clerk on paid leave pending this action. Mrs. Flannigan would like Council to act on that position if any. Mr. Pauken stated that since the Police Officer situation had been resolved, but would really appreciate the Council to act on the Communications Officer position.

Councilmember Cline asked if another position has to be reduced and if it had to be the Police Department could it be a Records Clerk. Mr. Pauken explained that it wouldn't be an apple for apples comparison in terms of cost.

Mayor Porter stated that there was a motion on the floor and it needed to be undone.

MOTION: Councilmember Scott moved to undo the motion to adjourn.

SECOND: Councilmember Burke

MOTION: Mayor Porter moved to approve the reduction in force of the Accounting Clerk and the Communications Officer as recommended by the City Manager.

SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Cline, Scott, Nicholl, Mayor Porter

NAYS: Councilmember Burke

MOTION PASSED: AYES – 4 NAYS – 1

MOTION: Councilmember Nicholl moved to adjourn the meeting.

SECOND: Councilmember Cline.

MOTION: PASSED UNANIMOUSLY

ADJOURNMENT: 5:55 P.M.

W.J. Porter, Mayor



AGENDA ITEM NUMBER 26

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 15, 2011	TYPE OF ACTION: <u> </u> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE APPOINTMENT OF SYLVIA ANABLE TO THE BOARD OF ADJUSTMENT.
DATE ACTION REQUESTED: June 21, 2011	<u> </u> ORDINANCE	
<u> </u> REGULAR <u> X </u> CONSENT	<u> X </u> FORMAL ACTION	
OTHER:		

TO: Mayor and Council

FROM: Gloria P. Gonzalez, City Clerk

RECOMMENDATION: Approve appointment

PROPOSED MOTION: I move to approve the appointment of Sylvia Anable to the Board of Adjustment.

DISCUSSION:

Ms. Anable has submitted her application to serve on the Board of Adjustment for a two-year term. If appointed, she will serve on the Board from June 2011 – June 2013.

FISCAL IMPACT: \$

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado, Deputy City Clerk

Reviewed by: W.J. Porter
W.J. Porter, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application: June 11, 2011

Board interested to serve:

- Airport Advisory Committee
- Board of Appeals
- Committee on Disability Issues
- Evergreen Cemetery Committee
- Municipal Property Corporation
- Police and Fire Advisory Committee
- Transit Advisory Committee
- Bisbee Arts Commission
- Charter Review Committee
- Design Review Board
- Judicial Selection Committee
- Parks and Recreation Committee
- Public Safety Retirement Board
- Youth Council
- Board of Adjustment
- Civil Service Commission
- Employee Council
- Library Advisory Board
- Planning and Zoning Commission
- Streets and Infrastructure Committee

ANABLE SYLVIA M

Last Name	First Name	Middle Initial
POBOX	4413	BISBEE, AZ 85603

Mailing Address	Number	Street	City	State	Zip Code
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Residential Street Address: 75 MOHAVE DRIVE

Telephone Number(s): 520 432 7347

Email Address: SYLANDCLIFF@CABLEONE.NET

* I have been a resident of Bisbee for 22 years * Are you currently on any Boards?
YES

** (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed): RETIRED AT PRESENT; FORMERLY A TEACHER, SCHOOL ADMINISTRATOR, COLLEGE INSTRUCTOR

Please provide a brief summary of Civic/Volunteer Experience:
BOARD OF BISBEE FOUNDATION; KIWANIS MEMBER; BISBEE WOMAN'S CLUB;

Other Background Information Relevant to Serving in this Position:

I am logical and thoughtful. I have taken a real estate course and am familiar with surveys, lines, blue prints and flat maps. I am also familiar with the City Code.

I am qualified and interested in serving on this Board because:

I have served on the board for several terms and wish to continue.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain: _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- _____ Residency Requirement (Bisbee Resident for less than 1 year)
- _____ Length of Service (I have served _____ terms)
- _____ Number of Commission Memberships currently served. I also serve on the: _____

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: *Sylvia M. Anable* Date: *June 13, 2011*

When complete, please return to:
City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: gpgonzalez@cityofbisbee.com
acoronado@cityofbisbee.com



AGENDA ITEM NUMBER 2C

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 15, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> FORMAL ACTION OTHER:	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE APPOINTMENT OF SUSANA SANDERS TO THE DESIGN REVIEW BOARD (DRB).
DATE ACTION REQUESTED: June 21, 2011		
<input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> CONSENT		

TO: Mayor and Council

FROM: Gloria P. Gonzalez, City Clerk

RECOMMENDATION: Approve appointment

PROPOSED MOTION: I move to approve the appointment of Susana Sanders to the Design Review Board.

DISCUSSION:

Ms. Sanders has submitted her application to serve on the Design Review Board for a three-year term. If appointed, she will serve on the DRB from June 2011 – June 2014.

FISCAL IMPACT: \$

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado, Deputy City Clerk

Reviewed by: W.J. Porter
W.J. Porter, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application: 6/10/2011

Board interested to serve:

- Board of Adjustment, Design Review Board, etc.

Sanders Susana G
Last Name First Name Middle Initial
Box 780 21 Laundry Hill Bisbee AZ 85603
Mailing Address Number Street City State Zip Code

Residential Street Address: 21 Laundry Hill

Telephone Number(s): 520.249.0983

Email Address: sanders.susana@gmail.com

* I have been a resident of Bisbee for 13 years * Are you currently on any Boards? Rebuilding Together
* (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed): Cochise College, Math Instructor, 2000-present
MA Teaching English as a Second Language
MS Industrial Engineering
BS Mathematics

Please provide a brief summary of Civic/Volunteer Experience:

Board Renaissance House, Development Chair 2006-2008
Board Rebuilding Together, Secretary 2008-present
Volunteer for Stairclimb, Library, Naco Migrant Center

Other Background Information Relevant to Serving in this Position:

I have worked constructing an addition and remodel of my house.
I have been involved with Rebuilding Together as both House Captain (volunteer,
and Board member since 2007.

I am qualified and interested in serving on this Board because:

I want to serve the community that I love and repay in a small way the
assistance I received during my remodel. I have always been very
interested in home design.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain: _____


WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- _____ Residency Requirement (Bisbee Resident for less than 1 year)
- _____ Length of Service (I have served _____ terms)
- _____ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature:  Date: 6/10/2011

When complete, please return to:
City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: gpgonzalez@cityofbisbee.com
acoronado@cityofbisbee.com



AGENDA ITEM NUMBER 2d

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 15, 2011	TYPE OF ACTION: <u> </u> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE APPOINTMENT OF MIKE LAZOVICH TO THE COMMITTEE ON DISABILITY ISSUES.
DATE ACTION REQUESTED: June 21, 2011	<u> </u> ORDINANCE	
<u> </u> REGULAR <u> X </u> CONSENT	<u> X </u> FORMAL ACTION	
OTHER:		

TO: Mayor and Council

FROM: Gloria P. Gonzalez, City Clerk

RECOMMENDATION: Approve appointment

PROPOSED MOTION: I move to approve the appointment of Mike Lazovich to the Committee on Disability Issues.

DISCUSSION:

Mr. Lazovich has submitted his application to serve on the Committee of Disability Issues for a two-year term. If appointed, he will serve on the Board from June 2011 – June 2013.

FISCAL IMPACT: \$

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado Reviewed by: W.J. Porter
 Ashlee Coronado, Deputy City Clerk W.J. Porter, Mayor

Other Background Information Relevant to Serving in this Position:

I am qualified and interested in serving on this Board because:

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain: _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

_____ Residency Requirement (Bisbee Resident for less than 1 year)
_____ Length of Service (I have served _____ terms)
_____ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Mike Gonzalez **Date:** 6-9-11

When complete, please return to:

**City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: ggonzalez@cityofbisbee.com
acoronado@cityofbisbee.com**



AGENDA ITEM NUMBER 2e

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 15, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE APPOINTMENT OF RYAN HORN TO THE STREETS AND INFRASTRUCTURE COMMITTEE.
DATE ACTION REQUESTED: June 21, 2011	<input type="checkbox"/> ORDINANCE	
<input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
	OTHER:	

TO: Mayor and Council

FROM: Gloria P. Gonzalez, City Clerk

RECOMMENDATION: Approve appointment

PROPOSED MOTION: I move to approve the appointment of Ryan Horn to the Streets and Infrastructure Committee.

DISCUSSION:

Mr. Horn has submitted his application to serve on the Streets and Infrastructure Committee.

FISCAL IMPACT: \$

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado, Deputy City Clerk

Reviewed by: W.J. Porter
W.J. Porter, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application: 5/31/2011

Board interested to serve:

- Board of Adjustment, Civil Service Commission, Employee Council, Library Advisory Board, Planning and Zoning Commission, Streets and Infrastructure Committee (checked), etc.

Horn Ryan J
Last Name First Name Middle Initial

28 W. Paseo Celestial Sahavita AZ 85629
Mailing Address Number Street City State Zip Code

Residential Street Address:

Telephone Number(s): 520-343-3726

Email Address: horn5000@yahoo.com

* I have been a resident of Bisbee for years * Are you currently on any Boards?
* (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed):
Freeport McMoran Copper & Gold 2007 - current
Engineer Technician, Anthropology - B.A. 2002
University of Northern Colorado. Working on the Bisbee soils voluntary remediation project.

Please provide a brief summary of Civic/Volunteer Experience:
Helping Arizona game and fish clean up water hole areas. Safety committee with Freeport McMoran.

Other Background Information Relevant to Serving in this Position:

Desire to learn - Internship with Weld County and zoning researching tiered agricultural zoning - Experience with Auto CAD, GIS, Cartography, Traffic control certifications, as well as DOT certifications.

I am qualified and interested in serving on this Board because:

I believe that I can bring new ideas, new points, an interest into Bisbee's past and future. Sincere desire in preserving and creating Bisbee's Heritage.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain: _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- Residency Requirement (Bisbee Resident for less than 1 year)
- Length of Service (I have served _____ terms)
- Number of Commission Memberships currently served. I also serve on the: _____

I am requesting this/these waivers for the following reasons for consideration:

I work in Bisbee 5 days a week and contribute to the Bisbee culture. I feel as if I have adopted an ownership of developing a stronger infrastructure of the Bisbee township.

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: [Signature] Date: 5/31/2011

When complete, please return to:
City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: gpgonzalez@cityofbisbee.com
acoronado@cityofbisbee.com



REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 15, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE USE OF HIGGINS PARK FOR A BIRTHDAY PARTY ON SATURDAY, JULY 9, 2011 FROM 1:00PM TO 7:00PM.
DATE ACTION REQUESTED: June 21, 2011	<input type="checkbox"/> ORDINANCE	
<input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
		<input type="checkbox"/> OTHER:

TO: Mayor and Council

FROM: Thomas J. Klimek, Public Works Director/City Engineer

RECOMMENDATION: Approve the Park, Facility, and Right-of-Way Use Permit for use of Higgins Park for a Birthday Party on Saturday, July 9, 2011 from 1:00PM to 7:00PM.


PROPOSED MOTION: I move to approve the Park, Facility, and Right-of-Way Use Permit for use of Higgins Park for a Birthday Party on Saturday, July 9, 2011 from 1:00PM to 7:00PM.

DISCUSSION: Shannon Finn has submitted a Park, Facility and Right-of-Way Use Permit for the use of Higgins Park for a Birthday Party on Saturday, July 9, 2011 from 1:00pm to 7:00pm. She is expecting 30-35 people to attend and needs access to water for a small sprinkler for the kids to run through. She is requesting permission to drink beer. She has paid the \$25 permit fee, \$10 water fee, \$10 beer permit fee, and the \$50 refundable deposit. A Certificate of Liability insurance is not required.

FISCAL IMPACT: \$25 Permit Fee, \$10 water, \$10 beer
DEPARTMENT LINE ITEM ACCOUNT: 10-32-10650
BALANCE IN LINE ITEM IF APPROVED:

Prepared by:

 Caroline Gonzales, Events & Recreation Coordinator

Reviewed by:

 Stephen J. Paulsen, City Manager

Permit No.
18-11

CITY OF BISBEE
PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT
(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council".

Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Caroline Gonzales, Public Works at 432-6004 or cgonzales@cityofbisbee.com

APPLICANT INFORMATION

- 1). Applicant Name: Shannon Finn Date: June 9, 2011
- 2). Organization Name: _____
- 3). Mailing Address: 405 Shattuck St. Bisbee AZ 85603
- Phone #: 520-678-7704 Contact name and phone # during event Shannon 678-7704
- 4). Name and complete description of activity planned (attached separate letter to include breakdown of event activities and details if more than one activity or if more space is needed).
~~Bob~~ Daughters First Birthday party private bar-b-q.
- 5). Approximate Number of Participants and/or Spectators: 30-35
- 6). Requested Location of Event: Higgins Park
- 7). Date(s) of Event: July 9, 2011
- 8). Hours of Event: 3-6:00 pm
- (9) Hours of Reservation (with set-up and breakdown) 1:00 - dark (7:00pm) ^{about}
- 10). Request Consumption of Alcohol: Yes _____ No
- 11). Request Sales of Alcohol: _____ Yes No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

- \$ ~~1000~~ General Electricity access \$10, Band Shell Access \$50: for _____
- \$ 1000 Water access \$10: for sprinkler set up
- \$ 1000 Beer Permit (non-commercial permits only) \$10
- \$ _____ Police (escorts, security, road closures, redirecting of traffic): for _____
- \$ _____ Park/Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): _____
- \$ _____ Other – any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

- \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.
- \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
- Fees for above service requests in the amount of \$ 20 before permit is processed or event can take place.
- Business License / Special Event License Fee of \$32.50 paid before permit is processed– where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50. and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.
- Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).
- Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.
- County Health Department Food Permit must be attached if serving food or having food vendors. The Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)
- Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Tucson office). The sale of or consumption of alcoholic beverages must be approved by the City Council.
- Copy of flyers or promotional material associated with this event.

APPLICANT CERTIFICATION:

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, Shannon Finn, certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

Shannon B. Finn
Signature of Applicant/Authorized Party

June 9, 2011
Date

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) Birthday Party event the period from (date & time)

July 9 @ 1pm to July 9 @ 7pm, the permittee Shannon Finn agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or omission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expire during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

Shannon R. Finn
Signature of Permittee or Authorized Representative

Shannon Finn
Print Name

June 9, 2011
Date

COUNCIL ACTION:		
Recommended to:	Approve: _____	Deny: _____
With conditions as noted: _____		

_____	_____	
Mayor's Signature	Date	



AGENDA ITEM NUMBER 29

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 15, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE USE OF HIGGINS PARK FOR A BIRTHDAY PARTY ON SATURDAY, JUNE 25, 2011 FROM 12:00PM TO 7:00PM.
DATE ACTION REQUESTED: June 21, 2011	<input type="checkbox"/> ORDINANCE	
<input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
	<input type="checkbox"/> OTHER:	

TO: Mayor and Council
FROM: Thomas J. Klimek, Public Works Director/City Engineer
RECOMMENDATION: Approve the Park, Facility, and Right-of-Way Use Permit for use of Higgins Park for a Birthday Party on Saturday, June 25, 2011 from 12:00PM to 7:00PM.
PROPOSED MOTION: I move to approve the Park, Facility, and Right-of-Way Use Permit for use of Higgins Park for a Birthday Party on Saturday, June 25, 2011 from 12:00PM to 7:00PM.

DISCUSSION: Heather Lopez has submitted a Park, Facility and Right-of-Way Use Permit for the use of Higgins Park for a Birthday Party on Saturday, June 25, 2011 from 12:00pm to 7:00pm. She is expecting 50 people to attend and needs access to water for a small baby pool. She is requesting permission to drink beer. She has paid the \$25 permit fee, \$10 water fee, \$10 beer permit fee, and the \$50 refundable deposit. A Certificate of Liability insurance is not required.

FISCAL IMPACT: \$25 Permit Fee, \$10 water, \$10 beer
DEPARTMENT LINE ITEM ACCOUNT: 10-32-10650
BALANCE IN LINE ITEM IF APPROVED:

Prepared by:

Caroline Gonzales
Caroline Gonzales, Events & Recreation Coordinator

Reviewed by:

Stephen J. Pauken
Stephen J. Pauken, City Manager

Permit No.
17-11

CITY OF BISBEE
PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT
(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council".

Refer to Section 11.2.9 "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Caroline Gonzales, Public Works at 432-6004 or cgonzales@cityofbisbee.com

APPLICANT INFORMATION

1). Applicant Name: HEATHER LOPEZ Date: 6-14-11

2). Organization Name: _____

3). Mailing Address: PO BOX 4441

Phone #: 508-2469 Contact name and phone # during event 508-2469

4). Name and complete description of activity planned (attached separate letter to include breakdown of event activities and details if more than one activity or if more space is needed).

Birthday Party

5). Approximate Number of Participants and/or Spectators: 50

6). Requested Location of Event: Bisbee City Pool Higgins Park

7). Date(s) of Event: 6/25/11

8). Hours of Event: 2-6

(9) Hours of Reservation (with set-up and breakdown) 12-7

10). Request Consumption of Alcohol: Yes No

11). Request Sales of Alcohol: Yes No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

- \$ 0 General Electricity access \$10, Band Shell Access \$50: for _____
- \$ 10 Water access \$10: for _____
- \$ 10 Beer Permit (non-commercial permits only) \$10
- \$ _____ Police (escorts, security, road closures, redirecting of traffic): for _____
- \$ _____ Park/Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): _____
- \$ _____ Other – any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

- ~~\$25 non-commercial~~ or \$50 commercial permit fee paid before permit is processed.
- \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
- Fees for above service requests in the amount of \$ 170 before permit is processed or event can take place.
- Business License / Special Event License Fee of \$32.50 paid before permit is processed– where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50, and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.
- Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).
- Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.
- County Health Department Food Permit must be attached if serving food or having food vendors. The Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)
- Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Tucson office). The sale of or consumption of alcoholic beverages must be approved by the City Council.
- Copy of flyers or promotional material associated with this event.

APPLICANT CERTIFICATION:

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, Heather Lopez, certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

[Signature]
Signature of Applicant/Authorized Party

6-24-11
Date



AGENDA ITEM NUMBER 2h

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 16, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER:	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE USE OF CITY PARK FOR THE CLASS OF 1980-1986 PARTY ON SATURDAY, JULY 2, 2011 FROM 7:00PM TO 11:00PM.
DATE ACTION REQUESTED: June 21, 2011		
<input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> CONSENT		

TO: Mayor and Council
FROM: Thomas Klimek, Public Works Director/City Engineer
RECOMMENDATION: Approve the Park, Facility, and Right-of-Way Use Permit for use of City Park for the class of 1980-1986 party on Saturday, July 2, 2011 from 7:00PM to 11:00PM.
PROPOSED MOTION: I move to approve the Park, Facility, and Right-of-Way Use Permit for use of City Park for the class of 1980-1986 party on Saturday, July 2, 2011 from 7:00PM to 11:00PM.

DISCUSSION: Ray Rodgers has submitted a Park, Facility, and Right-of-Way Use Permit for use of City Park for the Class of 1980-1986 party on Saturday, July 2, 2011 from 7pm to 11 pm. He is requesting the consumption of alcohol and access to electricity for music. The permit fee, beer permit, electricity fee, and refundable deposit have been paid. No certificate of insurance is required.

FISCAL IMPACT: Park Permit fee: \$25, Beer: \$10, electricity: \$10; Band Shell Electricity: \$50,
DEPARTMENT LINE ITEM ACCOUNT: 10-32-10650
BALANCE IN LINE ITEM IF APPROVED:

Prepared by:

Caroline Gonzales, Events & Recreation Coordinator

Reviewed by:

Stephen J. Pauken, City Manager

CITY OF BISBEE
PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT
 (This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council".

Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Caroline Gonzales, Public Works at 432-6004 or cgonzales@cityofbisbee.com

APPLICANT INFORMATION

- 1). Applicant Name: Raymond Rodgers Date: 6-16-2011
- 2). Organization Name: CLASS REUNION 1980-1986
- 3). Mailing Address: 711 SHATTUCK ST.
- Phone #: 520 236-5026 Contact name and phone # during event Ray Rodgers 520 236-5026
- 4). Name and complete description of activity planned (attached separate letter to include breakdown of event activities and details if more than one activity or if more space is needed).
CLASS REUNION w/ DJ MUSIC AND
food provided by vendors "KIWANIS",
SECURITY by Rangers
- 5). Approximate Number of Participants and/or Spectators: _____
- 6). Requested Location of Event: CITY PARK
- 7). Date(s) of Event: JULY 2ND, 2011
- 8). Hours of Event: 7-11 PM
- (9) Hours of Reservation (with set-up and breakdown) _____
- 10). Request Consumption of Alcohol: Yes _____ No
- 11). Request Sales of Alcohol: _____ Yes No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

- \$ 10 General Electricity access \$10, Band Shell Access \$50: for 50
- \$ _____ Water access \$10: for _____
- \$ 10 Beer Permit (non-commercial permits only) \$10
- \$ _____ Police (escorts, security, road closures, redirecting of traffic): for _____
- \$ _____ Park/Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): _____
- \$ _____ Other – any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

- ~~\$25~~ non-commercial or \$50 commercial permit fee paid before permit is processed.
- \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
- Fees for above service requests in the amount of \$ 20.00 before permit is processed or event can take place.
- Business License / Special Event License Fee of \$32.50 paid before permit is processed– where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50. and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.
- Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).
- Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.
- County Health Department Food Permit must be attached if serving food or having food vendors. The Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)
- Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Tucson office). The sale of or consumption of alcoholic beverages must be approved by the City Council.
- Copy of flyers or promotional material associated with this event.

APPLICANT CERTIFICATION:

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, Raymond L. Rodgers, certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

Raymond L. Rodgers
Signature of Applicant/Authorized Party

6/16/11
Date

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) CLASS REUNION event the period from (date & time) 7/2/2011 5-6⁰⁰ ONE DAY, the permittee Raymond Rodgers agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or omission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expire during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

Raymond Rodgers
Signature of Permittee or Authorized Representative

Raymond L. Rodgers
Print Name

6/16/11
Date

COUNCIL ACTION:		
Recommended to:	Approve: _____	Deny: _____
With conditions as noted: _____		

_____	_____	_____
Mayor's Signature		Date



AGENDA ITEM NUMBER 2i

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 16, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE USE OF VISTA PARK FOR THE CLASS OF 1980-1986 PARTY ON SUNDAY, JULY 3, 2011 FROM 10:00AM TO 5:00PM.
DATE ACTION REQUESTED: June 21, 2011	<input type="checkbox"/> ORDINANCE	
<input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
	<input type="checkbox"/> OTHER:	

TO: Mayor and Council

FROM: Thomas Klimek, Public Works Director/City Engineer

RECOMMENDATION: Approve the Park, Facility, and Right-of-Way Use Permit for use of Vista Park for the class of 1980-1986 party on Sunday, July 3, 2011 from 10AM to 5PM.

PROPOSED MOTION: I move to approve the Park, Facility, and Right-of-Way Use Permit for use of Vista Park for the class of 1980-1986 party on Sunday, July 3, 2011 from 10AM to 5PM.

DISCUSSION:
Ray Rodgers has submitted a Park, Facility, and Right-of-Way Use Permit for use of City Park for the Class of 1980-1986 party on Sunday, July 3, 2011 from 10am to 5pm. He is requesting the consumption of alcohol and access to electricity for music. The permit fee, beer permit, electricity fee, and refundable deposit have been paid. No certificate of insurance is required.

FISCAL IMPACT: Park Permit fee: \$25, Beer: \$10, electricity: \$10
DEPARTMENT LINE ITEM ACCOUNT: 10-32-10650
BALANCE IN LINE ITEM IF APPROVED:

Prepared by:

Caroline Gonzales, Events & Recreation Coordinator

Reviewed by:

Stephen J. Pauken, City Manager

Permit No.
22-11

CITY OF BISBEE
PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT
(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council".

Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Caroline Gonzales, Public Works at 432-6004 or cgonzales@cityofbisbee.com

APPLICANT INFORMATION

- 1). Applicant Name: Raymond Rodgers Date: 6-16-2011
- 2). Organization Name: Class Reunion 1980-1986
- 3). Mailing Address: 711 Shattuck St
Phone #: (520) 236-5026 Contact name and phone # during event Ray Rodgers 520-236-5026
- 4). Name and complete description of activity planned (attached separate letter to include breakdown of event activities and details if more than one activity or if more space is needed).
Celebrate Reunion 1980-1986
DJ music Hamburgers & Hot Dog's Kids Games
& CLASS gathering.
Knight of Columbus to serve food.
- 5). Approximate Number of Participants and/or Spectators: _____
- 6). Requested Location of Event: Vista Park.
- 7). Date(s) of Event: July 3, 2011
- 8). Hours of Event: 11-3
- 9). Hours of Reservation (with set-up and breakdown) 10-5
- 10). Request Consumption of Alcohol: Yes No
- 11). Request Sales of Alcohol: Yes No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

- \$ 10 General Electricity access \$10, Band Shell Access \$50: for _____
- \$ # Water access \$10: for _____
- \$ 10 Beer Permit (non-commercial permits only) \$10
- \$ _____ Police (escorts, security, road closures, redirecting of traffic): for _____
- \$ _____ Park/Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): _____
- \$ _____ Other – any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

- \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.
- \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
- Fees for above service requests in the amount of \$ 20 before permit is processed or event can take place.
- Business License / Special Event License Fee of \$32.50 paid before permit is processed– where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50. and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.
- Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).
- Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.
- County Health Department Food Permit must be attached if serving food or having food vendors. The Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler’s certificate)
- Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Tucson office). The sale of or consumption of alcoholic beverages must be approved by the City Council.
- Copy of flyers or promotional material associated with this event.

APPLICANT CERTIFICATION:

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, Raymond L. Rodgers certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

Raymond L. Rodgers
Signature of Applicant/Authorized Party

8/16/2011
Date

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) CLASSENIO PICNIC event the period from (date & time) 7/3/2011 12pm-4pm to _____, the permittee Raymond Rodgers agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or omission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expire during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

Raymond L. Rodgers
Signature of Permittee or Authorized Representative

Raymond L. Rodgers
Print Name

6/16/2011
Date

COUNCIL ACTION:		
Recommended to:	Approve: _____	Deny: _____
With conditions as noted: _____		

_____	_____	_____
Mayor's Signature		Date



AGENDA ITEM NUMBER 2j

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 16, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE USE OF VISTA AND GOAR PARK FOR VENDORS ON MONDAY, JULY 4, 2011 FROM 7AM-7PM
DATE ACTION REQUESTED: June 21, 2011	<input type="checkbox"/> ORDINANCE	
<input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
	<input type="checkbox"/> OTHER:	

TO: Mayor and Council
FROM: Tom Klimek, Public Works Director/City Engineer
RECOMMENDATION: Approve Park, Facility, and Right-of-Way Use Permit for use of Vista and Goar Park for vendors on Monday, July 4, 2011 from 7am- 7pm.
PROPOSED MOTION: I move to approve the Park, Facility, and Right-of-Way Use Permit for use of Vista and Goar Park for vendors on Monday, July 4, 2011 from 7am- 7pm.

DISCUSSION: Parks and Recreation is requesting the use of Vista Park for music and vendors on July 4, 2011 for the Annual 4th of July Celebration. Vendor set-up will begin at 7am and breakdown will be at 9:30 pm at Vista Park. Music will take place in the late afternoon before the fireworks. Goar Park vendor set-up will begin at 9:30am until 7pm. Access to electricity will be needed at both parks. This is a City event.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared by:
Caroline Gonzales
Caroline Gonzales, Events & Recreation Coordinator

Reviewed by:
Stephen J. Pauken
Stephen J. Pauken, City Manager

CITY OF BISBEE
PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT
 (This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G – "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council".

Refer to Section 11.2.9 – "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Caroline Gonzales, Public Works at 432-6004 or cgonzales@cityofbisbee.com

APPLICANT INFORMATION

1). Applicant Name: Caroline Gonzales Date: 6/16/11

2). Organization Name: Bisbee Parks + Rec

3). Mailing Address: 118 Arizona St. Bisbee, AZ 85603

Phone #: 432-6004 Contact name and phone # during event _____

4). Name and complete description of activity planned (attached separate letter to include breakdown of event activities and details if more than one activity or if more space is needed).

Vendors at Vista + Goar Park

5). Approximate Number of Participants and/or Spectators: 10

6). Requested Location of Event: Vista + Goar Park

7). Date(s) of Event: Monday July 4, 2011

8). Hours of Event: 7am - 9pm

(9) Hours of Reservation (with set-up and breakdown) 7am - 9pm

10). Request Consumption of Alcohol: _____ Yes No

11). Request Sales of Alcohol: _____ Yes No

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) 4th of July Vendor event the period from (date & time)

Tam to 9pm, the permittee Caroline Gonzalez agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or omission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expire during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

Signature of Permittee or Authorized Representative

Print Name

Date

COUNCIL ACTION:		
Recommended to:	Approve: _____	Deny: _____
With conditions as noted: _____		

_____ Mayor's Signature	_____ Date	

City Event

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

\$ _____ General Electricity access \$10, Band Shell Access \$50: for _____

\$ _____ Water access \$10: for _____

\$ _____ Beer Permit (non-commercial permits only) \$10

\$ _____ Police (escorts, security, road closures, redirecting of traffic): for _____

\$ _____ Park/Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): _____

\$ _____ Other -- any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

- \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.
 \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
 Fees for above service requests in the amount of \$ _____ before permit is processed or event can take place.
 Business License / Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50. and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.
 Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).
 Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.
 County Health Department Food Permit must be attached if serving food or having food vendors. The Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)
 Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Tucson office). The sale of or consumption of alcoholic beverages must be approved by the City Council.
 Copy of flyers or promotional material associated with this event.

APPLICANT CERTIFICATION:

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, Caroline Gonzalez, certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

Signature of Applicant/Authorized Party

Date 6/16/11



4th of July VENDOR APPLICATION 2011

Name of Vendor or Organization: _____
Mailing address: _____
Contact Name & Phone# _____
Email address: _____

Return with a check or money order for the total amount due to Public Works 404 Bisbee Rd, Bisbee, AZ 85603 or mail to 118 Arizona St ATTN: Parks and Rec, 118 Arizona St. Bisbee, AZ 85603.

Space size needed:

- ◊ Informational booth (no sales or service) - \$5
- ◊ Smaller than 10 X 10 - \$20
- ◊ 10 X 10 (canopy size) -\$25
- ◊ Larger than 10 X 10- \$30

What does your business provide? ◊ Service ◊ Sale of items (no confetti poppers allowed)
Explain _____

Park Requested _____ Anticipated set-up time: _____ Anticipated breakdown time: _____

Electricity needed? ◊ yes ◊ no Water needed? ◊ yes ◊ no

If yes, include an additional \$10 for each utility needed.

Please Read:

THIS IS ONLY AN APPLICATION. FILLING OUT THIS APPLICATION DOES NOT GUARANTEE ACCEPTANCE. You will be notified of acceptance within 3 days from when application is received. We will not process your fees until you have been accepted. We will contact you prior to processing your payment. Vendors are responsible for obtaining all necessary permits, licenses, etc. from all governmental agencies having jurisdiction over its activities. Failure to do so will result in vendor's inability to participate in the event and space fee will not be refunded. For questions about required licenses, permits, etc. contact Arizona Department of Revenue, 800-634-6494, Cochise County Health Department, 520-432-9442, or other appropriate agency.

Vendors shall indemnify, defend and hold harmless the City of Bisbee from any and all liabilities that arise from their activities conducted at the event and shall submit to the City not later than three business days prior to the event a Certificate of Insurance showing general commercial liability coverage in an aggregate amount of not less than \$250,000 for non-food vendors and \$500,000 for food vendors. The City of Bisbee shall be named as an additional insured on all such Certificates of Insurance.

The 4th of July Vista Park festivities will be held from 10:00 a.m. to 9:30 p.m. and at Goar Park from 10:30 a.m. to 7 p.m. on Monday, July 4th. Vendor space will be available in Vista Park in Warren in the south courtyard area ONLY beginning at 9 a.m. Vendor space will be available at 9:30 a.m. at Goar Park. Staff will not be at each park until this time so please do not set up earlier. Vendor spaces will be designated; smaller spaces without a canopy will be placed underneath the trees, if available. All vendors are required to bring their own materials, canopies, tables, etc. Clean up will take place at 9:30pm at Vista Park and 7pm at Goar Park. Each vendor is required to clean their area and remove all belongings from the park at this time. You are welcome to leave earlier in the day or set up later in the day if you wish. If you plan to set-up later than 9am, please let us know so that a staff member is available to place you. Vendors are not allowed to drive in the park at any time. This poses a hazard to park users and damages our park. For questions, please contact Caroline Gonzales at 432-6004. Thank you for your participation. The community and the staff at the City of Bisbee greatly appreciate it. The deadline for applications is Friday, July 1, 2011. No refunds will be given after this date.

I have read and accept the above rules: _____



AGENDA ITEM NUMBER 2K

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 15, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE APPOINTMENT OF COUNCILMEMBER BOYD NICHOLL THE MAYOR PRO TEMPORE.
DATE ACTION REQUESTED: June 21, 2011	<input type="checkbox"/> ORDINANCE	
<input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
OTHER:		

TO: Mayor and Council

FROM: Gloria P. Gonzalez, City Clerk

RECOMMENDATION: Recommend Approval.

PROPOSED MOTION: I move to approve the appointment of Councilmember Boyd Nicholl as the Mayor Pro Tempore.

DISCUSSION:

Per Section 2.09 of the Bisbee Charter, the Mayor shall designate a member of the Council to serve as the Mayor Pro Tempore. At this time, Mayor Porter would like to appoint Ward One Councilmember Boyd Nicholl as the Mayor Pro Tempore.

FISCAL IMPACT: No Impact

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado Reviewed by: W.J. Porter
 Ashlee Coronado, Deputy City Clerk W.J. Porter, Mayor



REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: 06/15/11	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: PUBLIC HEARING ON TRUTH IN TAXATION AND PUBLIC HEARING AND DISCUSSION ON FY 2011-12 PROPOSED BUDGET FOR THE CITY OF BISBEE
DATE ACTION REQUESTED: 06/21/11	<input type="checkbox"/> ORDINANCE	
	<input type="checkbox"/> FORMAL ACTION	
<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> OTHER: DISCUSSION	

TO: Mayor and Council

FROM: Dee L. Flanagan, Finance Director; Stephen J. Pauken, City Manager

RECOMMENDATION: N/A – Public Hearing

PROPOSED MOTION: N/A

DISCUSSION:

Arizona Revised Statutes § 42-17107 states that the governing body shall hold a public hearing if the proposed primary property tax levy excluding construction, or revenue, is greater than the amount levied the previous year. Staff is recommending a change in the primary property tax rate from \$2.0817 to \$2.0363 per one hundred dollars (\$100) of assessed value, which is the maximum tax rate allowed by the state this year. A Truth in Taxation hearing is required because the new tax rate will generate an additional \$25,451 in property tax revenues. Assessed value of property in the City of Bisbee has increased from \$40,782,638 to \$42,941,650. The purpose of the hearing is to give taxpayers an opportunity to be heard in favor of or against any proposed tax levy.

FISCAL IMPACT: \$ N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Dee L. Flanagan
Dee L. Flanagan, Finance Director

Reviewed by: Stephen J. Pauken
Stephen J. Pauken, City Manager



AGENDA ITEM NUMBER 4

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 13, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION R-11-07: ADOPTING THE FINAL BUDGET FY 11-12 FOR THE CITY OF BISBEE; ADOPTING THE ALTERNATIVE EXPENDITURE LIMITATION FOR FY 10-11.
DATE ACTION REQUESTED: June 21, 2011	<input type="checkbox"/> ORDINANCE	
<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER:	

TO: Mayor and Council

FROM: Stephen J. Pauken, City Manager

RECOMMENDATION: Approve Resolution R-11-07

PROPOSED MOTION: I move to approve Resolution R-11-07 adopting the final budget for fiscal year 2011-2012.

DISCUSSION: At work sessions held on May 9, May 10 and May 11, 2011, City Manager Pauken submitted an estimate of spending for FY 11-12. Mayor and Council discussed the proposed budget and modifications were made resulting in the tentative budget for FY 11-12. On May 17, 2011 Mayor and Council approved the tentative budget with the adoption of Resolution R-11-06. Resolution R-11-07 adopts the Final Budget and the alternative expenditure limitation for FY 11-12.

FISCAL IMPACT: \$24,243,122

Prepared by:

Jennifer L. Graeme, Personnel Director

Reviewed by:

Stephen J. Pauken, City Manager

RESOLUTION R-11-07

A RESOLUTION OF THE MAYOR AND COUNCIL, CITY OF BISBEE, COCHISE COUNTY, ARIZONA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2011-2012; ADOPTING THE ALTERNATIVE EXPENDITURE LIMITATION FOR FISCAL YEAR 2011-2012; AND PROVIDING FOR SEVERABILITY.

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Article 3 of the Arizona Revised Statutes, the City Council of the City of Bisbee did, on May 17, 2011, make an estimate of the different amounts required to meet the public expenses for the ensuing year and an estimate of revenues from sources other than direct taxation, plus an amount to be raised by taxation upon real and personal property in the City of Bisbee; and

WHEREAS, publication has been duly made, as required by law, of these estimates together with a notice that the City Council would meet on June 21, 2011 for the purpose of conducting a public hearing at which any taxpayer may appear and be heard in favor of or against any proposed expenditure or tax levy; and

WHEREAS, it appears the sums to be raised by taxation, as specified therein, do not in the aggregate amount exceed that amount as computed in Title 42, section 17051 (a) of the Arizona Revised Statutes; and

WHEREAS, the publication and public hearing requirements for the adoption of this budget, including the Truth in Taxation Process, have been duly met; and

WHEREAS, the City duly adopted an alternative expenditure limitation which applies to Fiscal Year 2011-2012,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council, City of Bisbee, County of Cochise, State of Arizona as follows:

Section 1: The estimates of revenues and expenses shown on the accompanying schedules are hereby adopted as the budget of the City of Bisbee for Fiscal Year 2011-2012.

Section 2: The alternative expenditure limitation in the amount of \$24,243,122 is adopted for Fiscal Year 2011-2012.

Section 3: The City shall not exceed the alternative expenditure limitation as adopted herein except in the manner provided by law.

Section 4: If any section, subsection or portion of this Resolution is for any reason held to be invalid or unenforceable by the decision of any court or competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

PASSED, ADOPTED AND APPROVED by the Mayor and Council of the City of Bisbee, this 21st day of June, 2011.

APPROVED:

W. J. Porter, Mayor

ATTEST:

Gloria P. Gonzalez, City Clerk

APPROVED AS TO FORM:

John A. MacKinnon, City Attorney



REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 14, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF JOB TITLES AND NUMBER OF EMPLOYEES SUBJECT TO A REDUCTION IN FORCE.
DATE ACTION REQUESTED: June 21, 2011	<input type="checkbox"/> ORDINANCE	
<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
	OTHER:	

TO: Mayor and Council

FROM: Stephen J. Pauken, City Manager

RECOMMENDATION: Approve the reduction in force as recommended by the City Manager.

PROPOSED MOTION: I move to approve the reduction in force as recommended by the City Manager.

DISCUSSION: City Manager Pauken has determined the current number of employees in the Visitor’s Center is greater than that which can be reasonably afforded by the City of Bisbee. Pursuant to the Personnel Rules and Regulations, in the event of a reduction in force, “the Mayor and Council shall specifically designate the job titles or classifications at issue and the number of employees that will be retained”. As per the Bisbee City Charter Article IV. Section 4.01 b. “The Council shall provide for the number, title, qualifications, powers, duties, and compensations of all officers and employees of the City.” The recommendation of City Manager Pauken is the following:


<u>Number reduced</u>	<u>Job Title</u>	<u>Number retained</u>
1 PT	Visitor’s Center Office Assistant	None

FISCAL IMPACT: Approximately \$ 16,500.00


DEPARTMENT LINE ITEM ACCOUNT: Various

BALANCE IN LINE ITEM IF APPROVED: To be determined

Prepared by:


 Jennifer L. Graeme, Personnel Director

Reviewed by:


 Stephen J. Pauken, City Manager



AGENDA ITEM NUMBER 6

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 16, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: PUBLIC HEARING REGARDING AMENDMENTS TO THE BISBEE ZONING CODE, ARTICLE 8.7, HISTORIC DISTRICT TEMPORARY EXEMPTION
DATE ACTION REQUESTED: June 21, 2011	<input type="checkbox"/> ORDINANCE	
<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> CONSENT	<input type="checkbox"/> FORMAL ACTION	
	<input checked="" type="checkbox"/> OTHER: PUBLIC HEARING	


TO: Mayor and Council
FROM: John Charley, Community Development Director
RECOMMENDATION:
PROPOSED MOTION: PUBLIC HEARING

DISCUSSION: Based upon multiple discussions in front of the Planning and Zoning Commission including a Public Hearing the attached amendment to the Bisbee Zoning Code, is being submitted for a Public Hearing and possible recommendation by the Mayor and City Council. The amendment *Article 8.7* Historic District Temporary Exemption, is designed to stimulate economic growth in the Bisbee Historic District by placing a two year exemption on required parking standards for existing commercial and commercial mixed zoned structures.

FISCAL IMPACT: To be determined
DEPARTMENT LINE ITEM ACCOUNT: NA
BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by:

 John Charley, Community Development Director

Reviewed by:

 Stephen J. Pauken, City Manager



AGENDA ITEM NUMBER 7

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 15, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A NOTICE OF INTENT TO ADOPT ORDINANCE O-11-11, ADDING ARTICLE 8.7, HISTORIC DISTRICT TEMPORARY EXEMPTION AND PROVIDING FOR REPEAL AND SEVERABILITY
DATE ACTION REQUESTED: June 21, 2011	<input checked="" type="checkbox"/> ORDINANCE	
<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> CONSENT	<input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER:	

TO: Mayor and Council
FROM: John Charley, Community Development Director
RECOMMENDATION: Approval of the Notice of Intent to adopt Ordinance O-11-11.
MOTION: I move that we approve the Notice of Intent to adopt O-11-11, adding Article 8.7, Historic District Temporary Exemption to the City of Bisbee Zoning Code and providing for repeal and severability.

DISCUSSION: In an effort to promote economic development and recognizing the unique land use challenges found in the Bisbee Historic District city staff is proposing a two year suspension of the minimum parking requirements for existing commercial and commercial mixed zoned structures and their associated lots. Off street parking currently maintained by an existing building or use shall be maintained.

FISCAL IMPACT: NA
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by:
John Charley, Community Development Director

Reviewed by:
Stephen J. Pauken, City Manager

NOTICE OF INTENT

PROPOSED ORDINANCE O-11-11

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AMENDING THE ZONING CODE OF THE CITY OF BISBEE BY ADDING ARTICLE 8.7, HISTORIC DISTRICT TEMPORARY EXEMPTION, AND PROVIDING FOR SEVERABILITY.

WHEREAS, the problem of meeting contemporary parking standards within an historic district, built prior to the era of the automobile, has continued to pose challenges for those who have sought to develop viable businesses in this area; and

WHEREAS, in the current economic environment, there is little possibility of funding any larger parking structure or facility which might serve all of the historic district parking needs; and

WHEREAS, the Planning and Zoning Commission has held several public meetings on this issue and has recommended that the Mayor and Council adopt a temporary exemption of certain parking requirements, as applicable to certain commercial and associated residential development within the area of the Bisbee Historic Preservation Overlay Zone, as a means of determining what effect this will have on the use of this area; and

WHEREAS, it is in the best interests of this community to determine by actual experience whether a short-term exemption of certain parking requirements will have either a positive or negative impact upon this community,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Bisbee as follows:

Section 1: That the Zoning Code of the City of Bisbee is hereby amended by the addition of Article 8.7, Historic District Temporary Exemption, as stated in the attached Exhibit A, which is incorporated herein by reference.

Section 2: **Severability.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee, this ____ day of _____, 2011.

APPROVED:

W.J. Porter, Mayor

ATTEST:

Gloria P. Gonzalez, City Clerk

APPROVED AS TO FORM:

John A. MacKinnon, City Attorney

EXHIBIT A

AMENDMENT TO THE ZONING CODE OF THE CITY OF BISBEE

New language

{Deleted language}

8.7 Historic District Temporary Exemption.

Within the Bisbee Historic Preservation Overlay Zone, for all alterations, additions, extensions or enlargements of existing structures and associated improvements for commercial development and for residential development within an existing CM zoned structure, for which a building permit for construction is issued during the period from July 1, 2011, to June 30, 2013, the parking requirements of Article 8.1 of this Zoning Code shall not be applicable. No additional parking spaces shall be required by this Article in connection with any such construction, enlargement or renovation or the subsequent use of that commercial space for the uses specifically designated in any such building permit. Off-street parking currently being maintained in connection with any existing building or use shall be maintained so long as that building exists or its use continues.



REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 15, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> FORMAL ACTION OTHER:	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL TO AWARD THE BID FOR THE 4 TH OF JULY FIREWORKS TO FIREWORKS PRODUCTION OF ARIZONA.
DATE ACTION REQUESTED: June 21, 2011		
<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> CONSENT		

TO: Mayor and Council

FROM: Jack Earnest, Fire Chief

RECOMMENDATION: Award the Bid for the 4th of July Fireworks.

PROPOSED MOTION: I move to approve the Award of the Bid for the 4th of July Fireworks to Fireworks Production of Arizona.

DISCUSSION:

The Bisbee Fire Department is requesting that Council approve to award the bid for the 4th of July fireworks to Fireworks Production of Arizona. Bids were solicited and one vendor responded. Staff recommends approval to award the bid to Fireworks Production of Arizona.

FISCAL IMPACT: \$ 7,500.00

DEPARTMENT LINE ITEM ACCOUNT: 48-38-22506

BALANCE IN LINE ITEM IF APPROVED: \$00.00

Prepared by: Jack Earnest
Jack Earnest, Fire Chief

Reviewed by: Stephen J. Pauken
Stephen J. Pauken, City Manager



CITY OF BISBEE

July 4, 2011

PROPOSAL
\$7500.00



Total Aerial Effects 540

Aerial Display:

A large assortment of brilliantly-colored shells, including Chrysanthemums, Rings, Various Shapes, Waves, Crowns, Peonies, Strobes, Double Rings, Brocade Crowns, Diadems, and Crossettes in gorgeous Reds, Yellows, Blues, Greens, Silvers, and Golds.

Your Aerial Display will contain a total of **505** aerial shells.

- 3" - **10** Titanium Salutes
- 3" - **288** Chinese Fancy's & Specials
- 4" - **144** Chinese Fancy's & Specials
- 5" - **36** Chinese Fancy's & Specials
- 6" - **27** Chinese Fancy's & Specials

GRANDE FINALE:

Your celebration will close in spectacular excitement as multiple styles of brilliantly-colored shells, rocket skyward growing and glowing in breath-taking Blues, Golds, Greens, Silvers, Yellows, Purples and Red.

Your Grande Finale consists of **35** aerial shells:

Your Grande Finale: **28** - 3" Colored Shells and **7** - 3" Titanium Salutes.

GENERAL LIABILITY INSURANCE:

Proposal includes General Liability Insurance in the amount of **\$10,000,000**.

Proprietary Information

Fireworks Productions of Arizona
17034 S. 54th St.
Chandler, AZ 85226
Office 480-948-0090 ~ Fax 480-423-5430

FIREWORKS SHIP SHOW CONTRACT

This fireworks contract is between FPA, Ltd. an Arizona Corporation DBA Fireworks Productions of Arizona (FPA), and City of Bisbee.

FPA is in the business of selling fireworks, and City of Bisbee wants FPA to provide a fireworks show for City of Bisbee's benefit. The parties therefore agree as follows:

1. **Fireworks.** FPA will provide fireworks for a display on **Monday, 7/4/2011**. The display will substantially comply with the program set forth in Exhibit A.
2. **Contract Price.** City of Bisbee will pay FPA the sum of **\$7,500.00** (the 'Contract Price') as consideration for the fireworks display. Payment will be made as follows:
 - a. **Purchase Order for 100% of the Contract Price upon the signing of this contract due on or before June 25, 2011;**
 - b. **100% Contract Price within twenty days after the completion of the Fireworks Display.**

City of Bisbee agrees to pay interest at the rate of 2% per month on any delinquent balance until the debt is paid in full. In the event that City of Bisbee fails to perform its obligations and responsibilities pursuant to this contract and it becomes necessary for FPA to enforce its rights by hiring an attorney, City of Bisbee will be responsible for, in addition to any other sums for which it is found responsible, all attorney fees and costs incurred by FPA in collecting said sums.

3. **Permits.** City of Bisbee will apply for and secure, at its cost, all permits, licenses, and approvals required by all applicable local, state, or federal laws and regulations as well as any imposed or required by local police or fire departments.
4. **Insurance.** FPA will secure at City of Bisbee cost (included in paragraph 2) general liability insurance coverage in the amount of \$10,000,000. needed to display fireworks on the display date.
5. **Display Site.** City of Bisbee will procure and furnish a place suitable for the fireworks display. The site will be sufficient to accommodate spectator viewing areas, vehicle parking areas, and the Display Site. 'Display Site' means the discharge site, the fallout site, and the required separation distance from mortars to the spectator viewing areas in compliance with the most recent edition of the National Fire Protection Association 1123 Code for Fireworks Display.
6. **Cancellation.** The parties acknowledge that, if City of Bisbee cancels this contract, FPA will suffer damages. They further acknowledge that those damages will be uncertain as to amount and difficult to prove. In the event that City of Bisbee does cancel this contract, therefore, FPA will be entitled to recover, not as a penalty, but as liquidated damages, an amount set forth below:

- a. If cancellation occurs no more than 30 days before the Original Date, an amount equal to

10% of the Contract Price;

7. **Not a Partnership.** This agreement shall not be construed so as to create a partnership, joint venture, employment, or agency relationship between the parties.
8. **Acts of God.** In the event of fire, accident, strike, act of God, terrorism or other causes beyond the reasonable control of either party that prevent performance of either or both parties' obligations under this contract each party hereby releases the other from any and all obligations hereunder, except for liabilities that may have already accrued to such time.
9. **Indemnifications and Liability.** City of Bisbee will hold harmless and indemnify FPA from any demands, claims, causes of action or liability arising from damage to or destruction of real or personal property or bodily or personal injuries, whether arising from tort, contract, or otherwise, that occur directly or indirectly from the failure of City of Bisbee to comply with its obligations and responsibilities as set forth in this contract, including attorney fees and costs. City of Bisbee shall not, under any circumstances, be entitled to recover any consequential, incidental, exemplary, special, or punitive damages from FPA, including, without limitation, loss of income or profits.
10. **Indemnifications and Liability.** FPA will hold harmless and indemnify City of Bisbee from any demands, claims, causes of action or liability arising from damage to or destruction of real or personal property or bodily or personal injuries, whether arising from tort, contract, or otherwise, that occur directly or indirectly from the failure of FPA to comply with its obligations and responsibilities as set forth in this contract, including attorney fees and costs. FPA shall not, under any circumstances, be entitled to recover any consequential, incidental, exemplary, special, or punitive damages from City of Bisbee, including, without limitation, loss of income or profits.
11. **Whole Agreement.** This written contract, including Exhibit A, is the entire agreement between the parties. No statement, promise, or inducement made by either party or agent of either party that is not contained in this written contract will be valid or binding. This contract may not be enlarged, modified, or altered, except in writing signed by both parties.

FPA, Ltd.



(Authorized Signature)

Title: President

Date: June 11, 2011

City of Bisbee

(Authorized Signature)

Title: _____

Date: _____



AGENDA ITEM NUMBER 9

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: June 16, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT FOR THE USE OF BREWERY GULCH FOR THE 4 TH OF JULY MUCKING AND DRILLING CONTESTS ON MONDAY, JULY 4, 2011 FROM 7AM TO 7PM WITH CITY SPONSORSHIP AND WAIVER OF FEES.
DATE ACTION REQUESTED: June 21, 2011	<input type="checkbox"/> ORDINANCE	
<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
	<input type="checkbox"/> OTHER:	


TO: Mayor and Council
FROM: Tom Klimek, Public Works Director/City Engineer
RECOMMENDATION: Approve the Park, Facility and Right-of-Way Use Permit for use of Brewery Gulch for the annual mucking and drilling contests on Monday, July 4, 2011 from 7am to 7pm with City sponsorship and waiver of fees.
PROPOSED MOTION: I move to approve the Park, Facility and Right-of-Way Use Permit for use of Brewery Gulch for the annual mucking and drilling contest on Monday, July 4, 2011 from 7am to 7pm with City sponsorship and waiver of fees.

DISCUSSION: George Renteria, Event Organizer, is submitting a Park, Facility, Right-of-Way Use Permit for the use of Brewery Gulch for the annual hard rock drilling contest at 1:30pm and mucking at 3:30pm on July 4th. It is requested that officers be available to redirect traffic as well as barricade and remove vehicles as in years past. Flyers will be posted in advance to inform everyone of the street closure. Brewery Avenue from City Park to Howell Ave will be blocked off from 12pm to 7pm. The Brewery Gulch Parking Lot will be closed from 7am to 7pm to allow time for setup and breakdown. Traffic will be directed through Review Alley and Taylor Street during this event. Mr. Renteria is requesting City sponsorship with waiver of fees along with providing 2 porta pots, officers for security and traffic control, setting the rock and mucking material, obtaining and delivering large bleachers and small bleachers, setting up "no parking" signs, and removal of rock and mucking material the following day. A Certificate of Liability Insurance listing the City as additionally insured will be provided prior to the council meeting.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared by:

 Caroline Gonzales, Events & Recreation Coordinator

Reviewed by:

 Stephen J. Pauken, City Manager

CITY OF BISBEE
PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT
 (This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G – "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council".

Refer to Section 11.2.9 – "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Caroline Gonzales, Public Works at 432-6004 or cgonzales@cityofbisbee.com

APPLICANT INFORMATION

- 1). Applicant Name: George Renteria Jr Date: 6-16-11
- 2). Organization Name: _____
- 3). Mailing Address: 101 copper st Bisbee Az 85603
 Phone #: (520) 227-2410 Contact name and phone # during event George Renteria (520) 227-2410
- 4). Name and complete description of activity planned (attached separate letter to include breakdown of event activities and details if more than one activity or if more space is needed).
Hard Rock Drilling and Mucking events
10 Drillers and 15, 2 men Teams Mucking
- 5). Approximate Number of Participants and/or Spectators: 25 participants, 3000 Spectators
- 6). Requested Location of Event: Brewery Gulch
- 7). Date(s) of Event: July 4th 2011
- 8). Hours of Event: 1:30pm - 6pm
- 9). Hours of Reservation (with set-up and breakdown) 7am to 7pm
- 10). Request Consumption of Alcohol: _____ Yes No
- 11). Request Sales of Alcohol: _____ Yes No

Requesting Waiver of fees, + sponsorships.
SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

- \$ General Electricity access \$10, Band Shell Access \$50: for _____
- \$ Water access \$10: for _____
- \$ Beer Permit (non-commercial permits only) \$10
- \$ Police (escorts, security, road closures, redirecting of traffic): for Block parking at noon close street for traffic at noon, remove vehicles at noon, block parking
- \$ Park/Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): Signs for no parking, set rock/muck set + pick up bleachers also pick up rock/muck after contest block parking in front of elmas night before (Security event)
- \$ Other – any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.
Fort Huerfano 4 bleachers, 3 small City bleachers, 2 Porta Pots, Waiver of Fee

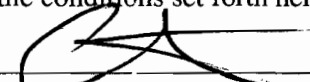
CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

- \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.
- \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
- Fees for above service requests in the amount of \$ _____ before permit is processed or event can take place.
- Business License / Special Event License Fee of \$32.50 paid before permit is processed– where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50. and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.
- Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).
- Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.
- County Health Department Food Permit must be attached if serving food or having food vendors. The Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)
- Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Tucson office). The sale of or consumption of alcoholic beverages must be approved by the City Council.
- Copy of flyers or promotional material associated with this event.

APPLICANT CERTIFICATION:

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, George Renteria Jr., certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.


Signature of Applicant/Authorized Party

6-16-11
Date

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) Brewery Gulch 4th of July event the period from (date & time) noon July 4 2011 to 7pm July 4th 2011, the permittee George Renteria Jr agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or omission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expire during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

Signature of Permittee or Authorized Representative

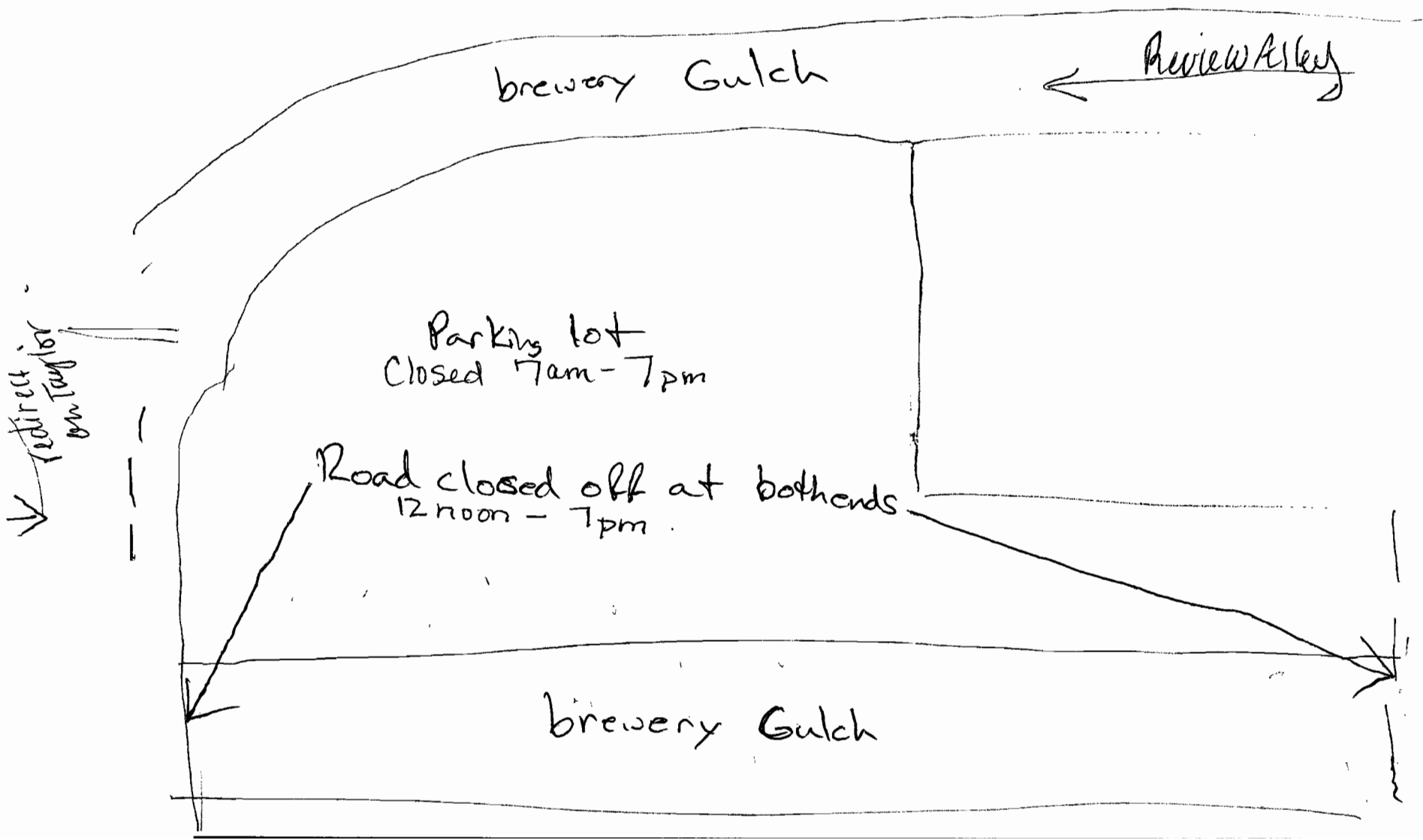
George Renteria Jr
Print Name

6-16-11
Date

COUNCIL ACTION:		
Recommended to:	Approve: _____	Deny: _____
With conditions as noted: _____		

_____ Mayor's Signature	_____ Date	

Muck + Drill



10 & 11

City Manager Report, June 21, 2011

1. Attached is the General Fund Summary Report for the period ended May 31, 2011. Revenues for the year to date are at 85.7% of budget, while expenditures are at 84.2% of budget. The benchmark for this period is 92%, so both revenues and expenditures continue to be well below the level we projected for the year. Net Revenue over Expenditures is \$97,330, compared to \$97,349 last year. The April, 2011 shortfall was (\$97,637). Revenues from local sales tax are actually encouraging at 102.3%, up from 90.1% last month, but the lodging sector is still extremely off-pace from a year ago at 60.3%, but (again) are up fairly dramatically from 50% last month. I would caution against too much optimism in this month's General Fund results, because month-to-month changes in the General Fund depend on a number of factors that can change it somewhat dramatically when the balance is close to "break even". There is one month remaining in the fiscal year.
2. Fourth of July issues; please be aware that the drought-type conditions in Bisbee this year make all kinds of fireworks activity a *huge* risk. Fire Chief Earnest issued a ban on the use of all fireworks from June 15th to a date to be determined later. Whether legal or illegal, any type of firework is a potential fire risk. Therefore, the city will be enforcing its rules and citing anyone who is caught using any fireworks this year. If you have fireworks in your possession, please store them safely or surrender them to the Police or Fire Departments, and then enjoy one or both of our professionally-run Fireworks Displays.
3. The City's Fireworks show is still scheduled for July 4th, but the date may be changed if the weather conditions are unsafe on the Vista.
4. Other Current Events.

City of Bisbee
General Fund Summary
Month Ending May 31, 2011
92% of the Fiscal Year Has Elapsed

<u>Revenue</u>	<u>Last Year</u>	%	<u>This Year</u>	%
Taxes	3,063,481.46	88.7	3,264,771.67	94.8
License & Permits	76,806.04	73.7	79,509.82	84.4
Intergovernmental	777,567.28	91.7	586,186.61	91.7
Charges For Services	1,050,384.86	81.8	1,167,425.14	90.8
Fines & Forfeitures	448.36	-	299.54	-
Miscellaneous	216,754.87	68.1	167,445.84	48.1
Contributions & Transfers	276,918.22	44.3	306,642.20	44.5
Total Revenue	<u>5,462,361.09</u>	80.9	<u>5,572,280.82</u>	85.7
<u>Expenditures</u>				
Mayor & Council	36,257.54	68.3	31,472.14	77.4
City Manager	117,517.34	90.9	115,448.04	90.1
Finance	338,398.99	89.0	334,735.70	87.0
City Clerk	127,805.32	84.1	113,904.02	67.8
Comm Development	127,799.38	57.4	118,877.76	60.9
Admin & Gen Govt	539,905.95	69.9	592,742.37	78.6
Personnel	59,593.23	89.7	61,480.30	92.6
Legal Services	97,261.84	76.7	92,779.72	74.8
Water System	5,439.35	51.8	917.60	19.5
Information Sys	27,388.21	68.0	32,169.12	83.6
Police	1,615,519.07	85.1	1,652,139.79	88.3
Fire	1,496,100.16	86.4	1,645,741.97	93.4
City Magistrate	36,009.02	75.0	11,000.00	22.9
Cemetery	2,619.35	13.7	2,738.81	40.3
Bldg & Maint	56,189.77	63.7	30,518.11	68.5
PW Admin	154,136.54	87.9	77,887.22	80.3
Garage	79,724.88	55.5	77,559.45	54.1
Bldg Inspector	52,907.97	76.7	55,293.62	83.7
Parks	129,962.46	82.7	134,220.26	83.3
Pool	26,660.07	45.6	24,687.76	45.0
Library	185,849.48	81.7	183,212.20	83.2
Sr. Center	18,131.28	97.3	19,560.14	104.5
Contingency	33,835.00	20.5	65,864.63	65.9
Total Expenditures	<u>5,365,012.20</u>	79.5	<u>5,474,950.73</u>	84.2
Net Revenue Over Exp	<u>97,348.89</u>		<u>97,330.09</u>	