

**ACTION AGENDA
THE EVERGREEN CEMETERY COMMITTEE - 11-04-2011**

THE MEETING CALLED TO ORDER BY Nancy Davies AT 8:05 A.M.

PRESENT

**Snoody Borowiec, Member
Nancy Davies, Member
Mary Killary, Member
FreeportMcMoRan
Jim Proctor, Member
Luche Giacomino-Council Liaison
Tom Klimek--Public Works- Staff Liaison
Molly Evans, Assistant to Tom Klimek**

ABSENT

**Catherine Lardner,Member
Luche Giacomino-Council Liaison
Terry Maddux Liaison-**

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

CALL TO PUBLIC:

APPROVAL OF SEPTEMBER 2, 2011 MINUTES

Motion: Mary Killary
Second: Snoody Borowiec
Passed: Unanimously

OLD BUSINESS

1. DISCUSSION ON THE PROPOSED CHANGES IN MEETING TIME AND PLACE FOR THE CEMETERY COMMITTEE IF CHANGES IN CITY CODE COME TO FRUITION.

2. EVERGREEN CEMETERY WEB SITE – PAYMENT FOR

Report on the City's willingness to pay or reimburse Chris Overlock the annual cost for the domain hosting (approximately \$120).
Notification of check written on Evergreen Cemetery checking account in the amount of \$10.47 to reimburse Christopher Overlock for the "domain name."

3. DISCUSSION AND POSSIBLE ACTION ON THE CEMETERY BROCHURE REVISION:

Report on the progress of complete rewrite of brochure to make it more visitor friendly
Motion: None
Action:
Passed:

NEW BUSINESS

4. REPORT ON RECEIPT OF DONATION FROM FREEPORT-McMoRan in the amount of \$2,700.00 to bring the donation amount for the Evergreen Endowment Fund to \$20,100.00. Amount of \$20,000.00 to be matched by The Bisbee Foundation. Discussion on possible use of the distribution in the amount of 5% of the total assets according to The Bisbee Foundation policy on distributions. APPROVAL/DISAPPROVAL of establishing Endowment with Arizona Community Foundation via The Bisbee Foundation.

Motion: Jim Proctor moved that Davies explore the option with Arizona Community Foundation and report back at December meeting

Second: Mary Killary

Passed: Unanimously

1. FUTURE AGENDA ITEMS:

To be determined

6. ADJOURNMENT

Motion: Snody Borowiec

Second: Mary Killary

Time: 9:30 a.m.

Anyone needing special accommodations to attend this meeting should contact Tom Klimek at 432-6002 at least 24 hours prior to this meeting.