

**ACTION ITEMS FROM  
LIBRARY ADVISORY BOARD MEETING  
HELD Monday, October 26, 2009 at 5:30 P.M.  
IN THE COPPER QUEEN LIBRARY  
6 MAIN STREET, BISBEE, ARIZONA**

MEETING CALLED TO ORDER BY \_\_ MS. JUSTICE \_\_\_\_\_ AT \_\_\_\_ 5:35 \_\_\_\_ PM; TURNED OVER TO MS. MORENO UPON HER ARRIVAL AT 5:47PM

**ROLL CALL:  
BOARD MEMBERS**

DAVID DOWNEY  
FAYE HOESE  
KAREN JUSTICE  
CHARLES MARIE            ABSENT  
MYRA MORENO            CHAIR  
JOAN REICHEL  
DEBRAH STRAIT

**CITY STAFF:** PEG WHITE, LIBRARY DIRECTOR

THE FOLLOWING IS TO BE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING.

1. APPROVAL OF MINUTES.  
    MINUTES OF 9/28/09 MEETING APPROVED AS WRITTEN.
2. CORRESPONDENCE AND COMMUNICATIONS.
3. CALL TO PUBLIC.

**OLD BUSINESS:**

4. LIBRARY SIGNAGE  
    THE BOARD HAS IDENTIFIED TWO LOCAL INDIVIDUALS, MR. RICHARD CHAVEZ AND MR. BEN DALE, WHO ARE SKILLED AT CREATING EXTERIOR METAL SIGNAGE. ATTEMPTS TO CONTACT MR. CHAVEZ (RICHWELD STEEL FABRICATION) BY PHONE HAVE THUS FAR PROVED UNSUCCESSFUL. MS. JUSTICE WILL TRY TO CONTACT HIM IN PERSON.

MR. DALE HAS RESPONDED FAVORABLY TO AN INITIAL EMAIL INQUIRY FROM MS. HOESE BUT NOT TO A SUBSEQUENT EMAIL FROM MS. WHITE TO SCHEDULE AN APPOINTMENT TO DETERMINE SIGNAGE SCOPE OF WORK AND COST ESTIMATE. MR. DALE WILL BE MOVING TO NEW YORK PART-TIME IN NOVEMBER, RETURNING TO DOUBLE ADOBE IN FEBRUARY. MS. HOESE WILL EMAIL MR. DALE AGAIN EXPRESSING THE BOARD'S CONTINUED INTEREST IN MR. DALE'S FEBRUARY PARTICIPATION IN THIS PROJECT.

**NEW BUSINESS:**

5. STATE OF THE LIBRARY REPORT FROM DIRECTOR
  - A. STATISTICAL REPORTS
  - B. STAFFING REPORT
  - C. PROGRAMMING UPDATE
  - D. PROJECTS UPDATE
  - E. OTHER
6. FOR THE GOOD OF THE ORDER.
7. ADJOURNMENT.  
    MS. MORENO ADJOURNED THE MEETING AT 6:32PM