

**MINUTES OF THE AIRPORT ADVISORY COMMISSION**  
**OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA**  
**HELD ON MONDAY, April 11, 2011, AT 5:30 P.M.**  
**IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA ST., BISBEE, ARIZONA**

CALL TO ORDER – Chuck Perry, Chairperson – The meeting was called to order at 5:30 p.m.

ROLL CALL: OFFICERS

Chuck Perry, Chairperson  
Ben Middleton, Vice-Chairperson  
Marilyn Seibold, Secretary

MEMBERS

Thomas Bailey  
Patrick Christian (absent)  
Michael Lawson  
William Seibold  
Eric Swisher

Also attending were: Tom Klimek, Director of Public Works, and Mike Teran, new Airport Manager.

CALL TO THE PUBLIC - None

APPROVAL OF MARCH 14, 2011 MINUTES – A motion was made by Bill Seibold and seconded by Ben Middleton to approve the minutes of the March 14, 2011 meeting. The motion passed unanimously.

AIRPORT MANAGER’S REPORT – Tom Klimek

Tom first introduced Mike Teran, who will be living at the Airport and will be the new Airport Manager. He also works at the City’s Wastewater Department. Mike will be hands on and will have a detailed idea of daily Airport activities.

1. Stats for March 2011 (fuel sold, courtesy car used and people transported) – 462.1 gallons of fuel sold at \$1,963.92; courtesy cars used nine times transporting 16 people.
2. Status of work order(s) for repair of City-owned hangar (the failing door supports) – Tom has Andy Haratyk (Sanitation Division Manager and Streets Division) looking at the doors of the hangar and he’ll probably have to buy some supplies to make the door work properly. He is also looking into the door supports. Bill said that someone has already worked on the door brace and it seems pretty solid. Tom reiterated that Andy might be able to come up with something better and that some of the DOC workers are welders and could work on it. Bill said he also looked at the track and it seems straight and true, but he didn’t open the doors. There are four panels and there is a piece of pipe in the ground. There is nothing on the north pair. Also there is a stake in the ground that is pretty high and perhaps should be addressed. Bill will show Mike what he’s talking about.
3. Status of trash pick-up at Airport – With Mike being at the Airport, he will be getting with Andy tomorrow to talk about the pick-up. Apparently there is one can that is pretty full and another that is about half. We may want to put a couple of roll-outs at the Airport so that we have lids (the City has plenty). We can also consider recycling and have a blue bin as well as a black one.
4. Status of replacement of white beacon lights – These have been ordered from GE. The other lights burned out almost instantly and not sure what the problem is. There were no markings on the bulbs Tom isn’t sure they were General Electric, so now we’ve actually gone to the manufacturer of the beacon and have ordered the bulbs out of Ohio.
5. Update on fuel card reader, mower and sweeper – The fuel card reader has been installed, and we’ve received the sweeper and are awaiting the mower to arrive soon. Bill remarked about the fuel card reader and said that he talked with someone in Sierra Vista and they will get the

word out that Bisbee now has a fuel card reader and that our fuel prices are competitive. We need to keep the price a little below others in the area if we want pilots to come to Bisbee for fuel.

6. Update of Master Plan (approval by FAA) – George Buly has talked to Steve Pauken and Christie is going to be talking to Mr. Buly about that. Mr. Buly is anxious to close out the Master Plan and get everything squared away with Armstrong Consultants to make sure they get paid and close out that project. Now we can move forward with designs.
  7. Airport management for immediate future – Mike Teran is here and will be a great benefit to the Airport. He would also like to learn a little more about flying, so if anyone on the Commission wants to share some thoughts and stories with Mike, that would be appreciated.
- Tom noted that there are no locks on things at the Airport (i.e. power panels, one door that goes to the control panel/generator room). Tom is more concerned about mischievous damage than people taking things. Bill said he doesn't think there has ever been a problem. As for the gate, a guy came into the Airport with an 18-wheeler with lots of lights. Tom Bailey called and said there was a truck on the runway making a u-turn. He was here for Larry Dever, the Sheriff and the next day he demonstrated the kite. He was on the up and up, but Bill went down to the Airport and asked him how he got onto the Airport and he said that the north gate was open. Someone could probably break into the Quonset hut as well. Now that Mike is here that should not happen again.

## OLD BUSINESS

1. Update on March 23 meeting of Gordon Lewis, Bill Seibold and Marilyn Seibold with Bisbee City Attorney John MacKinnon to go over suggested revisions to Section 14 of the Bisbee City Code pertaining to the Bisbee Municipal Airport as requested by the City early in 2010 and possible discussion of the draft document with revisions sent by John MacKinnon via e-mail. Marilyn said the meeting went fine and she reported that she e-mailed a copy of the Code with changes proposed by Mr. McKinnon. He actually crossed out more than we had recommended. Marilyn asked if members had read it and, if so, did they have any problems with it. A motion was made by Tom Bailey and seconded by Bill Seibold to accept the draft of Chapter 14 of the City Code, as amended by John MacKinnon, City Attorney, with changes offered by the Airport Advisory Commission. The motion carried unanimously.
2. Historic Preservation Grant for old hangar at Airport – Update by Kim Christian on information obtained since March meeting. In Kim's absence, Marilyn read an e-mail sent by Kim.
3. Election of Vice Chairperson – Ben Middleton was nominated to be Vice-Chairperson of BAAC and was elected unanimously.

## NEW BUSINESS

1. New issues at Airport –
  - a. Airport Security -- Bill said that yesterday there were a bunch of UDAs being chased by Border Patrol on horseback. They said there was an opening on the south end of the Airport and Bill mentioned that to Mike. Bill said that this has been happening for years. The real problem is not the UDAs but it is cattle getting in. Tom said there was a person at the north end taking pictures and on another occasion there was a woman near the center just walking through.
  - b. Fuel Filters -- Eric asked about the fuel filters and asked if they had been replaced. Mike said yes and he was testing it and it was a little dark but getting better.
  - c. Sweeping -- Eric asked when we're going to get things swept now that we have a sweeper. Eric said the ramp and taxiways are in the worst shape, but the ramp area is the worst. Mike Lawson asked why we don't have DOC worker do a FOD walk. Tom said that is an option. Chuck said why not see how the new sweeper works

before we get the DOC workers involved. Tom said that perhaps after some rain we could have the DOC workers out at the Airport.

- d. Fire Extinguishers -- Eric was checking fire extinguishers and a couple of them had mud daubers nests and he cleaned them out and asked if we were on a schedule to have them checked out. Mike said he thinks the ones at the wastewater plant are also overdue for an inspection.
- e. Water Pump Shed (cover) -- Eric also asked about putting a little shed over the water pump. Tom Klimek said he has a cost breakdown and just has to get it approved by the City Manager.
- f. Taxiway cracks -- Bill also brought up cracks on the taxiway, but maybe we don't need to address them since we will be getting a new taxiway soon. Tom Klimek said that if there are big cracks they could be addressed, as well as the ant problem in the cracks. Tom K also said that maybe Bill could ride the taxiway with Mike to see if any of the cracks need to be addressed.
- g. Ben asked about looking into volunteers doing work at the Airport. Would the City require us to fill out paperwork? Marilyn will send an e-mail to John MacKinnon regarding this.
- h. Chuck Perry asked Mike Lawson to tell something about himself.

#### CURRENT EVENTS

ADJOURNMENT – The meeting was adjourned at 6:01 p.m.