

Action Agenda
Civil Service Commission Meeting
Tuesday, January 26, 2010
at 6:30 p.m. to be held
in Council Chambers of
City Hall 118 Arizona Street, Bisbee, AZ

Meeting called to order at 6:30 PM , by Mary Ann Jorgenson

Mary Ann Jorgenson, Chairperson - present

Ken Wallace, Vice-Chairperson - present

Carrie Mitten, Commissioner/Secretary - present

Larry Elkins, Commissioner - present

David Smith, Commissioner - present

Jennifer Graeme, Personnel Director - present

Andy Haratyk, Employee Council Chair - present

Mark J. Langlitz, City Attorney - present

Stephen J. Pauken, City Manager - excused

Bennie Scott, Council Liaison - present

New Business:

- Item 1.** Discussion and possible recommendation to Mayor and Council regarding proposed amendments to the Personnel Rules and Regulations with corrections to Chapter VII. Grievance Procedures Section 3. Four Stage Formal Grievance Process and Section 5. Review and Discussion of Other Issues.
- David Smith made motion to approve
Ken Wallace seconded motion
Motion passed unanimously
- Item 2.** Discussion and possible recommendation to Mayor and Council regarding proposed amendments to the Personnel Rules and Regulations Chapter IV. Compensation and Benefits Section 3. Paid Time Off.
- David Smith made motion to accept changes to Section E.
Table changes to Section G.
Ken Wallace seconded motion
Motion passed unanimously
- Item 3.** Discussion and possible recommendation to Mayor and Council regarding proposed amendments to the Personnel Rules and Regulations Chapter I. Introduction and General Policies Section 2. Equal Employment Opportunity Statement.
- David Smith made motion to send to Mayor & Council with recommendation to pass with the addition of a change from calendar to working days.
Ken Wallace seconded motion

Motion passed unanimously

- Motion to adjourn made by Mary Ann Jorgenson at 7:05 p.m.
Motion passed unanimously

**Call to the Public
For the Good of the Order**