



**Finance Department**  
118 Arizona St • Bisbee, Arizona 85603  
Phone (520) 432-6000 • FAX (520) 432-4025 • TDD (520) 432-7681

**Contract For Sewer & Garbage Services**  
(Please print or type)

**1 SALES INFORMATION**  
PREVIOUS OWNER

\_\_\_\_\_  
Name (Last, First, MI)

\_\_\_\_\_  
Home Phone                      Business Phone / Ext.

\_\_\_\_\_  
Mailing Address (Street or P.O. Box)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
Parcel Number

\_\_\_\_\_  
Service Address

PROPERTY MANAGEMENT     TITLE COMPANY

\_\_\_\_\_  
Agency Name

\_\_\_\_\_  
Phone Number                      Fax

\_\_\_\_\_  
Mailing Address (Street or P.O. Box)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
Agent's Name

\_\_\_\_\_  
Recorded Date and Fee Number

**2 NEW INFORMATION**  
PROPERTY OWNER

\_\_\_\_\_  
Name (Last, First, MI)

\_\_\_\_\_  
Driver's License Number / State

\_\_\_\_\_  
Home Phone                      Business Phone / Ext.

\_\_\_\_\_  
Mailing Address (Street or P.O. Box)

\_\_\_\_\_  
(City, State, Zip)

CO-OWNER                       SPOUSE

\_\_\_\_\_  
Name (Last, First, MI)

\_\_\_\_\_  
Driver's License Number / State

\_\_\_\_\_  
Home Phone                      Business Phone / Ext.

\_\_\_\_\_  
Mailing Address (Street or P.O. Box)

\_\_\_\_\_  
(City, State, Zip)

Real property owners, as recorded in the official Cochise County records, shall be responsible for **SEWER & GARBAGE** fees, notwithstanding private lease or rental agreements to the contrary. Fees are due and payable as of the date of billing, and shall be paid on a monthly basis. Any account for which payment in full (including prior penalties) is not received on or before the 25<sup>th</sup> day of the month will be assessed a \$3.00 service charge.

It shall be the responsibility of the **OWNER** to notify the City Treasurer, in writing, within 30 days of the sale of any property and to provide information necessary to change the City's records, including the name and address of the new owner and parcel number. Any person, partnership, association, company, or corporation, at the time of submitting to the Cochise County Recorder a deed changing ownership of any real property located within the City of Bisbee, shall submit to the City Treasurer, on a form supplied by the City setting forth the name and address of the new owner and the parcel number of the property shown on the deed.

Properties which are unoccupied or uninhabitable for a time exceeding one (1) month may qualify for a reduced rate. Please contact the Finance Department in regards to this.

THE CITY OF BISBEE DOES NOT PRO-RATE MONTHLY BILLING. IF CLOSING IS PRIOR TO THE 15<sup>th</sup>, THE NEW OWNER WILL RECEIVE THAT BILL. OTHERWISE THE PREVIOUS OWNER IS LIABLE.

*I HAVE READ AND UNDERSTAND THE PROVISIONS OF THIS CONTRACT.*

\_\_\_\_\_ (Signature)

\_\_\_\_\_ (Date)

FOR OFFICIAL USE ONLY	
CHANGE OF MAILING ADDRESS:	
CHANGE OF OWNERSHIP:	
INITIALS:	
DATE RECEIVED:	