

**Action Agenda
Civil Service Commission Meeting
Wednesday, April 15, 2009
at 6:30 p.m. to be held
in Council Chambers of
City Hall 118 Arizona Street, Bisbee, AZ**

Meeting called to order at 6:34 PM , by Vice-Chairperson Wallace

Mary Ann Jorgenson, Chairperson - excused
Ken Wallace, Vice-Chairperson - present
Carrie Mitten, Commissioner/Secretary - present
Larry Elkins, Commissioner - present
David Smith, Commissioner - present

Steve Pauken, City Manager - absent
John A. MacKinnon, City Attorney - present
Jennifer Graeme, Personnel Director - present
Andy Haratyk, Employee Council Chair - present
Bennie Scott, Council Liaison - present

New Business:

Item 1. Discussion and possible recommendations to Mayor and Council regarding proposed revisions to the Personnel Rules and Regulations:

- a. Smoke-free Workplace Policy, Chapter V, Section 7.
- b. Paid Time Off, Chapter IV, Section 3
- c. Extended Illness Bank, Chapter IV, Section 4.
- d. Family and Medical Leave, Chapter IV, Section 8.

Action: **Motion to recommend amendments to Personnel Rules and Regulations with changes suggested by the Civil Service Commission passed unanimously.**

Action: **Motion to adjourn at 7: 26 P.M. Motion passes unanimously.**

**Call to the Public
For the Good of the Order**