

**ACTION AGENDA  
OF THE EVERGREEN CEMETERY COMMITTEE TO BE HELD ON FRIDAY, JANUARY 6,  
2012 AT 8:AM AT THE PUBLIC WORKS OFFICE LOCATED AT 404 BISBEE ROAD  
(WARREN)**

**THE MEETING CALLED TO ORDER BY Chairperson Nancy Davies AT 8:05A.M.**

**ROLL CALL:**

**Snody Borowiec**

**Nancy Davies**

**Mary Killary**

**Catherine Lardner**

**Jim Proctor**

**Luche Giacomino -Council Liaison**

**Tom Klimek-Staff Liaison-Public Works**

**Terry Maddux-Freeport McMoRan**

**Molly Evans, Assistant to Public Works Director**

**Guests: None**

**THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON  
AT THIS MEETING:**

**CALL TO PUBLIC:**

**APPROVAL OF DECEMBER 2, 2011 MINUTES**

Motion: Catharine Lardner

Second: Snody Borowiec

Passed: **Unanimously**

**OLD BUSINESS**

**1. DISCUSSION AND ACTION OF THE CEMETERY BROCHURE REVISION AND  
PRODUCTION:**

Review on the rewrite of brochure to make it more visitor friendly. Action on rewrite and to send it to City Manager Pauken and City Attorney MacKinnon for review and possible approval.

Motion: Mary Killary

Action: Jim Proctor

Passed: **Unanimously**

Discussion on how to pay for set up and production. After approval of brochure, costs can be obtained and action a future meeting.

Motion:

Action: **NO ACTION**

Passed:

## **NEW BUSINESS**

### **2. DISCUSSION AND POSSIBLE ACTION ON PRIORITIZING PROJECTS FOR 2012 EVERGREEN CEMETERY COMMITTEE**

Motion: Jim Proctor (Planning for extension of burial spaces as first priority)

Action: Snody Borowiec

Passed: **Unanimously**

### **3. REPORT BY PUBLIC WORKS OF PROGRESS ON MAINTENANCE OF EVERGREEN TREES IN CEMETERY AND REPAIRS TO GRAVESITES FROM VANDALISM**

### **4. MOLLY EVANS' ROLE/ASSOCIATION WITH CEMETERY COMMITTEE**

### **5. FUTURE AGENDA ITEMS:**

**To be determined**

**NO ACTION - Suggestions only**

### **6. ADJOURNMENT**

Motion: Snody Borowiec

Second: Mary Killary

Time: 10:00 a.m.

Anyone needing special accommodations to attend this meeting should contact Tom Klimek at 432-6002 at least 24 hours prior to this meeting.