

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, TO BE HELD ON TUESDAY, DECEMBER 6, 2011, AT 7:00 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING CALLED TO ORDER BY _____ AT _____ PM.

ROLL CALL

COUNCIL

Councilmember Boyd Nicholl, Ward I
Councilmember Bennie Scott, Ward III, Mayor Pro Tempore
Councilmember Luche Giacomino, Ward II
Mayor W.J. "Jack" Porter
Councilmember Anna Cline, Ward III
Councilmember Ransom Burke, Ward II
Councilmember Ken Budge, Ward I

STAFF

Stephen J. Pauken, City Manager
Gloria P. Gonzalez, City Clerk
Dee L. Flanagan, Finance Director
John Charley, Community Development Director
Jim Elkins, Chief of Police
Jack Earnest, Fire Chief
Jennifer L. Graeme, Personnel Director
Tom Klimek, Public Works Director/City Engineer
Peg White, Library Director

CITY ATTORNEY

John A. MacKinnon

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

CALL TO THE PUBLIC

"During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the city's business or any matter over which the council has control. (oral presentations shall not be repetitious and shall be confined to 3 minutes maximum duration.)" Ordinance O-91-29

2. Approval of the Consent Agenda

- A. Discussion and Possible Approval of the Minutes of the Regular Session of Mayor and Council held on November 15, 2011 at 7:00PM
Gloria P. Gonzalez, City Clerk
- B. Discussion and Possible Approval to Appoint of Dan E. Beauchamp to the Municipal Property Corporation.
Gloria P. Gonzalez, City Clerk
- C. Discussion and Possible Approval to Appoint Robert W. Etter to the Design Review Board.
Gloria P. Gonzalez, City Clerk
- D. Discussion and Possible Approval of the Park, Facility and Right-of-Way Use Permit for the Use Higgins Park and the Pool Building by Adventure Cycling Association for Camping from Tuesday, March 13, 2012 at 12:00 PM until Thursday, March 15, 2012 at 12:00 PM.
Thomas J. Klimek, Public Works Director
- E. Discussion and Possible Approval of a Park, Facility and Right-of-Way Use Permit for the Use of Vista Park for the Taylor Family Birthday Party on Saturday, December 10, 2011, from 1:00 PM to 9:00 PM.
Thomas J. Klimek, Public Works Director

OLD BUSINESS

- 3. Discussion and Possible Approval of Ordinance O-11-21, Amending Chapter 9, Health and Sanitation, of the City Code, by the Addition of Article 9.7, Regulation of Disposable Carryout Bags, and Providing for Severability.
John A. MacKinnon, City Attorney

NEW BUSINESS

- 4. Presentation of the City of Bisbee Annual Audit Report for the Year Ended June 30, 2011 by Larry Fester, CPA of Fester and Chapman, P.C.
Dee L. Flanagan, Finance Director
- 5. Discussion and Possible Direction to Staff regarding Allegations of Excessive Noise coming from the Cochise Choppers Business on Bisbee Road.
W.J. Porter, Mayor
- 6. Discussion and Possible Approval of the First Amendment to the Court Consolidation Agreement with Cochise County.
John A. MacKinnon, City Attorney
- 7. Discussion and Possible Approval of a Contract between the City of Bisbee and Pacific Advanced Civil Engineering, Inc. (PACE) in the amount of \$4,995.00 to Evaluate the Existing Bisbee San Jose Wastewater Treatment Plant.
Thomas J. Klimek, Public Works Director

8. City Manager's Report with Possible Discussion on the following topics:

- General Fund Summary Report for Period ended October 31, 2011
- Festival of Lights
- Work on Fire Hydrant and Fire Suppression Line that was damaged on October 31, 2011.

9. City Manager's Report on other current events (no discussion).

COUNCIL COMMENTS:

- Councilmember Burke would like to thank the Women's Club for including Warren and Arizona St. in the Home Tour.

ADJOURNMENT

Anyone needing special accommodations to attend this meeting should contact Gloria Gonzalez at (520)432-6012 at least twenty-four hours before the meeting.

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount	
1111								
10-2020801	GENERAL FUND - PUBLIC SAFETY RETIRE PAYABLE							
1096	PUBLIC SAFETY RETIREMENT	PUBLIC SAFETY RETIREMNT		11-11162		11/16/2011	29,902.18	PD
10-2020802	GENERAL FUND - DEFERRED COMPENSATION PAYABLE							
1623	NATIONWIDE RETIREMENT SOL	DEFERRED COMP		11-11123		11/16/2011	2,590.44	PD
10-2020818	GENERAL FUND - UNION DUES PAYABLE							
1147	BISBEE FIREFIGHTERS LOCAL 2	UNION DUES-FIRE		11-11121		11/16/2011	337.50	PD
3677	AZ COPS	UNION DUE-POLICE		11-11122		11/16/2011	270.00	PD
							607.50	*
10-2021001	GENERAL FUND - HEALTH INSURANCE PAYABLE							
4637	HEALTH NET OF AZ	HEALTH INSURANCE/VDEPTS		11-1111		11/11/2011	53,826.79	PD
10-2021006	GENERAL FUND - PREPAID LEGAL SVCS PAYABLE							
1642	PRE-PAID LEGAL SERVICES	PREPAID LEGAL SERVICES		11-1110		11/10/2011	179.35	PD
10-2023000	GENERAL FUND - CREDIT UNION PAYABLE							
1166	AMERICAN SOUTHWEST CREDIT	CREDIT UNION		11-11123		11/16/2011	380.00	PD
10-2024000	GENERAL FUND - PAYROLL GARNISHMENTS PAYABLE							
1469	INTERNAL REVENUE SERVICE	GARNISHMENT		11-11163		11/16/2011	50.00	PD
3271	SUPPORT PAYMENT CLEARING	SUPPORT CLEARING		11-11124		11/16/2011	1,288.61	PD
4848	GENERAL REVENUE CORPORATE	GARNISHMENT		11-11164		11/16/2011	111.10	PD
5805	WELLS FARGO FINANCIAL BANK	GARNISHMENT		11-11161		11/16/2011	583.82	PD
5830	Arizona DOR/Collections	Garnishment		11-11165		11/16/2011	276.84	PD
							2,310.37	*
10-34-40066	GENERAL FUND - CHARGES FOR SERVICES - AMBULANCE FEES							
5582	RUTH CLARK	REFUND OVERPAYMENT		11-1027		10/27/2011	209.03	
5831	ANNA S. HARRJE	REFUND AMBULANCE FEES		AH07251932		11/15/2011	841.82	
							1,050.85	*
10-50-24000	GENERAL FUND - MAYOR & COUNCIL - TELEPHONE & FAX							
4192	CENTURY LINK	PHONE SERVICES-PW ADMIN		11-1113		11/13/2011	42.03	PD
10-50-30000	GENERAL FUND - MAYOR & COUNCIL - OTHER CONTRACTS-VIDEO TAPING							
1254	GLAVE, WILLIAM L	TAPING-CNCL MTGS/MYR&CNCL		11-1116		11/16/2011	275.00	
10-50-41500	GENERAL FUND - MAYOR & COUNCIL - OFFICE SUPPLIES							
3264	BANK AMERICA	SUPPLIES		11-1109		11/09/2011	30.74	PD
3264	BANK AMERICA	SUPPLIES		11-1109		11/09/2011	20.00	PD
3264	BANK AMERICA	SUPPLIES		11-1109		11/09/2011	26.17	PD
							76.91	*
10-52-41500	GENERAL FUND - FINANCE DEPARTMENT - OFFICE SUPPLIES							
1219	BISBEE PETTY CASH	PETTY CASH RMBRSMNT/VDEPT:		11-1116		11/16/2011	1.52	PD
3199	OFFICE SMART	SUPPLIES		152209		11/01/2011	305.27	
3199	OFFICE SMART	SUPPLIES		152431		11/03/2011	99.30	
3199	OFFICE SMART	SUPPLIES		152701		11/09/2011	69.32	-
3199	OFFICE SMART	SUPPLIES		152796		11/10/2011	21.51	
3199	OFFICE SMART	SUPPLIES		152907		11/14/2011	72.84	
							431.12	*
10-52-75002	GENERAL FUND - FINANCE DEPARTMENT - FEES- COLLECTIONS-VARIANCES							
3264	BANK AMERICA	BANK FEES		11-1109		11/09/2011	7.02	PD
3264	BANK AMERICA	BANK FEES		11-1109		11/09/2011	1.00	PD
							6.02	-*
10-53-36000	GENERAL FUND - CITY CLERK - MAINTENANCE & SUPPORT AGREEMENTS							
4519	TRACHTMAN, SEAN	COMPUTER SVC		11-1121		11/21/2011	1,000.00	PD
10-53-41500	GENERAL FUND - CITY CLERK - OFFICE SUPPLIES							

	3199	OFFICE SMART	SUPPLIES	15182811		10/25/2011	4.34	PD
	3199	OFFICE SMART	SUPPLIES	1518671		10/21/2011	54.97	PD
	3199	OFFICE SMART	SUPPLIES	1519871		10/27/2011	87.07	PD
	3199	OFFICE SMART	SUPPLIES	1530061		11/15/2011	53.86	
							200.24	*
10-54-41500	GENERAL FUND - COMMUNITY DEVELOPMENT - OFFICE SUPPLIES							
	1219	BISBEE PETTY CASH	PETTY CASH RMBRSMNT/VDEPT:	11-1116		11/16/2011	10.50	PB
10-55-21000	GENERAL FUND - ADMINISTRATION & GENERAL GOV'T - ELECTRIC							
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	1,015.44	PD
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	4,636.76	PD
							5,652.20	*
10-55-22000	GENERAL FUND - ADMINISTRATION & GENERAL GOV'T - WATER							
	1106	AZ WATER COMPANY	WATER	11-1117		11/17/2011	170.69	PD
10-55-22550	GENERAL FUND - ADMINISTRATION & GENERAL GOV'T - SEWER AND GARBAGE SERV.							
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115		11/15/2011	349.06	PD
10-55-23000	GENERAL FUND - ADMINISTRATION & GENERAL GOV'T - GAS							
	1751	SOUTHWEST GAS CORPORATIC	GAS-	11-1115		11/15/2011	342.94	PD
10-55-34002	GENERAL FUND - ADMINISTRATION & GENERAL GOV'T - PROFESSIONAL FEES - 125 PLAN							
	1444	B.A.S.I.C. WESTERN USA INC.	RNWL PRE-TAX PREM RDCTN/AG	06-36209		12/02/2011	250.00	
10-55-41500	GENERAL FUND - ADMINISTRATION & GENERAL GOV'T - OFFICE SUPPLIES							
	3199	OFFICE SMART	SUPPLIES	1526631		11/08/2011	53.33	
	3199	OFFICE SMART	SUPPLIES	1526831		11/08/2011	300.34	
							353.67	*
10-55-43500	GENERAL FUND - ADMINISTRATION & GENERAL GOV'T - POSTAGE							
	2604	PURCHASE POWER	REFILL POSTAGE METER/NDEPT	11-1117		11/17/2011	1,000.00	
10-55-51100	GENERAL FUND - ADMINISTRATION & GENERAL GOV'T - COPIER MAINTENANCE							
	5710	XEROX CORPORATION	COPY MACHINE LEASE	58196388		11/01/2011	760.44	PD
10-56-35100	GENERAL FUND - PERSONNEL - RECRUITMENT COSTS							
	3264	BANK AMERICA	BACK GROUND CHECK	11-1109		11/09/2011	76.00	PD
10-56-41500	GENERAL FUND - PERSONNEL - OFFICE SUPPLIES							
	4489	FC ORGANIZATIONAL PRODUCT	DAYTIMER PAGES/VDEPTS	80491896		10/21/2011	37.17	PD
10-56-41610	GENERAL FUND - PERSONNEL - SPECIAL SUPPLIES - OTHER							
	3417	BISBEE OFFICE SUPPLY	SUPPLIES	42866		11/09/2011	16.44	PD
10-57-31100	GENERAL FUND - LEGAL SERVICES - PROFESSIONAL FEES - ATTORNEY							
	5747	JOHN MACKINNON	LEGAL SVC FEES	26		11/15/2011	2,094.00	
10-57-41800	GENERAL FUND - LEGAL SERVICES - DUPLICATION/COPY FEES							
	1913	ALPHAGRAPHICS	MASTER PLAN	58215		11/14/2011	132.75	
10-57-71000	GENERAL FUND - LEGAL SERVICES - SUBSCRIPTIONS & MEMBERSHIPS							
	4017	LEXIS NEXIS	MNTHLY ONLINE FEES/CA	1110198904		10/31/2011	67.00	PD
10-58-21000	GENERAL FUND - WATER SYSTEMS - ELECTRIC							
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	20.08	PD
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	70.42	PD
							90.50	*
10-59-24000	GENERAL FUND - TELEPHONE & FAX							
	4192	CENTURY LINK	MNTHLY PHN CHRGS	11-1113		11/13/2011	271.31	PD
	4192	CENTURY LINK	MNTHLY PHN CHRGS	11-1113		11/13/2011	32.45	PD
	4192	CENTURY LINK	MNTHLY PHN CHRGS	11-1113		11/13/2011	119.72	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount	
	4192	CENTURY LINK	PHONE SERVICES	11-1115		11/15/2011	243.98	PD
	4192	CENTURY LINK	PHONE SERVICES	11-1115		11/15/2011	364.56	PD
							1,032.02	*
10-59-91000	GENERAL FUND - EQUIPMENT							
	4519	TRACHTMAN, SEAN	COMPUTER SVC	11-1121		11/21/2011	1,250.00	PD
10-62-11402	GENERAL FUND - POLICE DEPARTMENT - PSPRS-ALT CONTRIBUTION							
	1096	PUBLIC SAFETY RETIREMENT	PUBLIC SAFETY RETIREMNT	11-1104		11/18/2011	312.27	PD
	1096	PUBLIC SAFETY RETIREMENT	PUBLIC SAFETY RETIREMNT	11-1118		11/18/2011	335.69	PD
	1096	PUBLIC SAFETY RETIREMENT	PUBLIC SAFTY RETIREMENT	464		11/18/2011	281.88	PD
							929.84	*
10-62-13000	GENERAL FUND - POLICE DEPARTMENT - UNIFORMS							
	5366	MORENO, CARLOS	RMBRSMNT-UNIFORM/BPD	11-1121		11/21/2011	43.53	PD
	5665	JER'S OLD TOWN UNIFORMS	UNIFORM- W.SILVA/BPD	148917		11/01/2011	123.72	
	5665	JER'S OLD TOWN UNIFORMS	UNIFORM- C.MORENO/BPD	148979		11/03/2011	122.92	
	5665	JER'S OLD TOWN UNIFORMS	UNIFORM- GARDNER/BPD	149153		11/09/2011	257.84	
							548.01	*
10-62-13097	GENERAL FUND - POLICE DEPARTMENT - AUCTION EXPENSES & EQUIPMENT							
	4644	WILLIAM BAGBY	RMBRSMNT/TITLES	11-1114		11/14/2011	49.00	PD
10-62-14000	GENERAL FUND - POLICE DEPARTMENT - EDUCATION/TRAINING							
	5829	OCSI TRAINING INC	TRAINING	1013		11/07/2011	195.00	PD
10-62-21000	GENERAL FUND - POLICE DEPARTMENT - ELECTRIC							
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	838.45	PD
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	32.84	PD
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	80.28	PD
							951.57	*
10-62-22000	GENERAL FUND - POLICE DEPARTMENT - WATER							
	1106	AZ WATER COMPANY	WATER	11-1027		11/15/2011	53.73	PD
	1106	AZ WATER COMPANY	WATER	11-1115		11/15/2011	90.22	PD
							143.95	*
10-62-22550	GENERAL FUND - POLICE DEPARTMENT - SEWER AND GARBAGE SERV.							
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115		11/15/2011	47.87	PD
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115		11/15/2011	130.89	PD
							178.76	*
10-62-24000	GENERAL FUND - POLICE DEPARTMENT - TELEPHONE & FAX							
	4192	CENTURY LINK	MNTHLY PHN CHRGS	11-1113		11/13/2011	239.94	PD
10-62-24001	GENERAL FUND - POLICE DEPARTMENT - INTERNET ACCESS FEES							
	4059	CABLE ONE	INTERNET SVC/BPD	11-1125		11/25/2011	73.06	
10-62-41500	GENERAL FUND - POLICE DEPARTMENT - OFFICE SUPPLIES							
	3199	OFFICE SMART	SUPPLIES	1518511		10/27/2011	76.34	PD
	3199	OFFICE SMART	SUPPLIES	152172		10/31/2011	110.99	PD
	3199	OFFICE SMART	SUPPLIES	152248		11/01/2011	161.61	-
	3199	OFFICE SMART	SUPPLIES	1523251		11/02/2011	137.09	PD
	3199	OFFICE SMART	SUPPLIES	1532901		11/21/2011	77.08	
							239.89	*
10-62-41700	GENERAL FUND - POLICE DEPARTMENT - CONTRACT SERVICES							
	1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS	CP-11		11/15/2011	40.00	
10-62-42100	GENERAL FUND - POLICE DEPARTMENT - BOOKS AND REFERENCE MATERIALS							
	3276	MATTHEW BENDER & CO	ARS BOOKS/BPD	23915161		10/24/2011	215.18	PD
10-62-42500	GENERAL FUND - POLICE DEPARTMENT - REPAIRS & MAINT - BLDG							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	108510		10/06/2011	17.08	
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109408		11/14/2011	19.27	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	PO No	Inv Date	Amount		
							36.35	*	
10-62-43600	GENERAL FUND - POLICE DEPARTMENT - MOVING, TOWING, STORAGE								
	3377	BARNETT'S TOWING	VEHICLE TOWING	13145		10/01/2011	95.00	PD	
	3377	BARNETT'S TOWING	VEHICLE TOWING	13146		10/02/2011	95.00	PD	
	3377	BARNETT'S TOWING	VEHICLE TOWING	13147		10/02/2011	118.75	PD	
	3377	BARNETT'S TOWING	VEHICLE TOWING	13149		10/06/2011	95.00	PD	
	3377	BARNETT'S TOWING	VEHICLE TOWING	13204		10/21/2011	95.00	PD	
	3377	BARNETT'S TOWING	VEHICLE TOWING	14206		10/22/2011	118.75	PD	
							617.50	*	
10-62-53000	GENERAL FUND - POLICE DEPARTMENT - CONTRACTS - OTHER								
	5658	IKON OFFICE SOLUTIONS	COPIER MAINT AGRMNT	85973654		11/22/2011	168.79		
10-62-53503	GENERAL FUND - POLICE DEPARTMENT - DOC WORKERS								
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/DEPTS	11-1109		11/09/2011	34.00		
10-62-61000	GENERAL FUND - POLICE DEPARTMENT - PARTS & LABOR								
	1854	W R RYAN - FIRESTONE	TIRES	T91371		10/31/2011	222.10		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-78356		10/03/2011	20.27		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-78434		10/04/2011	287.10		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-78603		10/05/2011	20.27		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-78664		10/05/2011	3.93		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-78728		10/06/2011	116.17		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-79157		10/11/2011	20.27		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-79850		10/18/2011	23.65		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-79893		10/18/2011	5,640.61	PR	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-79893		10/18/2011	5,621.31	PR	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-80521		10/24/2011	9.20	PD	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-80697		10/26/2011	205.24		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-80857		10/27/2011	67.10		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-80866		10/27/2011	18.18		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-80921		10/28/2011	56.28		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-80960		10/28/2011	19.49		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-81281		11/01/2011	15.33	PD	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-81434		11/02/2011	7.88	PD	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-83242		11/21/2011	6.35		
	5392	COCHISE COUNTY FLEET MAINT	AUTO REPAIR	BPD-014		10/19/2011	281.89		
							1,420.00	*	
10-62-62000	GENERAL FUND - POLICE DEPARTMENT - FUEL & LUBRICANTS								
	5084	SHELL FLEET PLUS	FUEL /BPD	39801065110		10/06/2011	20.02	PD	
10-62-72000	GENERAL FUND - POLICE DEPARTMENT - OTHER MAINT - ANIMAL SHELTER								
	1154	SAN PEDRO FEED & HARDWARE	SUPPLIES/BPD	1153		11/03/2011	37.37		
	1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS	AS-11		11/15/2011	40.00		
	1698	SAFEWAY INC.	SUPPLIES	2035083		11/22/2011	37.60		
	1775	DUCKWALL-ALCO STORES, INC.	SUPPLIES/BPD	34501901		11/09/2011	85.67		
	1775	DUCKWALL-ALCO STORES, INC.	SUPPLIES/BPD	34501902		11/09/2011	87.67		
							288.31	*	
10-62-72001	GENERAL FUND - POLICE DEPARTMENT - Shelter Programs								
	1248	CZAR CORPORATION	SPAY/NUETER /BPD	4990		11/10/2011	130.00		
	4192	CENTURY LINK	MNTHLY PHN CHRGS	11-1113		11/13/2011	29.42	PD	
							159.42	*	
10-64-11400	GENERAL FUND - FIRE DEPARTMENT - A.P.S.P.R.S.								
	1096	PUBLIC SAFETY RETIREMENT	PUBLIC SAFETY RETIREMNT	11-11162		11/16/2011	349.86	PD	
10-64-11402	GENERAL FUND - FIRE DEPARTMENT - PSPRS-ALT CONTRIBUTION								
	1096	PUBLIC SAFETY RETIREMENT	PUBLIC SAFETY RETIREMNT	463		11/18/2011	281.88	PD	
10-64-21000	GENERAL FUND - FIRE DEPARTMENT - ELECTRIC								

	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101	11/01/2011	204.05	PD
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101	11/01/2011	661.66	PD
						865.71	*
10-64-22000	GENERAL FUND - FIRE DEPARTMENT - WATER						
	1106	AZ WATER COMPANY	WATER	11-1115	11/15/2011	29.82	PD
	1106	AZ WATER COMPANY	WATER	11-1115	11/15/2011	41.42	PD
						71.24	*
10-64-22550	GENERAL FUND - FIRE DEPARTMENT - SEWER AND GARBAGE SERV.						
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115	11/15/2011	95.74	PD
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115	11/15/2011	95.74	PD
						191.48	*
10-64-23000	GENERAL FUND - FIRE DEPARTMENT - GAS						
	1751	SOUTHWEST GAS CORPORATIK	GAS-	11-1115	11/15/2011	66.05	PD
10-64-24000	GENERAL FUND - FIRE DEPARTMENT - TELEPHONE & FAX						
	4192	CENTURY LINK	MNTHLY PHN CHRGS	11-1113	11/13/2011	139.87	PD
	4192	CENTURY LINK	MNTHLY PHN CHRGS	11-1113	11/13/2011	29.93	PD
						169.80	*
10-64-28600	GENERAL FUND - FIRE DEPARTMENT - AMBULANCE BILLING FEES						
	1290	FRY FIRE DISTRICT	AMBULANCE BILLING	11-1001	11/15/2011	1,440.00	
10-64-31100	GENERAL FUND - FIRE DEPARTMENT - PROFESSIONAL FEES						
	5307	MG PATIENCE CPA	CONTRACT SRVC EARNEST	464	11/14/2011	2,980.00	
10-64-41500	GENERAL FUND - FIRE DEPARTMENT - OFFICE SUPPLIES						
	1775	DUCKWALL-ALCO STORES, INC.	SUPPLIES/BFD	34501944	11/26/2011	62.17	
10-64-41608	GENERAL FUND - FIRE DEPARTMENT - MEDICAL SUPP - FIRST AID KITS						
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80664412	11/01/2011	534.69	
	1321	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES/BFD	80668893	11/09/2011	427.48	
						962.17	*
10-64-41610	GENERAL FUND - FIRE DEPARTMENT - SPECIAL SUPPLIES - OTHER						
	1659	ACE HARDWARE	SUPPLIES	2892	11/15/2011	33.94	
	1659	ACE HARDWARE	SUPPLIES	2913	11/16/2011	3.61	
	1698	SAFEWAY INC.	SUPPLIES	2035081	10/31/2011	3.27	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	108724	10/17/2011	5.84	
	5716	PHYSIO-CONTROL	SUPPLIES	112065410	11/16/2011	167.70	
						214.36	*
10-64-41700	GENERAL FUND - FIRE DEPARTMENT - CONTRACT SERVICES						
	3377	BARNETT'S TOWING	VEHICLE TOWING	13150	10/11/2011	150.00	PD
10-64-42500	GENERAL FUND - FIRE DEPARTMENT - REPAIRS & MAINT - BLDG						
	5349	GRASP HEATING & COOLING , I	BUILDING REPAIR	2111	11/14/2011	134.11	
10-64-56001	GENERAL FUND - FIRE DEPARTMENT - SMALL TOOLS & EQUIPMENT						
	1708	FDC RESCUE PRODUCTS	FACE MASKS/BFD	3543	11/03/2011	167.28	
10-64-61000	GENERAL FUND - FIRE DEPARTMENT - PARTS & LABOR						
	1854	W R RYAN - FIRESTONE	TIRES-ALIGNMENTS/BFD	T91362	10/31/2011	144.95	PD
	1854	W R RYAN - FIRESTONE	TIRES-ALIGNMENTS/STREETS	T91362	10/31/2011	144.95	PD
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-70373	10/22/2011	1.52	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-78317	10/03/2011	19.88	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-78447	10/04/2011	23.84	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-78713	10/06/2011	39.08	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-78821	10/07/2011	44.36	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-79532	10/14/2011	210.54	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-79616	10/15/2011	7.00	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-79744	10/17/2011	8.10	-
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-80364	10/22/2011	4.78	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-80442	10/24/2011	28.59	

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	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-80553		10/25/2011	237.04		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-80565		10/25/2011	14.47		
							912.90	*	
10-64-64000	GENERAL FUND - FIRE DEPARTMENT - REPAIRS & MAINT - EQUIPMENT								
	3828	CREATIVE COMMUNICATIONS	RADIO REPAIR	296752		11/10/2011	72.32		
10-64-71001	GENERAL FUND - FIRE DEPARTMENT - LICENSE								
	5463	AZ DEPARTMENT OF HEALTH S	Ambulance Registration	11-0817		08/17/2011	250.00	PD	
10-68-57005	GENERAL FUND - CITY MAGISTRATE - MAGISTRATE JUDGE CONTRACT								
	4636	DAVID C. MORALES	CONTRACT SERVICE	224		12/14/2011	500.00		
	4636	DAVID C. MORALES	CONTRACT SERVICE	225		12/28/2011	500.00		
							1,000.00	*	
10-70-22550	GENERAL FUND - CEMETERY - SEWER AND GARBAGE SERV.								
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115		11/15/2011	47.87	PD	
10-70-40000	GENERAL FUND - CEMETERY - SUPPLIES								
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109303		11/09/2011	54.60		
10-70-42500	GENERAL FUND - CEMETERY - REPAIRS & MAINT - BLDG								
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109608		11/23/2011	77.08		
10-70-53500	GENERAL FUND - CEMETERY - DOC WORKERS								
	3163	AZ STATE PRISON CMPLX-DOUC	DOC LABOR CREW/VDEPTS	11-1109		11/09/2011	72.00		
	3163	AZ STATE PRISON CMPLX-DOUC	DOC LABOR CREW/VDEPTS	11-1109		11/09/2011	244.70		
							316.70	*	
10-70-56001	GENERAL FUND - CEMETERY - SMALL TOOLS & EQUIPMENT								
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109347		11/10/2011	37.47		
10-74-41700	GENERAL FUND - BUILDING & MAINTENANCE - CONTRACT SERVICES								
	1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS	PW-11		11/15/2011	40.00		
	5810	GARCIA, RANDY	REPAIR AND MAINT.	00018		11/17/2011	168.00		
	5810	GARCIA, RANDY	REPAIR AND MAINT.	00019		11/28/2011	600.00		
							808.00	*	
10-74-42000	GENERAL FUND - BUILDING & MAINTENANCE - CUSTODIAL SUPPLIES								
	4672	WAXIE SANITARY SUPPLY	CREDIT APPLIED	72896333		10/21/2011	328.50	PD	
	5810	GARCIA, RANDY	REPAIR AND MAINT.	00017		11/17/2011	180.00		
							148.50	*	
10-74-42500	GENERAL FUND - BUILDING & MAINTENANCE - REPAIR & MAINT- BLDG								
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109296		11/09/2011	22.40		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109297		11/09/2011	5.84		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109298		11/09/2011	19.50		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109299		11/09/2011	76.40		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109300		11/09/2011	12.67		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109343		11/10/2011	32.15		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109348		11/10/2011	54.79		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109407		11/14/2011	54.62		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109442		11/14/2011	29.04		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109455		11/16/2011	85.03		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109552		11/21/2011	30.47		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109573		11/21/2011	77.04		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109588		11/22/2011	36.92		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109590		11/22/2011	5.39		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109600		11/22/2011	38.36		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109609		11/23/2011	22.86		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109610		11/23/2011	331.45		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	19304		11/09/2011	81.08		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	170897CR		11/07/2011	1.59	-	

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	5349	GRASP HEATING & COOLING , IN	BUILDING REPAIR	2118		11/21/2011	175.00	
	5810	GARCIA, RANDY	REPAIR AND MAINT.	00020		11/25/2011	75.00	
							1,264.42	*
10-74-53500		GENERAL FUND - BUILDING & MAINTENANCE - DOC WORKERS						
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-1017		10/17/2011	44.60	PD
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-1109		11/09/2011	68.00	
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-1109		11/09/2011	36.00	
							148.60	*
10-75-12000		GENERAL FUND - PUBLIC WORKS ADMINISTRATION - BUSINESS TRAVEL						
	1219	BISBEE PETTY CASH	PETTY CASH RMBRSMNT/VDEPT:	11-1116		11/16/2011	51.45	PR
	1219	BISBEE PETTY CASH	PETTY CASH RMBRSMNT/VDEPT:	11-1116		11/16/2011	5.74	PR
	1219	BISBEE PETTY CASH		11-1116		11/16/2011	.20	PR
							56.99	*
10-75-21000		GENERAL FUND - PUBLIC WORKS ADMINISTRATION - ELECTRIC						
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	149.76	PD
10-75-22000		GENERAL FUND - PUBLIC WORKS ADMINISTRATION - WATER						
	1106	AZ WATER COMPANY	WATER	11-1117		11/17/2011	94.62	PD
10-75-22550		GENERAL FUND - PUBLIC WORKS ADMINISTRATION - SEWER AND GARBAGE SERV.						
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115		11/15/2011	76.03	PD
10-75-23000		GENERAL FUND - PUBLIC WORKS ADMINISTRATION - GAS						
	1751	SOUTHWEST GAS CORPORATIO	GAS-	11-1115		11/15/2011	83.21	PD
10-75-24000		GENERAL FUND - PUBLIC WORKS ADMINISTRATION - TELEPHONE & FAX						
	4192	CENTURY LINK	MNTHLY PHN CHRGS	11-1113		11/13/2011	59.86	PD
10-75-24001		GENERAL FUND - PUBLIC WORKS ADMINISTRATION - INTERNET ACCESS FEES						
	4059	CABLE ONE	INTERNET SERVICE	11-1115		11/15/2011	99.95	PD
10-75-41500		GENERAL FUND - PUBLIC WORKS ADMINISTRATION - OFFICE SUPPLIES						
	1219	BISBEE PETTY CASH	PETTY CASH RMBRSMNT/VDEPT:	11-1116		11/16/2011	32.86	PR
	4489	FC ORGANIZATIONAL PRODUCT	DAYTIMER PAGES/VDEPTS	80491896		10/21/2011	73.22	PD
							106.08	*
10-77-13000		GENERAL FUND - GARAGE - UNIFORMS						
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210193397		11/10/2011	15.37	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	21095418		11/17/2011	15.37	
							30.74	*
10-77-21000		GENERAL FUND - GARAGE - ELECTRIC						
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	185.38	PD
10-77-22550		GENERAL FUND - GARAGE - SEWER AND GARBAGE SERV.						
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115		11/15/2011	83.02	PD
10-77-24000		GENERAL FUND - GARAGE - TELEPHONE & FAX						
	4192	CENTURY LINK	MNTHLY PHN CHRGS	11-1113		11/13/2011	123.05	PD
10-77-41700		GENERAL FUND - GARAGE - CONTRACT SERVICES						
	1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS	CG-11		11/15/2011	50.00	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210193397		11/10/2011	16.63	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	21095418		11/17/2011	16.63	
							83.26	*
10-77-53000		GENERAL FUND - GARAGE - OTHER VARIOUS CONTRACTS						
	3551	UNION DISTRIBUTING	OIL & LUBRICANTS	166090		11/17/2011	1,934.61	
10-77-53500		GENERAL FUND - GARAGE - DOC WORKERS						
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-1109		11/09/2011	89.25	

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10-77-61000	GENERAL FUND - GARAGE - PARTS & LABOR							
	1854	W R RYAN - FIRESTONE	TIRES-ALIGNMENT	T91406		11/03/2011	68.80	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-79266		10/12/2011	56.86	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-80004		10/19/2011	7.89	
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-80803		10/27/2011	97.84	
							231.39	*
10-80-13000	GENERAL FUND - PARKS - UNIFORMS							
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210193394		11/03/2011	22.37	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210195406		11/17/2011	22.37	
	2967	KOBAL, TOM	REIMB-BOOT ALLOWANCE	11-1128		11/28/2011	87.00	PD
							131.74	*
10-80-21000	GENERAL FUND - PARKS - ELECTRIC							
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	24.81	PD
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	59.51	PD
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	22.05	PD
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	24.70	PD
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	24.13	PD
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	21.07	PD
							176.27	*
10-80-22000	GENERAL FUND - PARKS - WATER							
	1106	AZ WATER COMPANY	WATER	11-1027		11/15/2011	15.69	PD
	1106	AZ WATER COMPANY	WATER	11-1027		11/15/2011	37.59	PD
	1106	AZ WATER COMPANY	WATER	11-1027		11/15/2011	51.72	PD
	1106	AZ WATER COMPANY	WATER	11-1027		11/15/2011	143.52	PD
	1106	AZ WATER COMPANY	WATER	11-1027		11/15/2011	47.68	PD
	1106	AZ WATER COMPANY	WATER	11-1115		11/15/2011	15.19	PD
	1106	AZ WATER COMPANY	WATER	11-1115		11/15/2011	43.15	PD
	1106	AZ WATER COMPANY	WATER	11-1115		11/15/2011	15.19	PD
	1106	AZ WATER COMPANY	WATER	11-1117		11/17/2011	39.60	PD
	1106	AZ WATER COMPANY	WATER	11-1117		11/17/2011	142.42	PD
	1106	AZ WATER COMPANY	WATER	11-1117		11/17/2011	43.15	PD
	1106	AZ WATER COMPANY	WATER	11-1117		11/17/2011	16.19	PD
	1106	AZ WATER COMPANY	WATER	11-1117		11/17/2011	44.66	PD
	1106	AZ WATER COMPANY	WATER	11-1117		11/17/2011	581.29	PD
							1,237.04	*
10-80-22550	GENERAL FUND - PARKS - SEWER AND GARBAGE SERV.							
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115		11/15/2011	59.45	PD
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115		11/15/2011	17.08	PD
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115		11/15/2011	59.45	PD
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115		11/15/2011	47.87	PD
							183.85	*
10-80-40000	GENERAL FUND - PARKS - SUPPLIES							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109303		11/09/2011	27.30	
10-80-41700	GENERAL FUND - PARKS - CONTRACT SERVICES							
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210193394		11/03/2011	8.23	
	1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER	210195406		11/17/2011	8.23	
							16.46	*
10-80-42500	GENERAL FUND - PARKS - REPAIR & MAINT - BLDG							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109484		11/17/2011	81.83	
10-80-42501	GENERAL FUND - PARKS - REMODELING & IMPROVEMENTS							
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109528		11/18/2011	97.58	
10-80-53500	GENERAL FUND - PARKS - DOC WORKERS							
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/DEPTS	11-1017		10/17/2011	66.90	PD
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/DEPTS	11-1109		11/09/2011	139.00	

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							205.90	*
10-80-61001	GENERAL FUND - PARKS - PARTS AND LABOR							
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-79503		10/14/2011	26.94	
10-80-73005	GENERAL FUND - PARKS - SPECIAL EVENTS COSTS							
	1219	BISBEE PETTY CASH	PETTY CASH RMBRSMNT/VDEPT:	11-1116		11/16/2011	20.14	PR
	1659	ACE HARDWARE	SUPPLIES	2904		11/15/2011	43.73	
	1659	ACE HARDWARE	SUPPLIES	2908		11/15/2011	65.54	
	1659	ACE HARDWARE	SUPPLIES	2932		11/17/2011	82.09	
	1659	ACE HARDWARE	SUPPLIES	2958		11/21/2011	65.69	
	1775	DUCKWALL-ALCO STORES, INC.	SUPPLIES/	34501888		11/03/2011	62.06	
	1775	DUCKWALL-ALCO STORES, INC.	SUPPLIES	34501912		11/16/2011	103.47	
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109430		11/15/2011	67.27	
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109445		11/15/2011	7.76	
	5701	AZ CINE EQUIPMENT	GEL PAPER FOR FESTIVAL OF LIC	32476		11/04/2011	46.95	
	5833	DJ MIRAGE	Music-Special Events	11-1118		11/18/2011	200.00	PD
							764.70	*
10-81-21000	GENERAL FUND - SWIMMING POOL - ELECTRIC							
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	33.33	PD
10-81-22000	GENERAL FUND - SWIMMING POOL - WATER							
	1106	AZ WATER COMPANY	WATER	11-1027		11/15/2011	178.26	PD
10-81-24000	GENERAL FUND - SWIMMING POOL - TELEPHONE & FAX							
	4192	CENTURY LINK	PHONE SERVICES-PW ADMIN	11-1113		11/13/2011	34.50	PD
10-83-21000	GENERAL FUND - LIBRARY - ELECTRIC							
	1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service	11-1101		11/01/2011	650.15	PD
10-83-22000	GENERAL FUND - LIBRARY - WATER							
	1106	AZ WATER COMPANY	WATER	11-1027		11/15/2011	54.74	PD
10-83-22550	GENERAL FUND - LIBRARY - SEWER AND GARBAGE SERV.							
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115		11/15/2011	95.74	PD
10-83-24000	GENERAL FUND - LIBRARY - TELEPHONE & FAX							
	4192	CENTURY LINK	MNTHLY PHN CHRGS	11-1113		11/13/2011	182.36	PD
	4192	CENTURY LINK	PHONE SERVICES-LIB	11-1119		11/19/2011	430.36	
							612.72	*
10-83-41610	GENERAL FUND - LIBRARY - SPECIAL SUPPLIES - OTHER							
	1842	DEMCO INCORPORATED	SUPPLIES/LIBRARY	4388363		10/21/2011	309.07	
10-83-42100	GENERAL FUND - LIBRARY - BOOKS AND REFERENCE MATERIALS							
	1125	BAKER & TAYLOR, INC.	BOOKS/LIBRARY	4009970739		10/14/2011	17.54	
	1125	BAKER & TAYLOR, INC.	BOOKS/LIBRARY	4009987470		10/31/2011	33.30	
	1125	BAKER & TAYLOR, INC.	BOOKS/LIBRARY	4009993787		11/07/2011	17.56	
	1125	BAKER & TAYLOR, INC.	BOOKS/LIBRARY	4009999112		11/14/2011	16.97	
	4926	AMAZON	LIBRARY BOOKS/FILMS	11-1110		11/10/2011	1,861.21	
							1,946.58	*
10-83-42150	GENERAL FUND - LIBRARY - PERIODICALS							
	4963	ARIZONA DAILY STAR	SUBSCRIPTION/LIB	11-1121		11/12/2011	240.80	
10-83-43500	GENERAL FUND - LIBRARY - POSTAGE							
	1638	PITNEY BOWES	POSTAGE/LIB	11-1115		11/15/2011	98.00	
10-83-91000	GENERAL FUND - LIBRARY - NEW EQUIPMENT							
	4926	AMAZON	LIBRARY BOOKS/FILMS	11-1110		11/10/2011	113.07	

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10-85-13585	GENERAL FUND - SENIOR CITIZENS CENTER - COORDINATOR CONTRIBUTION							
3188	BISBEE SENIOR ASSOCIATION	MNTHLY CNTRBTN-		11-1101		11/01/2011	616.63	PD
3188	BISBEE SENIOR ASSOCIATION	MNTHLY CNTRBTN-		11-1201		11/29/2011	616.63	PR
3188	BISBEE SENIOR ASSOCIATION			11-1201		11/29/2011	616.63	PR
							616.63	*
10-85-21000	GENERAL FUND - SENIOR CITIZENS CENTER - ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	361.82	PD
10-85-22000	GENERAL FUND - SENIOR CITIZENS CENTER - WATER							
1106	AZ WATER COMPANY	WATER		11-1115		11/15/2011	43.15	PD
10-85-22550	GENERAL FUND - SENIOR CITIZENS CENTER - SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES		11-1115		11/15/2011	59.45	PD
10-85-23000	GENERAL FUND - SENIOR CITIZENS CENTER - GAS							
1189	AMERIGAS-SIERRA VISTA	PROPANE GAS		371-220178A		11/18/2011	1,003.33	
10-85-24000	GENERAL FUND - SENIOR CITIZENS CENTER - TELEPHONE & FAX							
4192	CENTURY LINK	MNTHLY PHN CHRGS		11-1113		11/13/2011	94.81	PD
10-85-24001	GENERAL FUND - SENIOR CITIZENS CENTER - INTERNET ACCESS FEES							
4059	CABLE ONE	INTERNET SERVICE		11-1115		11/15/2011	69.95	PD
10-85-41700	GENERAL FUND - SENIOR CITIZENS CENTER - CONTRACT SERVICES							
1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS		SC-11		11/15/2011	50.00	
1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS		SO-11		11/15/2011	35.00	
							85.00	*
20-40-24000	TRANSIENT ROOM TAX - FUND EXPENDITURES - TELEPHONE & FAX							
4192	CENTURY LINK	MNTHLY PHN CHRGS		11-1113		11/13/2011	140.34	PD
20-40-24001	TRANSIENT ROOM TAX - FUND EXPENDITURES - INTERNET ACCESS							
3264	BANK AMERICA	INTERNET CABLE ONE		11-1109		11/09/2011	99.95	PD
20-40-43500	TRANSIENT ROOM TAX - FUND EXPENDITURES - POSTAGE							
3264	BANK AMERICA	SUPPLIES		11-1109		11/09/2011	7.91	PD
3264	BANK AMERICA	SUPPLIES		11-1109		11/09/2011	180.60	PD
3264	BANK AMERICA	SUPPLIES		11-1109		11/09/2011	15.43	PD
							203.94	*
21-40-13000	STREETS O&M FUND - FUND EXPENDITURES - UNIFORMS							
1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER		210193398		10/10/2011	21.58	
1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER		210193399		11/10/2011	47.84	
1650	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER		210195419		11/17/2011	21.58	
							91.00	*
21-40-21000	STREETS O&M FUND - FUND EXPENDITURES - ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	86.52	PD
1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	125.22	PD
1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	92.69	PD
1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	18.83	PD
1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	34.74	PD
1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	22.01	PD
1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	22.55	PD
1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	11.95	PD
1097	AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	42.33	PD
1879	AZ PUBLIC SERVICE (3 of 3)	UTILITY POLES/STREETS		\R480002534		09/22/2011	6,762.18	PD
1879	AZ PUBLIC SERVICE (3 of 3)	UTILITY POLES/STREETS		\R480002535		09/22/2011	1,082.67	PD
1879	AZ PUBLIC SERVICE (3 of 3)	UTILITY POLES/STREETS		\R480002587		10/26/2011	99.68	PD

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							8,401.37	*	
21-40-41611	STREETS O&M FUND - FUND EXPENDITURES - TRAFFIC CONTROL DEVICES								
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109441		11/14/2011	12.69		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109529		11/18/2011	59.16		
	5768	MTS SAFETY PRODUCT, INC.	SAFETY SUPPLIES	3620200		11/18/2011	160.24		
							232.09	*	
21-40-45240	STREETS O&M FUND - FUND EXPENDITURES - CONCRETE, REBAR & FORMS								
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109347		11/10/2011	34.15		
21-40-53500	STREETS O&M FUND - FUND EXPENDITURES - DOC WORKERS								
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-1017		10/17/2011	111.50	PD	
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/VDEPTS	11-1109		11/09/2011	81.55		
							193.05	*	
21-40-56001	STREETS O&M FUND - FUND EXPENDITURES - SMALL TOOLS & EQUIPMENT								
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109224		11/07/2011	4.87		
21-40-61000	STREETS O&M FUND - FUND EXPENDITURES - PARTS & LABOR								
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-78706		10/06/2011	31.85		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-78858		10/07/2011	282.75		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-79346		10/12/2011	20.37		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-79866		10/18/2011	40.54		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-81153		10/31/2011	62.02		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-81173		10/31/2011	12.52		
							450.05	*	
21-40-62003	STREETS O&M FUND - FUND EXPENDITURES - GASOLINE								
	3551	UNION DISTRIBUTING	GASOLINE	164209		10/18/2011	4,255.63	PD	
	3551	UNION DISTRIBUTING	GASOLINE	165855		11/14/2011	3,979.36		
							8,234.99	*	
21-40-62005	STREETS O&M FUND - FUND EXPENDITURES - DIESEL								
	3551	UNION DISTRIBUTING	DIESEL	164209		10/18/2011	3,285.00	PD	
	3551	UNION DISTRIBUTING	DIESEL	165855		11/14/2011	3,816.53		
							7,101.53	*	
43-40-10000	SAVE OUR STAIRS - FUND EXPENDITURES - Save Our Stairs Expense								
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109302		11/09/2011	48.28		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109344		11/10/2011	43.56		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109345		11/10/2011	21.16		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109429		11/15/2011	716.64		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109443		11/15/2011	64.35		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109444		11/15/2011	31.74		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109530		11/18/2011	47.34		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109589		11/22/2011	14.68		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109599		11/22/2011	17.08		
	5810	GARCIA, RANDY	REPAIR AND MAINT.	00016		11/17/2011	816.00		
							1,820.83	*	
50-40-22550	AIRPORT FUND - FUND EXPENDITURES - SEWER AND GARBAGE SERV.								
	1225	BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES	11-1115		11/15/2011	18.78	PD	
50-40-24000	AIRPORT FUND - FUND EXPENDITURES - TELEPHONE & FAX								
	4192	CENTURY LINK	PHONE SERVICES-PW ADMIN	11-1113		11/13/2011	29.42	PD	
50-40-41500	AIRPORT FUND - FUND EXPENDITURES - OFFICE SUPPLIES								
	1219	BISBEE PETTY CASH	PETTY CASH RMBRSMNT/VDEPT:	11-1116		11/16/2011	5.00	PB	
50-40-60020	AIRPORT FUND - FUND EXPENDITURES - REPAIRS AND MAINT								
	3264	BANK AMERICA	EQUIPMENT	11-1109		11/09/2011	106.65	PD	
	3264	BANK AMERICA	EQUIPMENT	11-1109		11/09/2011	208.12	PD	

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							314.77	*
54-40-13000	SEWER FUND - FUND EXPENDITURES - UNIFORMS							
	1650 PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER		210190820		11/03/2011	87.80	
	1650 PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER		210193403		11/10/2011	35.09	
	1650 PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER		210195434		11/17/2011	35.09	
	1650 PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER		21095434		11/17/2011	35.09	
							193.07	*
54-40-21000	SEWER FUND - FUND EXPENDITURES - ELECTRIC							
	1097 AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	699.90	PD
	1097 AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	28.60	PD
							728.50	*
54-40-22000	SEWER FUND - FUND EXPENDITURES - WATER							
	1106 AZ WATER COMPANY	WATER		11-1027		11/15/2011	585.42	PD
54-40-24000	SEWER FUND - FUND EXPENDITURES - TELEPHONE & FAX							
	4192 CENTURY LINK	MNTHLY PHN CHRGS		11-1113		11/13/2011	235.12	PD
	4192 CENTURY LINK	MNTHLY PHN CHRGS		11-1113		11/13/2011	29.93	PD
							265.05	*
54-40-24001	SEWER FUND - FUND EXPENDITURES - INTERNET ACCESS FEE							
	4059 CABLE ONE	INTERNET SERVICE		11-1115		11/15/2011	75.95	PD
54-40-27500	SEWER FUND - FUND EXPENDITURES - LIENS EXPENSE (FILING FEES)							
	1219 BISBEE PETTY CASH	PETTY CASH RMBRSMNT/VDEPT:		11-1116		11/16/2011	11.00	PR
	1219 BISBEE PETTY CASH	PETTY CASH RMBRSMNT/VDEPT:		11-1116		11/16/2011	11.00	PR
	1219 BISBEE PETTY CASH	PETTY CASH RMBRSMNT/VDEPT:		11-1116		11/16/2011	11.00	PR
	1219 BISBEE PETTY CASH	PETTY CASH RMBRSMNT/VDEPT:		11-1116		11/16/2011	11.00	PR
							44.00	*
54-40-34102	SEWER FUND - FUND EXPENDITURES - OTHER - TESTING							
	1462 LEGEND TECHNICAL SERVICES	TESTING FEES		1116758		11/18/2011	736.00	
54-40-41610	SEWER FUND - FUND EXPENDITURES - SPECIAL SUPPLIES							
	5791 COMMERCIAL MAINTENANCE	DEGREASER		52756		07/08/2011	299.46	
54-40-41700	SEWER FUND - FUND EXPENDITURES - CONTRACT SERVICES							
	1609 OLANDER PEST CONTROL	PEST CNTRL SRVCS		TP-11		11/15/2011	60.00	
	1650 PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER		210190820		11/03/2011	32.52	
	1650 PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER		210193403		11/10/2011	27.72	
	1650 PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER		210195434		11/17/2011	27.72	
	1650 PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER		21095434		11/17/2011	27.72	
							175.68	*
54-40-52501	SEWER FUND - FUND EXPENDITURES - INSURANCE CLAIMS & DEDUCTABLES							
	1139 AZ MUNICIPAL RISK RTNTN POC	CLAIM DEDUCTIBLE		13012222		11/17/2011	5,000.00	PD
54-40-53500	SEWER FUND - FUND EXPENDITURES - DOC WORKERS							
	3163 AZ STATE PRISON CMLPX-DOUC	DOC LABOR CREW/VDEPTS		11-1109		11/09/2011	81.00	
54-40-56001	SEWER FUND - FUND EXPENDITURES - SMALL TOOLS & EQUIPMENT							
	1659 ACE HARDWARE	SUPPLIES		2782		11/02/2011	77.79	
	1862 B&D LUMBER & HARDWARE	SUPPLIES		109324		11/09/2011	17.53	
							95.32	*
54-40-64000	SEWER FUND - FUND EXPENDITURES - EQUIPMENT MAINTENANCE							
	1662 TANNER WELL SERVICES	WELL REPAIR/WW		11-1118		11/18/2011	817.24	
	1938 JIM'S ELECTRIC INC.	REPAIR		3862		11/14/2011	581.43	
							1,398.67	*
54-40-91015	SEWER FUND - FUND EXPENDITURES - SEWER BACK UP EXPENSE							
	1862 B&D LUMBER & HARDWARE	SUPPLIES		109305		11/09/2011	15.39	
	1862 B&D LUMBER & HARDWARE	SUPPLIES		109311		11/09/2011	10.50	
	1862 B&D LUMBER & HARDWARE	SUPPLIES		109321		11/09/2011	5.25	

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							31.14	*
56-40-13000	SANITATION FUND - FUND EXPENDITURES - UNIFORMS							
	1650 PRUDENTIAL OVERALL SUPPLY	UNIFORMS & OTHER		21095422		11/17/2011	189.29	
56-40-21000	SANITATION FUND - FUND EXPENDITURES - ELECTRIC							
	1097 AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	92.69	PD
56-40-53006	SANITATION FUND - FUND EXPENDITURES - COUNTY TIPPING FEES							
	3181 COCHISE COUNTY SOLID WAST	TIPPING FEE		17845		11/01/2011	15,153.07	
56-40-53500	SANITATION FUND - FUND EXPENDITURES - DOC WORKERS							
	3163 AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/DEPTS		11-1109		11/09/2011	72.00	
	3163 AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/DEPTS		11-1109		11/09/2011	211.50	
							283.50	*
56-40-61000	SANITATION FUND - FUND EXPENDITURES - PARTS & LABOR							
	2228 WILLCOX AUTO PARTS INC.	AUTO PARTS		5246-78357		10/03/2011	9.20	
	2228 WILLCOX AUTO PARTS INC.	AUTO PARTS		5246-80545		10/25/2011	115.27	
	2228 WILLCOX AUTO PARTS INC.	AUTO PARTS		5246-80558		10/25/2011	6.55	
	2228 WILLCOX AUTO PARTS INC.	AUTO PARTS		5246-80673		10/26/2011	81.50	
	2228 WILLCOX AUTO PARTS INC.	AUTO PARTS		5246-80746		10/26/2011	125.47	
							337.99	*
56-40-62008	SANITATION FUND - FUND EXPENDITURES - TIRES							
	1854 W R RYAN - FIRESTONE	TIRES		T91415		11/14/2011	55.23	
	1854 W R RYAN - FIRESTONE	TIRES		T91487		11/10/2011	625.43	
							680.66	*
56-40-72000	SANITATION FUND - FUND EXPENDITURES - RECYCLING PROGRAM							
	5834 LETY DE LA ROSA	Cupcakes- Special Event		11-1118		11/18/2011	80.00	PD
56-40-91000	SANITATION FUND - FUND EXPENDITURES - EQUIP & FURNITURE - DUMPSTERS							
	1775 DUCKWALL-ALCO STORES, INC.	SUPPLIES/		34501903		11/09/2011	438.38	
	1862 B&D LUMBER & HARDWARE	SUPPLIES		109346		11/10/2011	11.46	
	1862 B&D LUMBER & HARDWARE	SUPPLIES		109406		11/11/2011	13.92	
	1862 B&D LUMBER & HARDWARE	SUPPLIES		109429		11/15/2011	279.72	
	1862 B&D LUMBER & HARDWARE	SUPPLIES		109456		11/16/2011	4.38	
							747.86	*
59-40-13000	QUEEN MINE FUND - FUND EXPENDITURES - UNIFORMS							
	5821 PRINT & STITCH	MERCHANDISE		392		11/01/2011	274.00	
	5821 PRINT & STITCH	MERCHANDISE		419		11/10/2011	85.00	
							359.00	*
59-40-21000	QUEEN MINE FUND - FUND EXPENDITURES - ELECTRIC							
	1097 AZ PUBLIC SERVICE (2 of 3)	Electric Service		11-1101		11/01/2011	361.71	PD
59-40-22000	QUEEN MINE FUND - FUND EXPENDITURES - WATER							
	1106 AZ WATER COMPANY	WATER		11-1027		11/15/2011	92.06	PD
59-40-22550	QUEEN MINE FUND - FUND EXPENDITURES - SEWER AND GARBAGE SERV.							
	1225 BISBEE PUBLIC WORKS	SEWER & GARBAGE FEES		11-1115		11/15/2011	349.06	PD
59-40-24000	QUEEN MINE FUND - FUND EXPENDITURES - TELEPHONE & FAX							
	4192 CENTURY LINK	MNTHLY PHN CHRGS		11-1113		11/13/2011	125.44	PD
59-40-24001	QUEEN MINE FUND - FUND EXPENDITURES - INTERNET ACCESS FEE							
	3264 BANK AMERICA	INTERNET CABLE ONE		11-1109		11/09/2011	69.95	PD
59-40-41500	QUEEN MINE FUND - FUND EXPENDITURES - OFFICE SUPPLIES							
	3199 OFFICE SMART	SUPPLIES		150401		09/27/2011	258.13	PD
	3264 BANK AMERICA	SUPPLIES		11-1109		11/09/2011	336.32	PD

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							594.45	*	
59-40-41604	QUEEN MINE FUND - FUND EXPENDITURES - SPECIAL SUPP - MERCHANDISE								
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	158.00	PD	
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	300.00	PD	
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	163.50	PD	
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	304.35	PD	
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	304.35	PD	
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	536.00	PD	
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	68.76	PD	
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	496.76	PD	
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	365.00	PD	
	3264	BANK AMERICA	JEWELRY	11-1109		11/09/2011	741.40	PD	
	3264	BANK AMERICA	JEWELRY	11-1109		11/09/2011	853.90	PD	
	3264	BANK AMERICA	JEWELRY	11-1109		11/09/2011	388.68	PD	
	3264	BANK AMERICA	JEWELRY	11-1109		11/09/2011	661.51	PD	
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	211.00	PD	
	4699	GRAEME DOUGLAS	RMBRSMNT- TURQUOISE	11-1109		11/18/2011	125.00	PD	
	4801	BELKIS MINERALS	MERCHANDISE /QM	368368		11/09/2011	90.00		
	5254	MEAD, BRUCE	AZURITE & MALACHITE	11-1110		11/10/2011	275.00		
	5821	PRINT & STITCH	MERCHANDISE	171		08/26/2011	132.00		
	5821	PRINT & STITCH	MERCHANDISE	171		08/26/2011	480.00		
	5832	STORE SUPPLY WAREHOUSE L	SUPPLIES	3058497-00		10/31/2011	68.76		
							6,723.97	*	
59-40-42500	QUEEN MINE FUND - FUND EXPENDITURES - OTHER-TOUR MAINT-INTERIOR								
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	295.49	PD	
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	38.08	PD	
							333.57	*	
59-40-42501	QUEEN MINE FUND - FUND EXPENDITURES - TOUR MAINTENANCE								
	1609	OLANDER PEST CONTROL	PEST CNTRL SRVCS	QM-11		11/15/2011	50.00		
	1659	ACE HARDWARE	SUPPLIES	2794		11/03/2011	60.05		
	1659	ACE HARDWARE	SUPPLIES	2796		11/03/2011	26.28		
	1659	ACE HARDWARE	SUPPLIES	2847		11/09/2011	32.85		
	1659	ACE HARDWARE	SUPPLIES	2854		11/10/2011	4.37		
	1659	ACE HARDWARE	SUPPLIES	2917		11/16/2011	44.90		
	1862	B&D LUMBER & HARDWARE	SUPPLIES	108760		10/18/2011	17.01	PD	
	1862	B&D LUMBER & HARDWARE	SUPPLIES	108826		10/20/2011	32.16	PD	
							267.62	*	
59-40-44000	QUEEN MINE FUND - FUND EXPENDITURES - CONCESSION								
	3264	BANK AMERICA	WATER	11-1109		11/09/2011	8.18	PD	
	5195	ARMSTRONG, CONNIE	MISC SUPPLIES GIFT SHOP	11-1108		11/08/2011	8.10	PD	
							16.28	*	
59-40-53500	QUEEN MINE FUND - FUND EXPENDITURES - DOC WORKERS								
	3163	AZ STATE PRISON Cmplx-Douc	DOC LABOR CREW/DEPTS	11-1109		11/09/2011	67.50		
59-40-62000	QUEEN MINE FUND - FUND EXPENDITURES - FUEL & LUBRICANTS								
	3264	BANK AMERICA	GAS	11-1109		11/09/2011	10.07	PD	
59-40-90001	QUEEN MINE FUND - FUND EXPENDITURES - LAMPS								
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	145.89	PD	
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	894.09	PD	
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	461.13	PD	
							1,501.11	*	
59-40-90003	QUEEN MINE FUND - FUND EXPENDITURES - MOTORS								
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-79845		10/18/2011	10.06		
	2228	WILLCOX AUTO PARTS INC.	AUTO PARTS	5246-80741		10/26/2011	14.57		
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	321.33	PD	
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	211.99	PD	
	3264	BANK AMERICA	WATER	11-1109		11/09/2011	20.51	PD	

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	5056	HEREFORD ELECTRIC	REPAIR DONE/QM	11-1111		11/11/2011	500.00	
							1,078.46	*
85-60-81000	DEBT SERVICE FUND--G.O. DEBT - CAPITAL LEASES - PRINCIPAL PAYMENTS, CAP LEASE							
	1066	PHSG SERVICING, INC	LEASE PURCHASE AGREEMENT	11-1107		11/07/2011	22,692.01	PD
85-60-81500	DEBT SERVICE FUND--G.O. DEBT - CAPITAL LEASES - INTEREST PAYMENTS, CAP LEASE							
	1066	PHSG SERVICING, INC	LEASE PURCHASE AGREEMENT	11-1107		11/07/2011	1,294.40	PD
96-40-41606	BISBEE BUS FUND - FUND EXPENDITURES - CCS OPERATING EXPENSES							
	3123	CATHOLIC COMMUNITY SERVIC	MONTHLY BILLING	11-1121		11/21/2011	9,182.08	
96-40-41607	BISBEE BUS FUND - FUND EXPENDITURES - CITY OPERATING EXPENSE							
	1854	W R RYAN - FIRESTONE	TIRES-BBS	T91346		10/27/2011	222.92	PD
	1854	W R RYAN - FIRESTONE	TIRES-BBS	T91346		10/27/2011	222.92	PD
	1854	W R RYAN - FIRESTONE	TIRES-BBS	T91488		11/10/2011	405.30	PD
	1862	B&D LUMBER & HARDWARE	SUPPLIES	109095		10/31/2011	.96	PD
							852.10	*
99-40-05907	CAPITAL IMPROVEMENTS FUND - FUND EXPENDITURES - EXPAND ESCAPE TUNNEL							
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	478.94	PD
	3264	BANK AMERICA	SUPPLIES	11-1109		11/09/2011	85.74	PD
							564.68	*
Grand Total:							<u>239,672.46</u>	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____



AGENDA ITEM NUMBER 2a

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: November 30, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON NOVEMBER 15, 2011 AT 7:00 PM.
DATE ACTION REQUESTED: December 6, 2011	<input type="checkbox"/> ORDINANCE	
<input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
OTHER:		

TO: Mayor and Council
FROM: Gloria P. Gonzalez, City Clerk
RECOMMENDATION: Approve the Minutes.
PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on November 15, 2011 at 7:00 PM.

DISCUSSION:

FISCAL IMPACT: No Impact
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Gloria P. Gonzalez
Gloria Gonzalez, City Clerk

Reviewed by: W.J. Porter
W.J. Porter, Mayor

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, HELD ON TUESDAY, NOVEMBER 15, 2011, AT 7:00 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING CALLED TO ORDER BY MAYOR PORTER AT 7:00 PM.

ROLL CALL

COUNCIL

Councilmember Boyd Nicholl, Ward I
Councilmember Bennie Scott, Ward III, Mayor Pro Tempore
Councilmember Luche Giacomino, Ward II
Mayor W.J. "Jack" Porter
Councilmember Anna Cline, Ward III Excused
Councilmember Ransom Burke, Ward II
Councilmember Ken Budge, Ward I

STAFF

Stephen J. Pauken, City Manager
Gloria P. Gonzalez, City Clerk
John Charley, Community Development Director
Jim Elkins, Chief of Police
Tom Klimek, Public Works Director/City Engineer

CITY ATTORNEY

John A. MacKinnon

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

MOTION: Mayor Porter moved to approve Accounts Payable in the amount of \$182,414.04.

SECOND: Councilmember Scott.

MOTION PASSED: UNANIMOUSLY

Councilmember Nicholl commented on the importance of inmate labor to assist in the maintenance for the City, Bakerville Streets and Homeland Security.

CALL TO THE PUBLIC

2. Approval of the Consent Agenda

- A. Discussion and Possible Approval of the Minutes of the Regular Session of Mayor and Council held on November 1, 2011 at 7:00PM
Gloria P. Gonzalez, City Clerk
- B. Discussion and Possible Approval of the Minutes of the Special Session of Mayor and Council held on September 13, 2011 at 5:30 PM.
Gloria P. Gonzalez, City Clerk
- C. Discussion and Possible Approval of the Minutes of the Work Session of Mayor and Council held on September 21, 2011 at 5:30 PM.
Gloria P. Gonzalez, City Clerk
- D. Discussion and Possible Approval of the Appointment of Sam Woolcott to the Design Review Board.
Gloria P. Gonzalez, City Clerk
- E. Discussion and Possible Approval of the Park, Facility and Right-of-Way Use Permit for the Use of Main Street for the 23rd Annual Festival of Lights on Friday, November 25, 2011 from 12 PM to 10:00 PM.
Thomas J. Klimek, Public Works Director
- F. Discussion and Possible Approval of a Park, Facility and Right-of-Way Use Permit for the Use of a Ramada at Garfield Park by Chiricahua Community Health Center for a Picnic on Saturday, November 19, 2011, from 2:30 PM to 5:30 PM.
Thomas J. Klimek, Public Works Director

Mayor Porter pulled Item E from the Consent Agenda for discussion.

MOTION: Mayor Porter moved to approve Items A - D and F of the Consent Agenda.

SECOND: Councilmember Scott.

ROLL CALL VOTE:

AYES: Councilmember Nicholl, Scott, Giacomino, Burke, Budge and Mayor Porter.

NAYS: 0

MOTION PASSED: AYES - 6, NAYS - 0

Item E of the Consent Agenda - Mayor Porter announced that the Festival of Lights would be held on Friday, November 25 beginning at 6:00 P.M.

MOTION: Mayor Porter moved to approve Item E of the Consent Agenda.

SECOND: Councilmember Nicholl.

ROLL CALL VOTE:

AYES: Councilmember Nicholl, Scott, Giacomino, Burke, Budge and Mayor Porter.

NAYS: 0

MOTION PASSED: AYES - 6, NAYS - 0

OLD BUSINESS

- 3. Discussion and Possible Approval to Adopt Ordinance O-11-15, Authorizing and Accepting the Use of Easements by the City, for Sanitary Sewer Purposes including the right to Install, Operate, Maintain, Repair and/or Replace said Utilities.

Tom Klimek, Public Works Director/ City Engineer

Mr. Klimek conveyed that this was the Second Reading of this Ordinance which is an offer from Guisa Krueger to provide the City with a future of perpetual sanitary sewer easement and a

parallel construction easement with the intent to provide for ease of sewer access in the future in the Laundry Hill area.

MOTION: Councilmember Nicholl moved to adopt Ordinance O-11-15, Authorizing and Accepting the Use of Easements by the City, for Sanitary Sewer Purposes including the right to Install, Operate, Maintain, Repair and/or Replace said Utilities.

SECOND: Councilmember Giacomino.

ROLL CALL VOTE:

AYES: Councilmember Nicholl, Scott, Giacomino, Burke, Budge and Mayor Porter.

NAYS: 0

MOTION PASSED: AYES - 6, NAYS - 0

4. Discussion and Possible Approval to Adopt Ordinance O-11-20, Authorizing the Lease of Certain Real Property Commonly known as Suite 102, of the Bisbee Convention Center, Providing for Repeal and Severability

John Charley, Community Development Director

Mr. Charley conveyed that this was the Second Reading of Ordinance O-11-20 which authorized the a lease for the Visitor Center in the Bisbee Convention Center. Given the great success that the Center has enjoyed at its present location and has asked that Council approve an eight-month lease.

MOTION: Councilmember Nicholl moved to approve Ordinance O-11-20, Authorizing the Lease of Certain Real Property Commonly known as Suite 102, of the Bisbee Convention Center, Providing for Repeal and Severability

SECOND: Councilmember Burke.

ROLL CALL VOTE:

AYES: Councilmember Nicholl, Scott, Giacomino, Burke, Budge and Mayor Porter.

NAYS: 0

MOTION PASSED: AYES - 6, NAYS - 0

NEW BUSINESS

5. Discussion and Possible Approval to Enter into a Contract with Caymus Corporation in the amount of \$9,875.00 for Demolition and Removal of a Dilapidated Structure located at 21 Hazzard Street.

John Charley, Community Development Director

Mr. Charley explained that City Council recommended City staff to issue an RFP for the demolition of a dilapidate structure located at 21 Hazzard Street, which resulted in three responses. Proposals received were from Kinne Demolition, Earthmoving, B-R Constructors and Caymus Corporation, with the low bid submitted by Caymus Corporation. Staff recommended the Contract be awarded to Caymus Corporation.

Councilmember Budge asked for clarification as to where the money would be taken from. Mr. Pauken replied that the money for the demolition would probably be taken from the Contingency Fund. He explained that the City was currently going through the process of condemnation for the property since any prior owners apparently do not want to claim ownership for the property, the City would like to take it over by condemnation. He advised that once the property had been and brought back to a bare lot, the City would then obtain permission from Council to put the property up for Public Auction to recover the money.

MOTION: Councilmember Nicholl moved to approve entering a Contract with Caymus Corporation in the amount of \$9,875.00 for Demolition and Removal of a Dilapidated Structure located at 21 Hazzard Street.

SECOND: Councilmember Giacomino. MOTION PASSED: UNANIMOUSLY.

ROLL CALL VOTE:

AYES: Councilmember Nicholl, Scott, Giacomino, Burke, Budge and Mayor Porter.

NAYS: 0

MOTION PASSED: AYES - 6, NAYS - 0

6. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-11-21, Amending Chapter 9, Health and Sanitation, of the City Code, by the Addition of Article 9.7, Regulation of Disposable Carryout Bags, and Providing for Severability.

John A. MacKinnon, City Attorney

Mr. MacKinnon explained that this Ordinance had been discussed in length at a Work Session and further summarized that there is a problem caused by the use of disposable bags of plastic and paper. He explained that this ordinance was intended to attempt to reduce the use of these disposable bags. He indicated that the first aspect which was the preferred option of encouraging a Voluntary Compliance Program directing Staff to work with the public to increase awareness caused by disposable bags, encourage the use of reusable bags and encourage additional recycling. He conveyed that at the end of six-months, the City Manager has been directed to report to Council on the progress of that voluntary program. He indicated that if the City Manager reported favorably, then certainly the program would continue. If for some reason the retail organizations and local businesses did not work with the City, there was option for Mayor and Council to adopt a fee that be applied to the disposable carryout bags provided at the checkout upon payment by retail businesses which would exclude the bags in store for, separating meat, produce and small hardware items and exclude bags sold in stores. He explained that if Council saw fit to impose these fees because the other option did not meet the goals, the proposed fee would then be 5¢ per bag that would be imposed at checkout. He explained that 1¢ would be retained by the storeowner to cover the cost of bags; 1¢ would be retained to cover the administrative cost, to include using the money for supplementing the cost for reusable bags. He remaining 3¢ would go into the City's specified environmental fund to be used to help provide useable bags for low income, seniors, handicap citizens to encourage educational programs and augment work in the recyclable program and also cover the administrative expenses of this program. The intent is to create an economic incentive to encourage people to pay more attention of this unnecessary item in the waste stream to try to help reduce it.

MOTION: Mayor Porter moved to approve Notice of Intent to Adopt Ordinance O-11-21.

SECOND: Councilmember Giacomino.

ROLL CALL VOTE:

AYES: Councilmember Nicholl, Scott, Giacomino, Burke, Budge and Mayor Porter.

NAYS: 0

MOTION PASSED: AYES - 6, NAYS - 0

7. Discussion and Possible Approval in allowing the Bisbee Police Department to purchase a Digital Radio and 911-Phone System Recorders.

J.M. Elkins, Chief of Police

Chief Elkins explained that recent attempts to recover radio & 911 recordings from the existing system resulted in being unable to retrieve the recordings. He explained that the current system operates off Windows 98 and is no longer compatible with the new digital system. He advised

that Durham Communications offered a compatible system through a State Contract for \$21,850.62 which would be purchased with RICO funds.

MOTION: Councilmember Nicholl moved to allow the Bisbee Police Department to purchase a Digital Radio and 911-Phone System Recorders from Durham Communications through State Contract ROC #086328L-67 utilizing RICO Funds.
SECOND: Councilmember Burke.

ROLL CALL VOTE:

AYES: Councilmember Nicholl, Scott, Giacomino, Burke, Budge and Mayor Porter.

NAYS: 0

MOTION PASSED: AYES - 6, NAYS - 0

8. Discussion and Possible Action to Secure the Evergreen Cemetery.

Luche Giacomino, Councilmember Ward II

Councilmember Giacomino explained that this item had been before Council several times. She commented that there has been an acceptable level of vandalism at the Cemetery. A walk through the area resulted in the discovery of the removal of embedded pictures and destruction of relics from the headstones. In addition, there have been headstones pried from their footing of the respective locations and moved to an angle. She commented that one suggestion to alleviate the problem is for the cemetery to be locked between sunset and sunrise. In the past, she has volunteered to open the gates with the possibility of approaching one volunteer to lock the gates at sunset. She also indicated that she would volunteer to do both. She also read a letter from the Evergreen Cemetery Committee Chairperson, Nancy Davies approving their support to lock and open the gates between sunset and sunrise (Exhibit A).

Councilmember Burke commented that locking the gates would minimize the vandalism at the Cemetery.

MOTION: Mayor Porter moved to accept Councilmember Giacomino's offer and ask that the Police Department assist her in the locking of the Cemetery.

SECOND: Councilmember Burke.

Mr. Pauken indicated that since the responsibility for the Cemetery fell under the Public Works Department, he would prefer the Public works Department assist.

Mayor Porter questioned the Public Works Department assist in the patrolling to ensure that no one would be locked in. Mr. Pauken replied that that was a separate matter and that the intent was for someone to voluntarily lock and unlock the Cemetery, which would be coordinated through the Public Works Department. Mayor Porter amended the motion.

AMENDED MOTION: Mayor Porter moved to accept Councilmember Giacomino's offer to lock and unlock the Cemetery gates and that she coordinate through the Public Works Department, and if she needs any help patrolling to ensure that there are no lock-ins, she contact the Bisbee Police Department ask that to assist.

SECOND: Councilmember Scott.

MOTION PASSED: UNANIMOUSLY.

9. City Manager's Report on other current events (no discussion).

- Mr. Pauken reported on the upcoming Festival of Lights on Friday, November 25th.

COUNCIL COMMENTS:

MOTION: Councilmember Scott moved to adjourn the meeting.

SECOND: Councilmember Budge.

ADJOURNMENT: 7:45 PM

W.J. Porter, Mayor



AGENDA ITEM NUMBER 26

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: November 22, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL TO APPOINT DAN BEAUCHAMP TO THE MUNICIPAL PROPERTY CORPORATION.
DATE ACTION REQUESTED: December 6, 2011	<input type="checkbox"/> ORDINANCE	
<input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
OTHER:		

TO: Mayor and Council

FROM: Gloria P. Gonzalez, City Clerk

RECOMMENDATION: Approve Appointment.

PROPOSED MOTION: I move to approve the appointment of Dan Beauchamp to the Municipal Property Corporation.

DISCUSSION:

Dan Beauchamp has submitted his application to serve on the Municipal Property Corporation, pending approval of Council.

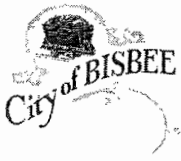
FISCAL IMPACT: \$ NA

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by:
Gloria P. Gonzalez
Gloria Gonzalez, City Clerk

Reviewed by:
W.J. Porter
W.J. Porter, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application: November 15, 2011.

Board interested to serve:

- Airport Advisory Committee
- Board of Appeals
- Committee on Disability Issues
- Evergreen Cemetery Committee
- Municipal Property Corporation
- Police and Fire Advisory Committee
- Transit Advisory Committee
- Bisbee Arts Commission
- Charter Review Committee
- Design Review Board
- Judicial Selection Committee
- Parks and Recreation Committee
- Public Safety Retirement Board
- Youth Council
- Board of Adjustment
- Civil Service Commission
- Employee Council
- Library Advisory Board
- Planning and Zoning Commission
- Streets and Infrastructure Committee

Beauchamp	Dan	E.
Last Name	First Name	Middle Initial
200 Douglas Street	Bisbee	Arizona 85603
Mailing Address	Number	Street
	(See above)	City
Residential Street Address:		State
		Zip Code

Telephone Number(s): 520-432-5076.

Email Address: danbeauchamp@mac.com

* I have been a resident of Bisbee for 12 years (1996-2005; 2008 to present) Are you currently on any Boards? NO
* (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

I taught public policy for 30 years at three university schools of public health: UNC at Chapel Hill, U. of Michigan, and State University of New York at Albany. (1972-1996) I also served as a deputy commissioner for policy at the New York Department of Health from 1988 to 1992.

Please provide a brief summary of Civic/Volunteer Experience:

Served as Mayor of Bisbee, 2000-2004.

Other Background Information Relevant to Serving in this Position:

I was deeply involved in the winning of the Waste Water Project, which is the main reason for the activation of the Municipal Property Board.

I am qualified and interested in serving on this Board because: My experience, above, as mayor.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain:

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- Residency Requirement (Bisbee Resident for less than 1 year)
- Length of Service (I have served _____ terms)
- Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: *Don Beaman*

Date: *Nov. 15, 2011*

When complete, please return to:

City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: gpgonzalez@cityofbisbee.com
acoronado@cityofbisbee.com



AGENDA ITEM NUMBER 2c

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: November 22, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL TO APPOINT ROBERT ETTER TO THE DESIGN REVIEW BOARD.
DATE ACTION REQUESTED: December 6, 2011	<input type="checkbox"/> ORDINANCE	
<input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
OTHER:		

TO: Mayor and Council

FROM: Gloria P. Gonzalez, City Clerk

RECOMMENDATION: Approve Appointment.

PROPOSED MOTION: I move to approve the appointment of Robert Etter to the Design Review Board.

DISCUSSION:

Robert Etter has submitted his application to serve on the Design Review Board, pending approval of Council. If appointed, Mr. Etter will fill the vacancy of Grady Meadows which will expire in 2014.

FISCAL IMPACT: \$ NA

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by:

Gloria P. Gonzalez
Gloria Gonzalez, City Clerk

Reviewed by:

W.J. Porter
W.J. Porter, Mayor

Other Background Information Relevant to Serving in this Position:

Know several DRB members and confident we can work well together.

I am qualified and interested in serving on this Board because:

of my love for my community.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain:

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- _____ Residency Requirement (Bisbee Resident for less than 1 year)
- _____ Length of Service (I have served _____ terms)
- _____ Number of Commission Memberships currently served. I also serve on the: _____

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Robert J. Ethel Date: 07/05/2011

When complete, please return to:
City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: gpgonzalez@cityofbisbee.com
acoronado@cityofbisbee.com



AGENDA ITEM NUMBER 2d

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: NOVEMBER 21, 2011	TYPE OF ACTION: <u> </u> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE USE OF HIGGINS PARK AND THE POOL BUILDING BY ADVENTURE CYCLING ASSOCIATION FOR CAMPING FROM TUESDAY, MARCH 13, 2012 AT 12:00 PM UNTIL THURSDAY, MARCH 15, 2012 AT 12:00 PM.
DATE ACTION REQUESTED: DECEMBER 6, 2011	<u> </u> ORDINANCE	
<u> </u> REGULAR <u> X </u> CONSENT	<u> X </u> FORMAL ACTION	
	<u> </u> OTHER:	

TO: Mayor and Council

FROM: Thomas J. Klimek, City Engineer / Public Works Director

RECOMMENDATION: Approve the Park, Facility, and Right-of-Way Use Permit.

PROPOSED MOTION: I move to approve the Park, Facility, and Right-of-Way Use Permit for the use of Higgins Park and the pool building by the Adventure Cycling Association for camping from Tuesday, March 13, 2012 at 12:00 PM until Thursday, March 15, 2012 at 12:00 PM.

DISCUSSION: Paul Hansberger with Adventure Cycling Association has submitted a Park, Facility, and Right of Way Use Permit for the use of Higgins Park and the City Pool building for restrooms, showers, water, and electricity from 12:00 noon on Tuesday, March 13, 2012 12:00 noon on Thursday, March 15, 2012. Approximately 60 people plan to camp at the park and use the parking area for their 25-35 tents, three 17 foot trucks, and 2 vans. They are aware that the 36 foot motor home will probably not make it into the parking area so other arrangements are being made. The \$225 permit and park use processing fees and the \$50 refundable deposit have been paid. A copy of the Certificate of Liability Insurance has been provided.

FISCAL IMPACT: \$225 Permit Processing Fee

DEPARTMENT LINE ITEM ACCOUNT: 10-32-10650

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Andy Haratyk
Andy Haratyk, PW Operations Mgr.

Reviewed by: Stephen J. Paulsen
Stephen J. Paulsen, City Manager

Permit No.

CITY OF BISBEE
PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT
(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council".

Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

- 1). Applicant Name: Arlen Hall Date: November 10, 2011
- 2). Organization Name: Adventure Cycling Association
- 3). Mailing Address: 150 E. Pine St., Missoula, MT 59802
- Phone #: 406-721-1776 Contact name and phone # during event _____
- 4). Name and complete description of activity planned (attached separate letter to include breakdown of event activities and details if more than one activity or if more space is needed).
Adventure Cycling Association (ACA) requests a special use permit to camp at the Higgins City Park in Bisbee, AZ on March 13th and 14th, 2012. Our AZ Road Adventure bicycle tour will take our cyclists through the town of Bisbee. Group comprised of approx. 50 cyclists and 6 staff members with 25-35 tents, one 36ft motor home, one 17' catering truck, two 17' support trucks, and two vans. Our group will depart the morning of March 15, 2012.
- 5). Approximate Number of Participants and/or Spectators: 56 (50 riders, 6 staff)
- 6). Requested Location of Event: Higgins City Park, Bisbee, AZ
- 7). Date(s) of Event: March 13th and 14th, 2012 (departing March 15, 2012)
- 8). Hours of Event: Riders will arrive in late afternoon of March 13; departing March 15.
- (9) Hours of Reservation (with set-up and breakdown) March 13th late afternoon - March 15th morning.
- 10). Request Consumption of Alcohol: _____ Yes No
- 11). Request Sales of Alcohol: _____ Yes No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

- \$ 20.00 General Electricity access \$10, Band Shell Access \$50: for 2 days
- \$ 20.00 Water access \$10: for 2 days
- \$ _____ Beer Permit (non-commercial permits only) \$10
- \$ _____ Police (escorts, security, road closures, redirecting of traffic): for _____
- \$ 60.00 Park/Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): \$20 x 3 hours
- \$ 75.00 Other – any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.
Pool Building Rental for restrooms/showers (\$37.50/day)

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

- \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.
- \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
- Fees for above service requests in the amount of \$ 175 before permit is processed or event can take place.
- Business License / Special Event License Fee of \$32.50 paid before permit is processed– where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50. and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.
- Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).
- Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.
- County Health Department Food Permit must be attached if serving food or having food vendors. The Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler’s certificate)
- Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Tucson office). The sale of or consumption of alcoholic beverages must be approved by the City Council.
- Copy of flyers or promotional material associated with this event.

APPLICANT CERTIFICATION:

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, Sheila Snyder, certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

Sheila Snyder
Signature of Applicant/Authorized Party

11-11-11
Date

HOLD HARMLESSS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) AZ Road Adventure (ACA) event the period from (date & time)

March 13, 2012 to March 15, 2012, the permittee Jim Sayer, ACA agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or Carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

Sheila Snyder

Signature of Permittee or Authorized Representative

Sheila Snyder

Print Name

11-11-11

Date

COUNCIL ACTION:		
Recommended to:	Approve: _____	Deny: _____
With conditions as noted:		

_____	_____	
Mayor's Signature	Date	



AGENDA ITEM NUMBER 2e

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: November 29, 2011	TYPE OF ACTION: <u> </u> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT FOR THE USE OF VISTA PARK FOR THE TAYLOR FAMILY BIRTHDAY PARTY ON SATURDAY, DECEMBER 10, 2011 FROM 1:00 PM TO 9:00 PM
DATE ACTION REQUESTED: December 6, 2011	<u> </u> ORDINANCE	
<u>REGULAR</u> <u> X </u> CONSENT	<u> X </u> FORMAL ACTION	
	<u> </u> OTHER:	

TO: Mayor and Council

FROM: Thomas J. Klimek, P.E., R.L.S., City Engineer / Public Works Director

RECOMMENDATION: Approve the Park, Facility and Right-Of-Way Use Permit.

PROPOSED MOTION: I move to approve the Park, Facility and Right-of-Way Use Permit for the use of Vista Park for the Taylor Family Birthday Party on Saturday, December 10, 2011 from 1:00pm to 9:00pm.

DISCUSSION: The Taylor Family has requested the approval of the Park, Facility and Right-of-Way Use Permit for the use of Vista Park for a Family Birthday Party on Saturday, December 10, 2011 from 1:00 pm to 9:00 pm. These hours include setting up and clean up. There will be alcoholic beverages at the party. The party will consist of approximately 30 people, 2 10 x 10 canopies, lawn chairs (25-30), 3 grills, 3 long tables and 3 round tables. All fees for this event have been paid.

FISCAL IMPACT: \$25.00 Permit Fee, \$50.00 Deposit Fee, and \$20.00 Service Fees.

DEPARTMENT LINE ITEM ACCOUNT: 10-32-10650

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Thomas J. Klimek
Thomas J. Klimek, City Engineer

Reviewed by: Stephen J. Pauken
Stephen J. Pauken, City Manager

Permit No. _____

CITY OF BISBEE
PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT

(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council".

Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Caroline Gonzales, Public Works at 432-6004 or cgonzales@cityofbisbee.com

APPLICANT INFORMATION

1). Applicant Name: Alaine Taylor Date: 15 NOV 2011

2). Organization Name: N/A

3). Mailing Address: 3686 W. Double Adobe Rd. McNeal AZ 85617

Phone #: 5202278864 Contact name and phone # during event Alaine Taylor 520-227-8864

4). Name and complete description of activity planned (attached separate letter to include breakdown of event activities and details if more than one activity or if more space is needed).

Family Birthday Party - 3 grills, 3 long tables, 3 round tables and 2 10x10 shade canopy and lawn chairs for 25-30 people

5). Approximate Number of Participants and/or Spectators: 30

6). Requested Location of Event: Vista Park

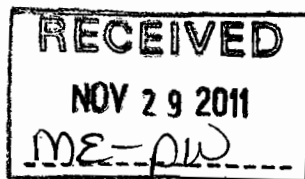
7). Date(s) of Event: Dec 10, 2011

8). Hours of Event: 2pm - 8pm

(9) Hours of Reservation (with set-up and breakdown) 1pm - 9pm

10). Request Consumption of Alcohol: Yes No

11). Request Sales of Alcohol: Yes No



SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

- \$ 10⁰⁰ General Electricity access \$10, Band Shell Access \$50: for _____
- \$ _____ Water access \$10: for _____
- \$ 10⁰⁰ Beer Permit (non-commercial permits only) \$10
- \$ _____ Police (escorts, security, road closures, redirecting of traffic): for _____
- \$ _____ Park/Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): _____
- \$ _____ Other – any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

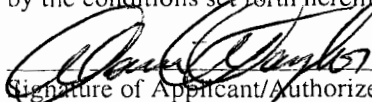
CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

- \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.
- \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
- Fees for above service requests in the amount of \$ 20⁰⁰ before permit is processed or event can take place.
- Business License / Special Event License Fee of \$32.50 paid before permit is processed– where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50. and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.
- Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).
- Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.
- County Health Department Food Permit must be attached if serving food or having food vendors. The Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler’s certificate)
- Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Tucson office). The sale of or consumption of alcoholic beverages must be approved by the City Council.
- Copy of flyers or promotional material associated with this event.

APPLICANT CERTIFICATION:

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, Alaine Taylor, certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.


Signature of Applicant/Authorized Party

15 NOV 2011
Date

HOLD HARMLESS AGREEMENT

Please print or type:

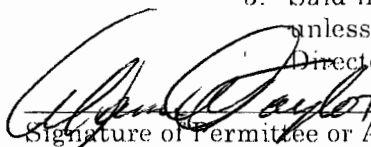
In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) Birthday Party event the period from (date & time)

Dec 10th, 2011 1am to Dec 10, 2011; 8pm the permittee Alaine Taylor agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or omission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expire during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.


 Signature of Permittee or Authorized Representative

Alaine A. Taylor
 Print Name

15 NOV 2011
 Date

COUNCIL ACTION:		
Recommended to:	Approve: _____	Deny: _____
With conditions as noted: _____		

Mayor's Signature	Date	



REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: November 21, 2011	TYPE OF ACTION: <u> </u> RESOLUTION	SUBJECT: Discussion and Possible Approval of Ordinance O-11-21, Amending Chapter 9, Health and Sanitation, of the City Code, by the Addition of Article 9.7, Regulation of Disposable Carryout Bags, and Providing for Severability.
DATE ACTION REQUESTED: December 6, 2011	<u> X </u> ORDINANCE	
<u> X </u> REGULAR <u> </u> CONSENT	<u> </u> FORMAL ACTION	
OTHER:		

TO: Mayor and Council

FROM: John A. MacKinnon, City Attorney

RECOMMENDATION: Approval of Ordinance O-11-21.

PROPOSED MOTION: I move that we approve Ordinance O-11-21, Amending Chapter 9 of the City Code by the Addition of Article 9.7, Regulation of Disposable Carryout Bags, and Providing for Severability.

DISCUSSION: This ordinance is presented as a result of the direction received at the Work Session held on this subject on November 1, 2011. Under this proposed ordinance, a voluntary community effort to reduce, reuse and recycle disposable bags would be the first focus. After six months, the City Manager would then provide you with a report on whether this effort is proving to be effective. If the voluntary effort was not meeting your expectations, you would then have the option of implementing a fee upon the use of disposable bags provided at the check-out counters. Certain bags provided within a store for meat, produce and other items would be excluded. This fee, proposed at \$0.05 per bag, would be implemented in three phases, based upon the amount of the annual sales of the business, at the dates that you would determine, should you decide to impose this fee. A portion of the fees would be retained by the local businesses to cover their costs and the remainder would go to a special fund established by the City for the purchase of reusable bags, support for recycling, public education and administrative costs.

FISCAL IMPACT: None at this time

DEPARTMENT LINE ITEM ACCOUNT: N/A
BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:
John A. MacKinnon, City Attorney

Reviewed by:
Stephen J. Pauken, City Manager

ORDINANCE O-11-21

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AMENDING CHAPTER 9, HEALTH AND SANITATION, OF THE CITY CODE OF THE CITY OF BISBEE, BY THE ADDITION OF ARTICLE 9.7, REGULATION OF DISPOSABLE CARRYOUT BAGS, AND PROVIDING FOR SEVERABILITY.

WHEREAS, the widespread use of disposable carryout bags results in a significant amount of waste material, creates additional burdens upon the City's solid waste collection system, and increases the sanitation costs for the City and its residents; and

WHEREAS, plastic carryout bags in particular result in a significant amount of wind-blown litter, resulting in visual blight and adverse impacts upon our desert environment; and

WHEREAS, the production and delivery of disposable carryout bags consumes a significant amount of both renewable and non-renewable resources to provide what is essentially waste material; and

WHEREAS, the City's actions to reduce the amount of waste material produced for and used by this community are consistent with the goals and objectives of the U. S. Mayors' Climate Protection Agreement, as previously adopted by the City of Bisbee; and

WHEREAS, it would preferable if the goal of reducing the amount of disposable carryout bags that are used in this community can be accomplished through voluntary efforts and City staff are hereby directed to attempt to achieve this result by voluntary means, if that is practical; and

WHEREAS, should it prove to be necessary to impose a small fee upon the use of disposable carryout bags in order to reduce their usage, that alternative will be considered by Mayor and Council following the City Manager's report on the results of the voluntary programs, at the end of the first six months of this effort; and

WHEREAS, these amendments are in the best interests of the City and its citizens and are within the authority granted to the Mayor and Council by Sections 1.03 and 6.02 of the City Charter of the City of Bisbee,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Bisbee as follows:

ORDINANCE O-11-21

Section 1: That Chapter 9, Health and Sanitation, of the City Code of the City of Bisbee, is hereby amended by the addition of Article 9.7, Regulation of Disposable Carryout Bags, as specified in the attached Exhibit A, incorporated herein by reference.

Section 2: Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee, this ____ day of _____, 2011.

APPROVED:

W.J. Porter, Mayor

ATTEST:

Gloria P. Gonzalez, City Clerk

APPROVED AS TO FORM:

John A. MacKinnon, City Attorney

EXHIBIT A

AMENDMENT TO CHAPTER 9 OF THE CITY CODE, HEALTH AND
SANITATION; AND CEMETERY

[New Article]

ARTICLE 9.7 REGULATION OF DISPOSABLE CARRYOUT BAGS

9.7.1 Findings and Purpose

The Mayor and Council of the City of Bisbee hereby find that:

- A. The widespread practice by retail stores of supplying disposable carryout bags to their customers results in a significant amount of waste material and creates additional burdens on the City's solid waste collection system, resulting in more costs to the City and its citizens.
- B. Plastic carryout bags in particular result in a significant amount of wind-blown litter throughout our high desert landscape, resulting in visual blight and adverse impacts upon this environment. The fact that these plastic bags do not decompose, but only break down into smaller particles, results in the potential for their chemical components to be ingested or taken up by other organisms, with potentially harmful effects to the natural environment.
- C. Carryout bags that are not properly disposed of can result in clogged sewer lines and otherwise adversely impact the City's sanitary sewer systems and give rise to costly repairs and maintenance of public infrastructure.
- D. The production and delivery of disposable carryout bags consumes a large amount of both renewable and non-renewable resources on an annual basis, and even though these account for only a small percentage of our total national use of oil and natural gas, this usage still constitutes a significant amount of total energy expended on what is essentially waste material.
- E. The amount of waste material being produced, the amount of energy being consumed, and the amount of litter in our local environment will all be reduced if the use of disposable carryout bags in our community is reduced and the use of reusable carryout bags is encouraged.
- F. This action to reduce the amount of energy that is expended by and for this community and to decrease the amount of waste material produced in this community is consistent with goals and objectives of the U. S. Mayor's Climate Protection Agreement that has been previously approved the City of Bisbee.
- G. It would be preferable if these positive results could be achieved through strictly voluntary means. The City is prepared to participate with both the business community and private citizen groups to allow for an

ORDINANCE O-11-21

- opportunity to determine if voluntary actions may be a viable means of achieving these positive results.
- H. Other communities have found that the adoption of a relatively small fee for the use of disposable carryout bags has significantly reduced the usage of such bags and encouraged the use of reusable carryout bags. That option will be considered for implementation in the event that voluntary means for the reduction in disposable carryout bag usage are not successful.
 - I. If any such fee is enacted, the proceeds of this fee should be used for actions that will result in the reduction of general fund expenses for the management of solid waste and the recycling of waste materials.
 - J. The implementation of any such regulation will be more likely to be successful if there is sufficient lead time prior to the effective date and this regulation is implemented in phases.

9.7.2 Definitions

A. “Disposable carryout bag” means a bag of any material, commonly plastic or kraft paper, that is provided to a consumer at the point of sale or checkout counter to carry purchases from the store and that is not designed as a reusable carryout bag. “Disposable carryout bag” does not include bags made available to consumers inside stores, prior to arrival at the checkout counter, to be used to package bulk items such as fruit, vegetables, nuts, grains, candy, or small hardware items, such as nails and bolts; to be used to contain or wrap frozen foods, meat or fish, whether prepackaged or not; to be used to separate flowers or potted plants, or other damp items that may need to be separated from other purchases; to be used to protect or separate prepared foods or bakery goods; used by pharmacists to contain prescription drugs; newspaper bags; or bags sold in packages containing multiple bags and intended for use outside of the store to contain garbage, pet waste, yard waste or other materials.

B. “Retail Establishment” means a licensed business located within the City of Bisbee that provides one or more consumer items to its customers intended for off-site use or consumption.

C. “Reusable carryout bag” means a bag with handles that is specifically designed and manufactured for multiple reuse and is either made of cloth, fiber or other machine washable fabric, or made of durable plastic material that is at least 2.25 millimeters thick.

9.7.3 Implementation of Voluntary Programs

A. The City Manager, with assistance of City staff, is directed to attempt to coordinate with local businesses, business groups, environmental groups, service groups, interested citizens and the local schools to attempt to develop one or more voluntary programs that will significantly limit the usage of disposable carryout bags in this

ORDINANCE O-11-21

community, increase the amount of disposable carryout bags that are reused and recycled, and increase the usage of reusable carryout bags in this community.

B. Within six (6) months of the effective date of this ordinance, the City Manager shall report to the Mayor and Council at a regularly scheduled Council meeting on the status of this voluntary program; the efforts that have been made to develop a coordinated response by the city, businesses and community groups; any successes that have been achieved; and the City Manager's opinion as to the prospects for the future success of any such voluntary programs, based on the levels of interest and participation that he has observed during this period. The City Manager may include his recommendations for the continuation of this program or the initiation of any other action.

C. Based upon this report, the Mayor and Council will then decide whether or not to continue with the voluntary efforts; to implement the additional components of this Article, with the schedules and phases that they determine to be appropriate; or to proceed with a combination of the two. Articles 9.7.4 through 9.7.7 shall only become effective upon a specific determination by a majority of the members of the Bisbee City Council, after consideration of this report, that these provisions are necessary to achieve the desired results. If implemented, they will become effective on the dates to be established by the Mayor and Council in connection with any such action.

9.7.4 Establishment of a Fee for the Use of Disposable Carryout Bags

A. Upon the effective date of this section, a fee of Five Cents (\$0.05) per disposable carryout bag shall be collected from consumers who make purchases from a retail establishment that is subject to these regulations and who accept a disposable carryout bag or bags from that establishment. This per bag fee is subject to the following conditions:

1. Fees must be paid by the consumer at the time of purchase.
2. Retail Establishments may not pay the fee on behalf of consumers.
3. All Retail Establishments shall indicate on the consumer transaction receipt the number of disposable carryout bags provided to that customer and the total amount of the fee that was charged.

B. The per bag fee of Five Cents per bag shall be distributed as follows:

1. To the Retail Establishment, One Cent (\$0.01) may be retained as a reimbursement for the cost of the bag, or to subsidize the cost of providing reusable carryout bags, and One Cent (\$0.01) may be retained as a reimbursement of the administrative costs incurred by the Retail Establishment in the collection and distribution of this fee, for a total of Two Cents (\$0.02).

ORDINANCE O-11-21

2. To the City of Bisbee, Finance Department, the remainder of the fee collected for each bag, to be deposited into the City of Bisbee Environmental Fund.

C. The fees are to be distributed to the City of Bisbee Finance Department by each Retail Establishment subject to these fees, on a monthly basis, on or before the fifteenth day of the subsequent month, if the amount of the fees equals or exceeds Two Hundred and Fifty Dollars per month; and on a quarterly basis, on or before the fifteenth day of the subsequent quarter, if the amount of the fees is less than that on a monthly basis. Each submittal to the City of Bisbee shall include an itemization of the number of disposable carryout bags provided during that period and a signed verification that this accounting is true and correct, to the best of the knowledge and information of the submitter. The Finance Director may provide forms for this purpose.

9.7.5 The City of Bisbee Environmental Fund

The City of Bisbee Environmental Fund is a special revenue fund, established and maintained by the Finance Director, for the deposits of the City's portion of the per bag fee and such other revenue as may be dedicated or donated to this Fund. The City of Bisbee Environmental Fund shall be used for the following purposes, as specifically allocated by the Mayor and Council in each annual budget:

- A. Providing reusable carryout bags to City residents, with a priority of assisting seniors, the disabled and low-income members of this community.
- B. Purchasing additional equipment, vehicles and supplies to enhance the recycling program of the City of Bisbee.
- C. Promoting and supporting conservation, clean-up and recycling programs within this community.
- D. Promoting and supporting education programs for the general public and school groups, regarding recycling, reduction and reuse of materials and protection of the local environment.
- E. Paying for the administration of these regulations and the collection of the fees.

9.7.6 Phased Implementation

The fee for the use of disposable carryout bags, if and when implemented, shall be applied in phases to the retail business community, as necessary to allow for the orderly

ORDINANCE O-11-21

transition into this process. The Phases, with specific dates to be established by the Mayor and Council in connection with the implementation of this rule, are as follows:

- A. Phase One. All retail establishments with gross annual sales, as reported to the Arizona Department of Revenue, in excess of One Million Dollars (\$1,000,000.00) in the preceding calendar year.
- B. Phase Two. All retail establishments with gross annual sales, as reported to the Arizona Department of Revenue, in excess of Two Hundred Fifty Thousand Dollars (\$250,000.00) in the preceding calendar year.
- C. Phase Three. All retail establishments.

9.7.7 Violations, Penalties and Enforcement

The failure of any retail establishment that is subject to these regulations to collect and remit the required fees to the City of Bisbee shall be a civil violation, subject to the following penalties:

- A. For a first violation, a written warning and notice of violation shall be issued to the manager or owner of the retail establishment. No fine shall be assessed for a first violation.
- B. For a second violation, a civil penalty of One Hundred Dollars (\$100.00).
- C. For a third violation, a civil penalty of Two Hundred Dollars (\$200.00).
- D. For each subsequent violation, a civil penalty of Five Hundred Dollars (\$500.00).

No more than one violation shall be issued to a retail establishment within any seven (7) day period. A violation that occurs more than twelve (12) months after a prior violation by the same establishment shall be treated as a "first violation." If the retail establishment is incorporated or otherwise constituted as a separate legal entity, the violation notice shall be issued to that legal entity. If the retail establishment is operated as a sole proprietorship or by one or more individual partners, the violation notice shall be issued to one or more of the individual owners.

If the retail establishment has violated these regulations repeatedly and been subject to more than one Five Hundred Dollar civil penalty, that retail establishment may be subject to an injunction, ordering it to cease doing business in the City of Bisbee unless and until it complies with these regulations and terminating its existing business license, ending its authorization it to conduct business in the City of Bisbee, pending such compliance.

ORDINANCE O-11-21

The City Manager is authorized to designate City staff to implement this program, inspect retail establishments for compliance, initiate enforcement actions and to pursue any necessary judicial actions to collect unpaid penalties and enforce these provisions.



AGENDA ITEM NUMBER 4

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: 11/29/11	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: PRESENTATION OF THE CITY OF BISBEE ANNUAL AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2011 BY LARRY FESTER, CPA, OF FESTER & CHAPMAN, P.C.
DATE ACTION REQUESTED: 12/06/11	<input type="checkbox"/> ORDINANCE	
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> FORMAL ACTION	
<input type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> OTHER: Presentation	

TO: Mayor and Council
FROM: Dee L. Flanagan, Finance Director
RECOMMENDATION: N/A
PROPOSED MOTION: N/A

DISCUSSION:


Larry Fester of Fester and Chapman, P.C., will present the audit of the financial statements for the year ended June 30, 2011 to the Mayor and Council. The financial statements will be provided to the Mayor and Council as soon as they are available.

FISCAL IMPACT: -0-
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared by:


Dee L. Flanagan, Finance Director

Reviewed by:


Stephen J. Pauken, City Manager



AGENDA ITEM NUMBER 5

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: November 22, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING ALLEGATIONS OF EXCESSIVE NOISE COMING FROM THE COCHISE CHOPPERS BUSINESS ON BISBEE ROAD.
DATE ACTION REQUESTED: December 6, 2011	<input type="checkbox"/> ORDINANCE	
<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
	<input type="checkbox"/> OTHER:	

TO: Mayor and Council

FROM: W.J. Porter, Mayor

RECOMMENDATION: Consider Petition

PROPOSED MOTION: No recommendation.

DISCUSSION: On November 1, 2011, Bisbee resident, Jennifer Druckman, presented a written Petition to Mayor and Council regarding the noise coming from the Cochise Choppers business on Bisbee Road that is excessive and disturbed the peace. She and other residents of the area alleged that the prior actions to resolve this matter had not remedied the situation.

FISCAL IMPACT: None

DEPARTMENT LINE ITEM ACCOUNT: None

BALANCE IN LINE ITEM IF APPROVED: None

Prepared by:

Gloria P. Gonzalez, City Clerk

Reviewed by:

W.J. Porter, Mayor

DATE TAKEN OUT: 10/26/11

PETITION TO THE MAYOR AND CITY COUNCIL

I/We, Petition the Mayor and the City Council of the City of Bisbee because:

Noise From Cochise choppers on Bisbee Road + Congdon,
is excessive and disturbing the peace. Please enforce
existing noise ordinances to require owners to reduce
muffle noise and gratuitous "Revving" engines in this
Residential Neighborhood
(State Problem)

ACTION DESIRED

I/We would like the Mayor and Council to consider taking the following action(s):

enforce existing state + local noise ordinances
to return the neighborhood of WARDEN to peace and
quiet. Since this business began noise has increased
to unacceptable levels

(State Possible Solution to Problem. Be SPECIFIC.)

THIS PETITION WILL BE CONSIDERED AND ANY ACTION WILL BE TAKEN WITHIN THREE REGULAR CITY COUNCIL MEETINGS.

DATE	SIGNATURE	PRINTED NAME	ADDRESS
10/26/11	Barbara Lazarich	BARBARA LAZARICH	632 BISBEE RD.
10-26-11	Henry Hernandez	HELEN HERNANDEZ	625 BISBEE RD
10/26/11	Henry Hernandez	Henry Hernandez	625 Bisbee Rd
10/26/11	K. McBeth	KEVIN McBETH	507 BISBEE RD.
10/26/11	Jeff Schwarz	JEFF SCHWARZ	401 BISBEE RD
10/26/11	Doris McVicker	Doris McVicker	403 Bisbee Rd
10/26/11	Heather Grimm	HEATHER GRIMM	410 DOUGLAS RD
10/26/11	Richard P. Grimm	Richard P. Grimm	410 DOUGLAS ST
10/26/11	Bob Schuch	Bob Schuch	407 Howland St
10/26/11	Mike Lazovich	Mike Lazovich	632 Bisbee Rd
10-26-11	Maggie McQuaid	Maggie McQuaid	109 Congdon
11/1/11	Buffy Deneke	Buffy Deneke	405 Howland Street

Signed: Jennifer Deneke
Circulator

readnot@cablenet.net



AGENDA ITEM NUMBER 6

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: November 21, 2011	TYPE OF ACTION: <input type="checkbox"/> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE FIRST AMENDMENT TO THE COURT CONSOLIDATION AGREEMENT WITH COCHISE COUNTY.
DATE ACTION REQUESTED: December 6, 2011	<input type="checkbox"/> ORDINANCE	
<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> CONSENT	<input checked="" type="checkbox"/> FORMAL ACTION	
OTHER:		

TO: Mayor and Council

FROM: John A. MacKinnon, City Attorney

RECOMMENDATION: Approve the First Amendment to the Court Consolidation Agreement

PROPOSED MOTION: I move that we approve the First Amendment to the Court Consolidation Agreement with Cochise County.

DISCUSSION: In 2006, the City of Bisbee entered into an agreement with Cochise County and Judge David Morales to consolidate the City Magistrate Court with the Justice Court. In exchange for providing a clerk assistant to this Court, a stipend to Judge Morales and the dedication of the fines and penalties collected by the Court, the City has been able to use the existing Justice Court facility, rely upon the management and administrative support of the Justice Court staff, avoid the substantial expense of providing an alternative facility that complies with all legal requirements, and avoid the considerable expenses for the prosecution, indigent defense and incarceration associated with this process. This agreement will apply to FY 2012. A new future agreement will be discussed next month.

FISCAL IMPACT: The savings of providing an alternative court system. (same as prior years.)

DEPARTMENT LINE ITEM ACCOUNT: 10-68-41700 - \$36,000 (no change)
10-68-57005 - \$12,000 (no change)

BALANCE IN LINE ITEM IF APPROVED: No change

Prepared by:

John A. MacKinnon, City Attorney

Reviewed by:

Stephen J. Pauken, City Manager

**FIRST AMENDMENT TO THE
COURT CONSOLIDATION AGREEMENT
BETWEEN THE CITY OF BISBEE AND COCHISE COUNTY**

WHEREAS, the County of Cochise and the City of Bisbee entered into an Agreement for the consolidation of the Justice Court Precinct 1 and the City Magistrate Court on May 8, 2006; and

WHEREAS, this consolidated court system has proven to be beneficial to the public by providing better access to the municipal court; efficient, cost effective judicial services, with a reduction of overlapping staff and facilities; and a more consistent and accountable administration of justice, for the improvement of the judicial system in this area; and

WHEREAS, both parties wish to continue the operation of this consolidated court system under the same terms and conditions as the original Agreement,

NOW, THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. Section VI. Term and Termination, Paragraph A. is hereby amended to read as follows:

The initial term of this agreement shall begin on May 8, 2006, and shall continue through June 30, 2012, provided that it shall be effective only upon filing with the Cochise County Recorder, after having been approved by the CITY and COUNTY. Thereafter, this agreement shall be automatically renewed for successive one-year terms unless terminated at the discretion of either party, as provided herein.

This amendment shall be effective upon the approval of this First Amendment and shall be applied retroactively from June 30, 2011.

2. All of the remaining terms and conditions of this Court Consolidation Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the COUNTY has caused this First Amendment to be executed by the Chairman of its Board of Supervisors and attested to by the Clerk of said Board and the CITY has caused this agreement to be executed by its Mayor and attested to by the Clerk of the City of Bisbee on this _____ day of _____, 2011.


APPROVED:
COUNTY OF COCHISE:

By: 
Pat Call, Chairman, Board of Supervisors

CITY OF BISBEE:

By: _____
W.J. Porter, Mayor

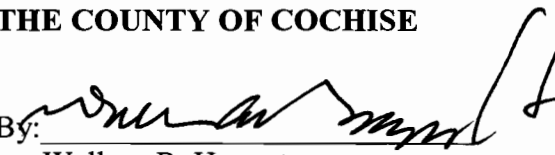
ATTEST:

By: 
Katie Howard, Clerk
Board of Supervisors


ATTEST:

By: _____
Gloria Gonzalez, Clerk
City of Bisbee

APPROVED:
SUPERIOR COURT IN AND FOR
THE COUNTY OF COCHISE

By: 
Wallace R. Hoggatt,
Presiding Superior Court Judge

APPROVED:
JUSTICE COURT, PRECINCT 1,
CITY MAGISTRATE COURT

By: 
David C. Morales,
Justice of the Peace / City Magistrate

INTERGOVERNMENTAL AGREEMENT DETERMINATION

RE: FIRST AMENDMENT, COURT CONSOLIDATION AGREEMENT
BETWEEN THE CITY OF BISBEE AND COCHISE COUNTY

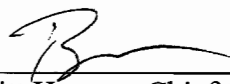
The attached agreement, which is an agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned City Attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the City of Bisbee.

Approved as to form this ____ day of _____ 2006.

By: _____
John A. MacKinnon
City Attorney

In accordance with A.R.S. § 11-952, the attached agreement has been reviewed by the undersigned Deputy County Attorney who has determined that this agreement is in appropriate form and within the powers and authority granted to the County of Cochise.

This 16 day of November, 2011.

By:  _____
Britt Hanson, Chief Civil Deputy



REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: 11/30/11	TYPE OF ACTION: <u> </u> RESOLUTION	SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A CONTRACT BETWEEN THE CITY OF BISBEE AND PACIFIC ADVANCED CIVIL ENGINEERING, INC. (PACE) IN THE AMOUNT OF \$4,995.00 TO EVALUATE THE EXISTING BISBEE SAN JOSE WASTEWATER TREATMENT PLANT.
DATE ACTION REQUESTED: 12/6/11	<u> </u> ORDINANCE	
<u> X </u> REGULAR CONSENT	<u> X </u> FORMAL ACTION	
	<u> </u> OTHER:	

TO: Mayor and Council

FROM: Thomas J. Klimek, P.E., R.L.S., Public Works Director

RECOMMENDATION: Recommend approval.

PROPOSED MOTION: I move to approve the Contract between the City of Bisbee and Pacific Advanced Civil Engineering, INC. (PACE) in the amount of \$4,995.00 to evaluate the existing Bisbee San Jose Wastewater Treatment Plant.

DISCUSSION:
Public Works staff recommends that the City enter into a Services Agreement with PACE, in the amount of \$4,995.00 to perform the work outlined in "Exhibit A" of the proposed contract. The work will help identify issues and deficiencies in the WWTP, which if not addressed early, may result in non-compliance issues with ADEQ. It is proposed that this work will create a clear picture of the needed improvements, with the intent to acquire funding from grant-funding agencies. PACE would enter into a subsequent agreement with the City to assist in acquiring grant or loan funding, and would not be paid for their assistance. Once funding is approved, PACE would then receive the Contract to propose the necessary design and construction to accomplish the City's needs.

NOTE: Any loans taken, such as bridge-loans, would eventually be reimbursed by the United States Department of Agriculture – Rural Development. Such a commitment would be secured before entering into a loan agreement.

FISCAL IMPACT: \$4,995.00
DEPARTMENT LINE ITEM ACCOUNT: 54-40-99100
BALANCE IN LINE ITEM IF APPROVED: \$8,947.50

Prepared by:

Thomas J. Klimek, Public Works Director

Reviewed by:

Stephen J. Pauken, City Manager

**CONTRACT FOR SERVICES
CITY OF BISBEE
ENGINEERING SERVICES
FOR THE SAN JOSE WASTEWATER TREATMENT PLANT**

THIS CONTRACT is made this ____ day of December, 2011, by and between the City of Bisbee (hereinafter “the City”) and Pacific Advanced Civil Engineering, Inc., (PACE) (hereinafter “the Contractor”).

WHEREAS the City is in need of certain services, as more particularly specified in the Scope of Engineering Services, dated October 27, 2011 , and as incorporated herein by reference; and

WHEREAS the Contractor has offered to perform the proposed work in accordance with the terms of this Contract;

NOW, THEREFORE, in consideration of the promises and covenants stated herein,

IT IS HEREBY AGREED THAT:

1. The Contractor promises and agrees to perform the work and to provide the services as described in the Scope of Engineering Services, Exhibits A, B and C, as attached and incorporated herein. This work shall be provided in a good and competent manner, and to the satisfaction of the City, or its designees. It shall also be performed in such a manner that the City will be able to use this work as a basis for one or more grant applications requesting funding for the identified improvements to the San Jose Wastewater Treatment Plant, with such modifications as may required by the particular requirements of the particular grant. This work shall also be performed in a manner that is consistent with the “Standard Terms and Conditions, City of Bisbee Contract,” which terms are incorporated into this Contract by reference, and any special terms and conditions which may be attached to this Contract.

2. The Contractor further agrees to provide all of the services required by this Contract in a complete and acceptable form, as such work is customarily provided according to professional standards applicable to completion of this type of service work.

3. This Contract shall remain in effect for a period of ninety (90) days and all work shall be completed on or before that time.

4. The City will compensate the Contractor for its performance, and the Contractor agrees to accept as complete payment for such full performance, a sum not to exceed Four Thousand Nine Hundred Ninety-five Dollars (\$4995.00) as a fixed price for this work. The City shall have the right to reject all or any work or work product submitted under this Agreement which does not meet the required specifications. In the event of any such rejection, the Contractor agrees to promptly remedy

any and all deficiencies. No compensation shall be due for any rejected work until such deficiencies have been corrected, and corrected at the Contractor's sole cost.

5. Payment shall be made by the City upon the completion of the work.

6. All notices, invoices and payment shall be made in writing and may be given by personal delivery or by mail. The names and addresses of the designated recipients for such notices, invoices and payments are as follows:

TO CONTRACTOR:

Michael G. Krebs, P. E.
Vice President, Environmental Water
Pacific Advanced Civil Engineering, Inc. (PACE)
426 N. 44th Street, Suite 120
Phoenix, AZ 85008
(602) 393-3026

TO CITY:

Tom Klimek, P.E., R.L.S.
City Engineer, City of Bisbee
Public Works Dept. of the City of Bisbee
118 Arizona Street
Bisbee, AZ 85603
(520) 432-2642

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed this Contractor as indicated below:

APPROVED:
CITY OF BISBEE

APPROVED:
CONTRACTOR

By _____
Mayor, W. J. Porter

Michael G. Krebs, P. E.
Vice President, Environmental Water
Pacific Advanced Civil Engineering, Inc. (PACE)

ATTEST:

Gloria P. Gonzalez, City Clerk

APPROVED AS TO FORM:

John A. MacKinnon, City Attorney

EXHIBIT "A"
SCOPE OF ENGINEERING SERVICES

BISBEE SAN JOSE WWTP DESIGN WORKSHOP
#A008P

The Client and the Consultant for mutual consideration hereinafter set forth, agree as follows:

Objective:

The current operation staff had some concerns regarding the existing facility and wishes to understand the design of the current system. Consultant shall meet on-site with the operation staff to discuss the basis of the design and to provide the operation with some insights behind the design.

A. Consultant agrees to perform the following services:

TASK 10 – Design Meeting and Workshop

- 1) Consultant shall meet on-site with the San Jose WWTP Operations Staff to discuss the general condition of the facility. Consultant shall conduct a one-day work shop to review the WWTP's basis of design and to provide insights on the design decisions.*
- 2) Consultant will identify and quantify operational concerns at the plant that include operator safety, operator ergonomics and plant process.*
- 3) Consultant shall prepare a memorandum to summarize the discussion during the workshop and to provide technical responses to comments or concerns expressed during the workshop meeting.*
- 4) Consultant will identify energy saving options for the plant as well as some potential energy generation possibilities.*
- 5) Consultant will assist the City of Bisbee in identifying funding sources for the project.*
- 6) Consultant will make recommendations on the operational staff requirements for the WWTP.*

TASK 00 – Reimbursable Expenses (billed at cost + 10%)

**EXHIBIT “B”
COMPENSATION**

*BISBEE SAN JOSE WWTP DESIGN WORKSHOP
#A008P*

Fee

PACE will complete the work outlined herein and invoice Client monthly on a percentage of completion basis, a fixed fee of **\$4,495** plus the reimbursable expense of **\$500**, for a total sum of **\$4,995** in accordance with the attached Exhibit C – “Hourly Labor and Expenses Rates Schedule”.

<u>TASK DESCRIPTION</u>	<u>PROFESSIONAL FEE</u>
10 Design Meeting and Workshop	\$ 4,495
00 Reimbursable Expenses	\$ 500
Subtotal Engineering Fee:	\$ 4,995
TOTAL FIXED FEE:	\$ 4,995

ASSUMPTIONS AND EXCLUSIONS

The Client’s responsibilities shall include providing PACE with the base data and project information in a timely manner, coordination and management of other team consultants to assure that the project schedule can be met, and prompt payment of invoices in accordance with the terms and conditions included herein. The specific items that are to be provided by the Client or other consultants include the following:

1. Client input pertaining to project design issues and requirements including scheduling.
2. Site land-use base plans with existing and proposed elevation contours in transferable computer format.
3. Geologic and soils investigation reports.
4. Existing and proposed hydrologic and drainage data, maps, and reports.
5. Any other data that directly impacts PACE ability to perform the design in an efficient and economic manner.

Any proposed project changes which affect work in progress or previously completed will be justification for additional compensation.

All required aerial topography and base mapping will be paid for and supplied by Client, or others. Base topo and site information will be provided in digital (electronic) format compatible with AUTOCAD 2010.

No environmental documentation or support, including no environmental permitting.

No surveying or construction staking is included.

Local government approval meetings, hearings, etc., and preparation of presentation graphics will be under separate work authorization, if required.

Existing utility information research and mapping is not included and will be provided by Client.

For all the data delivered to PACE for the purpose of digital mapping, including but not limited to GIS and AutoCAD, PACE requires said data be delivered in one of the recognized standard coordinate systems such as the Stateplane Coordinate System or the Universe Transverse Mercator (UTM). In addition, PACE requires all datums, vertical and horizontal, be documented in a metadata sheet and be included along with the delivered data. If the coordinate system is in what is often referred to as a "Local Coordinate System," and the deliverer does not have the capability to convert data into one of the recognized standard coordinate systems, PACE requires a Control Conversion document (CCD) be included in the deliverable. The CCD will include all the necessary coordinate transformation information and scale factors needed to make an accurate translation of the data to PACE's acceptable coordinate systems. If this information is not available, PACE will require an addendum to this proposal to include Time and Materials used to translate the delivered data into the appropriate standard coordinate system.

The fees proposed herein shall apply until **April 27, 2012**. Due to ever-changing costs, Consultant will increase those portions of the contract fee for which work must still be completed after **April 27, 2012**, as negotiated with the Client up to a maximum of ten-percent (10%).

Client Initials: _____
Consultant Initials: _____

W:\A008\3-Contracts - Proposals\4. Bisbee San Jose WWTP Design Workshop - Exhibit A&B - 10-27-11.doc





EXHIBIT "C"

Effective January 1, 2011 to December 31, 2011

HOURLY LABOR RATES

Principal	\$225.00
Sr. Project Manager / Sr. Consulting Engineer	\$187.00
Project Manager / Consulting Engineer / Sr. Hydrologist	\$177.00
Sr. Project Engineer / Sr. Design Engineer	\$156.00
Project Engineer / Design Engineer II	\$136.00
Design Engineer	\$112.00
Sr. CAD Designer / Sr. GIS Analyst	\$117.00
CAD Designer / GIS Analyst	\$91.00
Graphic Designer	\$85.00
Project Coordinator / Administrative Support	\$70.00
Assistant Designer	\$70.00
G.P.S. Survey Unit (w/ Operator)	\$241.00
Expert Witness / Legal Consultation	\$319.00 + Exp.

REIMBURSABLE EXPENSE RATES*

	Units	Cost
<u>Travel</u>		
Mileage (Per Mile)	Mile	\$0.55
Airfare, Auto Rental, Hotel		At Cost
Misc. Travel (Parking, tax, tolls, meals, etc.)		At Cost
Per Diem (Contract Rate)	DAY	Contract Rate
<u>Outside Reproduction</u>		
		At Cost
<u>Shipping (FedEx, UPS, Courier, etc.)</u>		
		At Cost
<u>Misc. (Review Fees, Specific Charges)</u>		
		At Cost
<u>Reproduction (In-House)</u>		
Sheet Bond - B/W Prints and Copies – All sizes (8 ½ x 11 to 12 x18)	SF	\$0.16
Sheet - Color Prints and Copies – All sizes	SF	\$1.20
Sheet - Glossy Color Print/Photo – All sizes	SF	\$2.60
Roll - Plots and Copies (Roll Paper)		
- Bond (B/W)	SF	\$0.88
- Bond (Color)	SF	\$1.56
Roll - Vellum or Mylar Plots	SF	\$2.60
Roll - Glossy Color Plot Exhibits (Roll Paper)	SF	\$3.12
Report 3-Ring Binders		
< 1.5"	EA	\$10.40
1.5" to 3"	EA	\$15.60
> 3"	EA	\$26.00
Coil or GBC Punch Binding	EA	\$1.04

*Note: All reimbursable expenses will be invoiced at the above rates + 10%

8+9

City Manager Report, December 6, 2011

1. Attached is the General Fund Summary Report for the period ended October 31, 2011. Revenues for the year to date are at 27.4% of budget, while expenditures are at 32.9% of budget. The benchmark for this period is 34%, and after one third of the year, both revenues and expenditures are slightly below the budgeted amounts. As you may know, the Property Tax Revenues do not start coming in until later in the Fall, so we anticipate a shortfall at this point in the fiscal year. Net Revenue over Expenditures is (\$340,026), compared to (\$326,638) last year. There are 8 months remaining in the fiscal year.
2. The Festival of Lights was held on November 25th at the Copper Queen Plaza to a huge audience. Thanks goes out to Andy Haratyk and Lorena Valdez in Public Works, Gloria Gonzalez, City Clerk, along with many volunteers for putting on a wonderful festival. Despite some issues with the sound system early in the show, the performances went on without a hitch.
3. The work on the fire hydrant and fire suppression line that was damaged on October 31st is now complete. We are still tabulating the costs of labor by the City of Bisbee, Arizona Water Company, and Southwest Gas, but we have received the invoice from the contractor, Rutherford Diversified Industries. At \$28,448, it is clear that driving while intoxicated can result in considerable cost to the taxpayers. Our insurance claim is pending.
4. Other Current Events.

City of Bisbee
General Fund Summary
YDT for Month Ending October 31, 2011
34% of the Fiscal Year Has Elapsed

<u>Revenue</u>	<u>Last Year</u>	%	<u>This Year</u>	%
Taxes	876,249.62	25.5	898,487.61	25.8
License & Permits	17,643.90	18.7	17,480.13	20.1
Intergovernmental	213,158.85	33.3	156,831.75	33.3
Charges For Services	464,235.25	36.1	416,296.12	31.8
Fines & Forfeitures	294.54	-	20,331.11	-
Miscellaneous	38,804.13	11.2	44,447.33	15.4
Contributions & Transfers	98,108.44	14.3	148,008.75	25.9
Total Revenue	<u>1,708,494.73</u>	26.3	<u>1,701,882.80</u>	27.4
<u>Expenditures</u>				
Mayor & Council	16,571.44	40.7	15,086.29	46.2
City Manager	42,734.65	33.4	44,717.06	34.5
Finance	119,616.05	31.1	116,825.15	30.5
City Clerk	44,205.30	26.3	40,347.38	36.0
Comm Development	42,864.47	21.9	44,526.81	25.6
Admin & Gen Govt	168,539.95	22.4	232,520.90	30.3
Personnel	21,847.50	32.9	24,679.99	35.4
Legal Services	41,590.99	33.5	14,398.48	14.4
Water System	294.29	6.3	421.61	4.7
Information Sys	11,839.18	30.8	15,900.20	36.0
Police	670,620.03	35.8	632,002.50	36.8
Fire	592,066.73	33.6	601,542.60	34.9
City Magistrate	4,000.00	8.3	12,686.75	26.4
Cemetery	252.39	3.7	413.87	5.3
Bldg & Maint	12,444.58	27.9	15,861.66	28.6
PW Admin	27,674.46	28.5	24,467.08	26.7
Garage	27,714.94	19.3	36,449.89	33.5
Bldg Inspector	19,241.50	29.1	20,310.41	31.0
Parks	52,604.71	32.6	52,251.41	32.6
Pool	22,068.48	40.2	20,315.78	37.0
Library	67,223.78	30.5	64,660.04	34.5
Sr. Center	7,734.17	41.3	7,702.07	34.6
Contingency	21,382.98	21.4	3,821.03	2.7
Total Expenditures	<u>2,035,132.57</u>	31.3	<u>2,041,908.96</u>	32.9
Net Revenue Over Exp	<u>(326,637.84)</u>		<u>(340,026.16)</u>	