

Evergreen Cemetery Committee Meeting Minutes
January 6, 2012 Meeting
8:00 a.m.
Public Works Department

PRESENT

Snoody Borowiec, Member
Nancy Davies, Member
Mary Killary, Member
Catharine Lardner, Member
Jim Proctor, Member
Luche Giacomino -Council Liaison
Tom Klimek-Staff Liaison-Public Works
Andy Haratyk, Public Works

ABSENT

Terry Maddux Liaison, Freeport McMoRan
Molly Evans, Assistant to Tom Klimek

The meeting was called to order at 8:05 a.m. by chairperson Nancy Davies

Approval of December 2, 2011 minutes

Motion made to approve the December 2, 2011 minutes by Catharine Lardner and seconded by Snoody Borowiec. Passed unanimously.

OLD BUSINESS

Agenda Item 1. - Brochure Revision

Catharine Lardner presented her recommendations for the Evergreen Cemetery Brochure which contains a combination of a little history and several little stories about some of the people buried in the cemetery. The committee had asked her to rewrite it where it would be attractive to tourists and local citizens. She told the committee that it would need to be reduced by a couple of hundred words and requested that the committee review the entire content and make recommendations on what to eliminate. After several suggestions on rewrites/deletions, it was moved by Mary Killary and seconded by Jim Proctor that the committee approve the rewrite. Motion passed unanimously.

Catharine said she would make the changes and contact Larry Milam about setting it up for printing. Before printing the revisions will be sent to the City Manager and City Attorney for input/approval.

It was suggested by Snoody Borowiec that each of the persons mentioned in the brochure have their graves marked in some way so that tourists can find them after reading the brochure. One idea that seemed to be popular with the committee was to install antennae whip flags at each of the graves (like those used on golf courses). This would enable them to be reused anytime there was an event that a need for marking specific graves presented itself or, whenever the items in the brochure were changed.

Chairperson Davies asked the Public Works Director whether their budget could handle the printing costs and he responded that he didn't think that would be a problem. Davies and

Lardner will present actual costs at the next regular meeting of the Evergreen Cemetery Committee.

NEW BUSINESS

Agenda Item 2. Discussion and possible action on prioritizing projects for 2012 Evergreen Cemetery Committee: After discussion it was moved by Jim Proctor and seconded by Snody Borowiec that the planning for the extension of burial spaces in the cemetery would be the committee's first priority.

Agenda Item 3 - Discussion on Maintenance of Evergreen Trees in Cemetery: Andy Haratyk of Public Works reported that he has scheduled the trimming and topping of some of the evergreens and removing the dead trees in January. He said he has a plan to plant new evergreens which will be watered by placing water containers at each new plant (to be filled by city water trucks). Haratyk also gave the committee a tentative schedule of the continuing maintenance of the cemetery (January, March, May, August, September or October - depending on the rainy season). He said that it usually takes four days each session to maintain the cemetery.

The repairing of grave sites was not addressed.

Agenda Item 4 - Molly Evans' Role/Association with the Cemetery Committee

Tom Klimek reported Molly's role with the Cemetery Committee was still being considered by the City Manager and no decision has been made. However, she will sit in on the meetings for Tom Klimek, Public Works Director whenever Mr. Klimek can't attend.

Agenda Item 5. Future Agenda Items

The committee suggested the following future agenda items:

- Expansion plan for cemetery to present to City Council
- Report on Maintenance Funds collected by the City for each new burial ---
Progress on "Save the Evergreen Trees"
- Repair of vandalized grave sites
- Establishment of a Sexton House

ADJOURNMENT

There was a motion made to adjourn by Snody Borowiec and a second by Mary Killary. Meeting was adjourned at 10.00 a.m.

Submitted by
Nancy Davies, Ch