



**City Of Bisbee
Planning and Zoning Commission Meeting
118 Arizona Street
Bisbee, Arizona 85603**

August 19, 2010, 6:30 pm

Action Agenda

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.

6:30 pm Call To Order

Roll Call:

Mark Apel	PRESENT
Judy Anderson	PRESENT
Douglas Dunn	PRESENT
Britt Dveris	PRESENT
Debby Gardner	PRESENT
Jerry Stafford	PRESENT

Approval of previous minutes Approval of the Minutes dated May 20, 2010 - Call for motion to approve last meeting's minutes

MOTION TO APPROVE THE MINUTES OF MAY 20 2010 APPROVED UNANIMOUSLY

CALL TO THE PUBLIC – Ask if any member of the public wishes to speak about Planning and Zoning Issues NOT on this agenda.

New Business

Item 1.

Election of the Planning and Zoning Commission Chair and Vice Chair

The By Laws of the Planning and Zoning Commission, *Article V: Officers*, calls for the yearly election of a Chair and Vice Chair, each to a one year term.

MOTION MADE TO NOMINATE MARK APEL FOR CHAIR AND BRITT DVERIS FOR VICE-CHAIR. MOTION PASSED UNANIMOUSLY

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Item 2.

Review and Possible Recommendation to City Council Regarding an Application for Membership to the Planning and Zoning Commission

There are currently two open positions on the Planning and Zoning Commission. At this time only one vacancy is eligible for recommendation to the City Council. As stipulated in the Commission's by laws openings are to be advertised for thirty days after which the Commission is to review all applications and make a recommendation to the Mayor and Council. The applicant is Mr. Allen D. Moore.

MOTION MADE TO RECOMMEND ALLEN D. MOORE TO THE CITY COUNCIL FOR MEMBERSHIP ON THE PLANNING AND ZONING COMMISSION. MOTION PASSED UNANIMOUSLY.

Item 3.

Discussion and Possible Recommendation to Mayor and City Council Concerning an Application for the Transfer of City Property.

An application for the purchase of a portion of land in the Bisbee Town site has been submitted by Mr. Vincent Robel to the Community Development Department. The property in question is adjacent to and of east of 910 American Avenue, Mr. Robel's primary residence. This property is un-platted and will require the completion of a formal survey before the transfer. The applicant wishes to construct a carport/garage on the site.

- Call for Planning Directors report
- Call for applicant statement
- Declare public hearing open
- Call for public comment for or against
- Call for applicant rebuttal
- Declare public hearing closed
- Call for Commission discussion (May ask applicant questions)
- Call for City Staff recommendations

- Call for motion
- Call for discussion of motion
- Call for Vote

MOTION MADE TO RECOMMEND TRANSFER OF CITY PROPERTY AS DESCRIBED IN AN APPLICATION SUBMITTED BY MR. VINCENT ROBEL. MOTION PASSED UNANIMOUSLY.

Item 4.

Discussion and Possible Recommendation to Mayor and City Council Concerning an Application for the Exchange of City Property.

In an effort to correct discrepancies between legal descriptions and actual existing conditions of private property and City owned property Mr. Victor Winquist has submitted an application to exchange two sections of his privately owned property, Lot 15, Block 2, Bisbee (approximately 153.51 square feet) for one section of City owned property (approximately 76.40 square feet) at the same location. All of the properties are located next to 200 Review Alley in Old Bisbee.

- Call for Planning Directors report
- Call for applicant statement
- Declare public hearing open
- Call for public comment for or against
- Call for applicant rebuttal
- Declare public hearing closed
- Call for Commission discussion (May ask applicant questions)
- Call for City Staff recommendations
- Call for motion
- Call for discussion of motion
- Call for Vote

MOTION MADE TO RECOMMEND TRANSFER OF CITY PROPERTY AS DESCRIBED IN AN APPLICATION SUBMITTED BY MR. VICTOR WINQUEST. MOTION PASSED UNANIMOUSLY.

Commissioner’s Comments

Planning Directors Report

No Report

Adjournment

MOTION TO ADJOURN.